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Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

1/14/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JANUARY 14, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

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I. Call to Order

II. Roll Call

III. Presentation: Scott I. Rodrick, Pres., Rodrick Foods, Update: McDonald's on Third St.

IV. Approval of:
a) Minutes of December 23, 1998 Southeast Community Facility Commission meeting;
b) Ad-Hoc Committee Report - Continuation of Presentations at December 10 Southeast Community Facility Commission meeting

V. Correspondence:
- Letter of Invitation, Scott Rodrick, Rodrick Foods, Inc.

VI. Director's Report:
- Update: Tenant Rental Payment - General Fund/Clean Water Fund
- Update on Southeast Community Facility FY1999-2000 budget

VII. Introduction of New Business

VIII. Public Comment

IV. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Jan. 27, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

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2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

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4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JANUARY 14, 1998

APPROVED

6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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1/14/99

I. Call to Order:

Commission Chair John Knox called the Thurs., January 14, 1998 Commission meeting to order at 6:11 p.m.

II. Roll Call:

Present:

Commissioner Bobbrie Brown
Commissioner John Knox
Commissioner Rollie Lepana
Commissioner Linda Richardson

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Excused: Commissioner Esther Blanchard
Commissioner Ethel Garlington

Staff Present: Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

III. Presentation by Scott I. Rodrick, President, Rodrick Foods/Update - McDonald's on Third Street:

Commission President Knox introduced Mr. Rodrick by stating that he was invited (and kindly accepted) to update the Commission and give a status report on the McDonald's on Third Street - a project strongly supported by the Commission for adding to the economic development of the Southeast Sector and adding to the employment of the community.

Mr. Rodrick began his presentation by stating that since the opening of McDonald's site on Third Street (Feb. 9, 1998) was almost one year ago, this presentation will be his overall economic assessment (his company runs a total of 10 McDonald's sites) including some details of this particular site.

Here is how the McDonald's on Third St. is doing: if sales were annualized (total of 11 months divided by 12) this figure would be slightly less than the average gross annual sales figure of other McDonald's which is quite extraordinary for first year sales figures. Breaking this figure out further, the first 6 months (thru Aug. 31) were above average McDonald's sales; then from Sept. 1 (thru current Dec.) sales drastically dropped off. Perhaps in another 6 months figures will both gain momentum and determine whether or not this drop-off is seasonal.

An explanation for this drop-off could be attributed to number of factors: a) implementation of a new cooking method during (what is referred to in the industry as) the ramp-up phase; b) change of store managers (Evangela Williams left company during a medical condition; however, she has now returned to company but at another location); c) customers (many of whom are students) returning to school; d) end of baseball season which brought customers along store location route (We are now concentrating on capturing more through traffic business along the Third Street).

Some statistics for the McDonald's on Third Street:

- currently employees between 40-50 people (some students and seniors employed thru another program are not actually counted as labor)
- 75-80% of employees are full time
- 80% of employees are from immediate neighborhood including management
- absolutely no incidents of: robberies, vandalism, drugs, gang activity, or graffiti during past 11 months
- Young Community Developers (YCD) was great assistance in applicant pre-screening especially during the construction phase when hiring qualified personnel was roughest
- Marinship Builders (Derrick Smith) did a great job in the store construction
- Although all managers on salary receive benefits, hourly employees do not have benefits but are allowed the opportunity to "go on salary" which includes benefits.

Mr. Rodrick then responded to questions and comments from Commissioners:

Commissioner Brown stated because the Commission encouraged this project in the Community, she has often patronized McDonald's on Third; however, in the past it did seem as if staff was not trained to handle customers and the wait time is extensive. Commissioner Lepana also asked if McDonald's was "allowed to terminate" employees.

Mr. Rodrick replied that he is on-site at least 2-3 times a week often as much as 4 hours at a time. This McDonald's (on Third St.) has a commitment to the City and YCD to retain some employees through hiring mandates. In the beginning the office was getting 10-15 calls/week, but now these calls are down considerably.

Commissioner Richardson stated that the primary problems were: wait time both at the counter and at the drive-thru and employee attitude; perhaps a complaint procedure and/or an employee incentive should be put in place. Mr. Rodrick replied that the suggestion box originally installed was taken, but a soon a (permanent) sign with the phone number to call in case of suggestion/comment will be installed. There also currently exists a cash award and employee of the week/ month, etc. program.

Commission Executive Director Toye Moses stated that the goal of this Commission is to promote economic development in this Community and encouraged the Planning Commission to allow this project. The Southeast Community Facility Commission is glad to assist in any way they can and thanked Mr. Rodrick for presenting this update.

IV. Approval of Minutes:

a) Action: Commissioner Richardson moved and Commissioner Lepana seconded to approve the minutes of December 23, 1998 as mailed. Motion passed.

b) Action: Commissioner Brown moved and Commissioner Lepana seconded to receive the Ad-Hoc Committee report of the continuation of the presentation on Dec. 10 pending clarification. Motion passed.

IV. Correspondence:

Letter of invitation to Mr. Scott, President, Rodrick Foods.

VI. Director's Report:

a. Commissioner Garlington broke her hip over the holiday and is recuperating at a convalescent hospital on Nob Hill, Commission will send flowers and card;
b. New Commissioner (replacement for Commissioner Tom Galante) will be named by the Mayor this coming week; Commission will be invited to the swearing-in ceremony at the newly renovated City Hall;

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c. Real Estate Dept. sent a projected budget report but not a current rent report; Commission will be informed when a current report is received;
d. The FY1999-00 budget request is still going through the budget process; Commission will be kept updated.

Action: Commissioner Lepana moved and Commissioner Brown seconded to receive the Director's Report. Motion passed.

VII. Introduction of New Business:

Commissioner Brown suggested inviting the Executive Director of Young Community Developers (YCD), Mr. Dwayne Jones back to update the Commission on YCD's participation in the City-wide Welfare-to-Work program particularly in the Southeast Sector.

Commissioner Knox suggested calendering the reports distributed from Dean Hunnicutt's office for discussion at the next Commission meeting.

Dr. Moses suggested the Commission develop a policy re: sub-leasing in the Facility, and Commissioner Brown agreed adding that perhaps the Commission should seek direction from the City Attorney's office on this issue.

VIII. Public Comment/Announcements -

Monday, January 18, 1999 being the Martin Luther King holiday this year, many commemorations/celebrations are planned, among them:

- (CalTrans) Freedom Train will be arriving (around 10 a.m.) from San Jose to deliver marchers to the Freedom March along Market Street to Civic Center for the dedication of Dr. Carlton B. Goodlett Place (12 noon);
- The Martin Luther King Civic Committee will hold the annual Martin Luther King Student Essay Award Breakfast 8:30 a.m. at the Sheraton Palace Hotel.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 7:00 p.m. Motion passed.

Respectfully submitted: Katherine D. Pasconalto
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

1/27/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JANUARY 27, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

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AGENDA

DOCUMENTS DEPT.

JAN 2 2 1999

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I. Call to Order

II. Roll Call

III. Approval of Minutes:
a) January 14, 1999 Southeast Community Facility Commission meeting;
b) Ad-Hoc Committee Report - Continuation of Dec. 10 Presentations: Clarification

IV. Correspondence:
- Tenants rent report for 1998 from Dept. of Real Estate
- Confidential memorandum re: leases

V. Presentation:
- Dwayne Jones, Exec. Dir., Young Community Developers: Update on YCD's participation in the City's Welfare-to-Work Program particularly in the Southeast Sector

VI. Director's Report:
- Update: Tenant Rental Payment - General Fund/Clean Water Fund

VII. Introduction of New Business

VIII. Public Comment

IV. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Feb. 11, 1999.

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John Knox
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Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, JANUARY 27, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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I. Call to Order:

Commission Chair John Knox called the Weds., January 27, 1998 Commission meeting to order at 6:20 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Esther Blanchard Commissioner Ethel Garlington
Staff Present:	Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

a) *Action: Commissioner Richardson moved and Commissioner Brown seconded to approve the minutes of January 14, 1998 with minor correction as noted. Motion passed.*

b) *Action: Commissioner Brown moved and Commissioner Richardson seconded to accept receive the Ad-Hoc Committee report of the continuation of the presentation on Dec. 10 as clarified. Motion passed.*

IV. Correspondence:

- 1998 tenant rent report from the Real Estate Dept.;
- Confidential memo from City Attorney's Office (to be calendared under 'closed session' next Commission meeting);
- Letter of intention to vacate space/terminate lease from Easter Sales of the Bay Area dba The Bayview Early Childhood Program (collaborative).

V. Presentation by Dwayne Jones, Executive Director - Young Community Developers (YCD):

Commission President Knox introduced Mr. Jones by stating that he was invited to update the Commission on YCD's participation in the City-wide Welfare-to-Work Program particularly in the Southeast Sector. Mr. Jones commented that it was one year ago since he took the helm of YCD and is working on developing a very close relationship with the (program) funding sources since about 17% of the TANF recipient population is located in the southeast sector. Currently YCD is achieving 158% of contract goals with the Mayor's Office of Community Development (MOCD), 160% of contract goals with the San Francisco Redevelopment Agency, and 165% of contract goals with the Private Industry Council (PIC). YCD has signed on 25 clients since September: 13 completed training, 9 (of those 13) have been placed in subsidized employment, the remaining 4 have found unsubsidized employment; 12 clients are still in active training.

Although there are not many community-based providers in the Bayview-Hunter's Point, YCD is still not seeing as many referrals as they would like to; however many client referrals have come from the Dept. of Human Services, 170 Otis St., and the Career Center at the Southeast Facility. YCD works closely with many City departments, but is still not getting the referrals to sustain the current level of programming. Mr. Jones offered one possible reason many clients may not be opting to use the services offered by YCD is their "no joke" philosophy using/ implying a more realistic look at the unemployment to employment process (job readiness, training, education, etc.).

Some of the Welfare-to-Work activities/positions that YCD is currently on filling are: 911 operators, Census 2000 project, multiple positions at San Francisco Airport with multiple employers, and the King Pool construction project. YCD is also working on implementing the First Source Hiring Ordinance. However this ordinance doesn't necessarily speak directly to the problems of this community, i.e. the most disenfranchised areas do not necessarily get priority. The initial concern of the ordinance is for direct placement of (currently) qualified personnel.

YCD currently has another 44 clients in a transition program in partnership with DHS and San Francisco League of Urban Gardeners (SLUG) whereby at least 50% of the clientele are from the Bayview-Hunter's Point.

Before opening the floor for questions, Mr. Jones announced that one other project YCD is assisting in the selection of the Coordinator for the Bayview-Hunter's Point Neighborhood Jobs Initiative Roundtable and any interested candidates should contact the Executive Director of the Urban Economic Development Council, Mr. Comer Marshall.

After a few questions from the Commissioners, Mr. Jones added:
Since the inception of the Welfare-to-Work program in the City, prospective clients have had the choice of services of other Community-based organizations in the City, i.e.: Jewish Vocational League, Catholic Charities, Japanese Community Youth Center, etc. In addition to the bottleneck of clients into the DHS and the amount of advertising/media coverage for San FranciscoWorks (Chamber of Commerce Welfare-to-Work program), YCD needs to receive a larger share of the referrals to keep up the current level of programs. However, YCD has been able to add a math tutoring component to their services and have enrolled 22 at the DHS Career Center Southeast site.

Slight advancement has been made towards self-employment; rather the focus is on developing employment opportunities that provide a living wage. And regarding the Human Rights Commission being ultimately responsible for contractors and employers compliance, Mr. Jones stated that he has personally made no less than five presentations to the San Francisco Board of Supervisors (Supervisor Amos Brown has even held special committee hearings). Anything concrete has yet to materialize.

The Southeast Community Facility Commission's Executive Director, Dr. Toye Moses stated that Mr. Jones was to be commended for the wonderful job he and YCD are doing, and suggested that it was time a new, more accurate assessment of the employment/unemployment rate be conducted in the Bayview-Hunter's Point. Mr. Jones concurred stating that the Bayview-Hunter's Point Neighborhood Jobs Initiative Roundtable is discussing a clear zone structure and coupled with the new census (2000 project) a more accurate assessment was on the horizon.

VI. Director's Report:

- The Tenants Rent Report was received from the Real Estate Dept. (Project Area Committee/PAC through the San Francisco Redevelopment Agency has even paid 6 mos. ahead);
- An updated roster for the Southeast Community Facility Commission has been included in each Commissioner's folder;
- Quarterly Affirmative Action Hiring Status Report (included in packets from Decorative Plant) can be discussed at next Commission meeting;

- Since the current Rules & Regulations for scheduling Community Room at Southeast and the Auditorium at EPMills have been in effect for six months, they are included in Commission's packets for referral to Facility Committee for review;

  In light of the recent changes to the Southeast Community Facility Commission, Commission President Knox re-appointed the Facility Committee: Commissioners Bobbrie Brown, Heidi Hardin, and Rollie Lepana have agreed to serve on the Facility Committee along with Commissioner John Knox.

- Budget still in process, Commission will be updated;
- Copy of Amendment to Brown Act (eff. Jan. 1, 1998).

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

VII. Introduction of New Business:

- Decorative Plant Quarterly Affirmative Action Hiring Status Report;
- Real Estate Dept. Report - Southeast leases;
- Facility Committee Report (New membership);
- In 'closed session': Personal & Confidential Memo

VIII. Public Comment/Announcements -

- The Director of the Dept. of Human Services, Will Lightbourne through Sharon Hewitt invited a member of the Southeast Community Facility Commission to sit on the hiring/selection committee for the position of Director of the Dept. of Human Services Career Center at the Southeast Community Facility;
- YCD Executive Director, Dwayne Jones announced that the position for the Bayview-Hunter's Point Neighborhood Jobs Initiative Roundtable Coordinator posting, originally slated to close on Friday, Jan. 29, 1999 would be extended to attract additional candidates. He also requested the Commission members to freely recommend any qualified persons to the Urban Economic Development Corporation (UEDC), Attn: Executive Director, Comer Marshall if interested in the position.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 7:45 p.m. Motion passed.

Respectfully submitted: _____
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, FEBRUARY 11, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

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AGENDA

I. Call to Order

II. Roll Call

III. Closed Session pursuant to Government Code Sec. 54956.9(b)(3) and Sunshine Ordinance Sections 67.11 (a) & (b):

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Number of potential cases: 1
City As Defendant
Possibility of withholding consent to sublet or assign

IV. Approval of Minutes: January 27, 1999

V. Correspondence:
- Reports delivered from Dept. of Human Services -
  a) Jobs and Recent Job Growth for Low Educated Worked in San Francisco,
  b) The Labor Market for Entry-level Workers, and
  c) Findings and Analysis of Workforce Forecasting for Major Construction Projects in the City and County of San Francisco

VI. Director's Report:
- Update on FY1999-00 Budget
- Issue: Bayview-Hunter's Point's high unemployment rate

VII. Real Estate Dept. Report - Charlie Dunn:
- Update - Headstart at 1800 Oakdale Avenue lease
- Update - City College/Southeast campus subleases:
  - Dept. of Human Services
  - Renaissance, parents of Success
  - New Directions

(Continued back page)

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, FEBRUARY 11, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

AGENDA
(continued from front page)

VIII. Facility Committee Report - (By Committee Chair), (Discussion & Recommendation):
- Revision of Rules & Regulations governing the Southeast Community Facility Community Room and EPMills Community Auditorium;
- RFP for Vacant Space (Room 1) at Earl P. Mills Community Auditorium

IX. Old and On-Going Business:
- Decorative Plant Quarterly Affirmative Action Hiring Status Report (Discussion)

X. Introduction of New Business

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Feb. 24, 1999.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, FEBRUARY 11, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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MAR 22 1999
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I. Call to Order:

Commission Chair John Knox called the Weds., February 11, 1998 Commission meeting to order at 6:13 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Esther Blanchard Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney, Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary.

III. Commission Chair John Knox took Item III. - Closed Session, out of order until Mr. Dunn from the Real Estate Dept. arrived so he could participate in the discussion.

IV. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Brown seconded to approve the minutes of January 27, 1998 as mailed. Motion passed.

V. Correspondence:

- The following reports were delivered from DHS -

a) Jobs and Recent Job Growth for Low Educated Worked in San Francisco,
b) The Labor Market for Entry-level Workers, and
c) Findings and Analysis of Workforce Forecasting for Major Construction Projects in the City and County of San Francisco.

- Letter of resignation from Commissioner Blanchard to Mayor Willie Brown, copy to John Knox, Pres. And Toye Moses, Exec. Dir., Southeast Community Facility Commission.

Commissioner Richardson asked for better (more legible copies) reports from DHS to be mailed to Commissioners when received after from DHS.

VI. Director's Report:

- Submitted FY99-00 budget has been passed as submitted by the PUC's Finance Committee, it will now proceed to the full Commission then to the Mayor's Office (Budget Analyst) and the Board of Supervisors; our Commission will be kept abreast).
- Exec. Director, Dr. Moses and Commission President, John Knox met with the Mayor to brief him on the Southeast Community Facility Commission and the Southeast Sector; in particular the Bayview-Hunter's Point's high incident (17%) of unemployment was discussed. The Mayor suggested that we meet with one of his staff, Yolanda Harris, who would brief him on the outcome. In the same meeting with Ms. Harris on Tues. Feb. 10 we met with two agencies that are very active in providing employment services in this Community, Young Community Developers and San Francisco League of Urban Gardeners. At this meeting it was suggested that one reason for the high unemployment rate is the high number of employable persons with criminal records. This group will meet again before making a report to the Mayor.
- At the meeting with the Mayor, Dr. Moses also thanked him for his latest appointment to the Southeast Community Facility Commission, Commissioner Heidi Hardin and updated him on the status of Commissioner Ethel Garlington.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

VII. Real Estate Dept. Report - Charlie Dunn:

- Headstart - Currently waiting for HRC approval of Neighborhood House Association submittals

- CCSF/Southeast campus sub-leases:
  - DHS: sub-lease has been completed, item can be removed from agenda;
  - Renaissance, Parents of Success: new sub-lease agreement (replacing expired approved agreement) which only provides for the Commission's approved terms specifically which space is to be sub-let has been routed to the CCSF Board of Trustees;
  - New Directions: CCSF Board of Trustees will move on to the lease agreement for New Directions s soon as the Renaissance sub-lease is approved.

Action: Commissioner Brown moved and Commissioner Richardson seconded to receive the Report from the Real Estate Dept. Motion passed.

VIII. Facility Committee Report - Commissioner Bobbrie Brown: -

The Committee discussed:

a) developing a policy of scheduling whereby the Community Room and Auditorium must be reserved by a San Francisco resident with first preference given to residents of the 94124/34 zip codes. Staff to confer with City Attorney's office.

b) whether to continue to allow alcohol to be served/sold if all conditions of Rules & Regulations are met. It seems the enforcement of the Rules & Regulations have been a deterrent to problems in serving/selling alcohol at events when it is requested; staff recommends continuing to allow the practice.

The Committee recommends to continue the current Rules and Regulations without changes.

Action: Commissioner Richardson moved and Commissioner Brown seconded to continue using the current Rules and Regulations without changes. Motion passed.

The Commission received a letter from Whitney Young at the Facility Committee meeting requesting that discussion re: Room 1 at Earl P. Mills tabled until they submit verification of being "elected as lead collaborator" so the current lease agreement can be modified to reflect this change.

Mr. Charlie Dunn of the Real Estate Dept. discussed the terms of the Easter Seal lease and the ability to terminate it. Mr. Dunn recommended not to go through the extensive RFQ process if Committee felt that Whitney Young CDC would win the FQ based on the need to continue the original program, then the full Commission instructs Real Estate to:

- provide the simplest documentation for a lease with Whitney Young Child Development Center;
- re-visit the "use clause" of the current lease agreement, and
- inform WYCDC's Board of Trustees of the requirements for a one-year lease under the Administrative Code.

The Committee recommends to the full Commission to instruct the Real Estate Dept. to re-visit the "use clause" of the current lease agreement, and inform WYCDC's Board of Trustees of the requirements for a simple one-year lease under the Administrative Code.

Action: Commissioner Richardson moved and Commissioner Brown seconded to instruct Real Estate to re-visit the "use clause" of the current lease agreement, and inform WYCDC's Board of Trustees of the requirements for a simple one-year lease under the Administrative Code. Motion passed.

XI. Public Comment:

Sharon Hewitt, Dept. of Human Services (DHS):

- thanked Mr. Dunn/Real Estate Dept. on behalf of Mr. Will Lightbourne for negotiating the sub-lease agreement between DHS and CCSF/Southeast campus for the Career Center site;
- Also shared with the Commission that DHS is considering the Whitney Young Collaboration for an expansion program;
- Announced that the Job Description for the Career Center Director would be soon forthcoming; and
- introduced Ms. Shirley Byrd, San Francisco Housing Commissioner.

III. Closed Session:

Action: Commissioner Richardson moved and Commissioner Brown seconded for the Commission to move into "Closed Session". Motion passed.

Southeast Community Facility Commission met in closed session at 6:40 p.m. to confer with Legal Counsel - Pursuant to Government Code Sec. 54956.9(b)(3) and Sunshine Ordinance 67.11 (a) & (b):

Anticipated Litigation:	City as Defendant
Under Negotiations:	Possibility of withholding consent to sublet or assign

Open Session: The Southeast Community Facility Commission reconvened in open session at 7:10 p.m.

Action: Commissioner Richardson moved and Commissioner Hardin seconded not to disclose the discussion of Closed Session. Motion passed.

Commission President John Knox instructed staff work with Real Estate in preparing a letter to Dean Veronica Hunnicutt regarding the appropriate use consideration for proper course of action for sub-letting and assignment under CCSF's lease agreement and any subsequent sub-leasing.

IX. Old and On-going Business:

Commissioner Richardson stated that as the Decorative Plant Quarterly Affirmative Action Report was distributed to the Commissioners in the mail and they have had a chance to review it, she was pleased with Decorative Plants' Community hiring affirmative action plan and hopes they keep up their efforts.

Mr. Dunn stated that Decorative Plant's lease agreement contains a clause that requires a good faith effort in attempting to hire at least 50% of new employees from this Community. These quarterly reports are an indication of this good faith effort along with establishing a job description/announcement advertising/ notification policy when Decorative Plant is hiring.

Upon Commissioner Brown's suggestion, Commission President Knox directed staff to send a letter to Decorative Plant complimenting them on their Community Outreach and Hiring efforts especially during the November-December season.

X. Introduction of New Business:

- Dr. Moses received a request from Mr. Al Williams, consultant (represented McDonald's on Third) for building a new Walgreens in the Community (near McDonald's on Third and the Senior Housing project on Armstrong), and would like to make a presentation to the Commission (Commissioner Knox directed staff to send him an invitation.
- Commissioner Garlington is still recuperating at home, any cards/calls should be directed to her there and staff can provide the information.
- Mr. Alex Pitcher is also recuperating at home from a recent illness, we will also keep him in our prayers.

XII. Adjournment:

Action: Commissioner Brown moved and Commissioner Richardson seconded to adjourn the meeting at 7:25 p.m. Motion passed.

Respectfully submitted: Katherine A. Pasconcelle
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, FEBRUARY 24, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

2/24/99

*** * NO SMOKING DURING COMMISSION MEETING * ***

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: February 11, 1999

IV. Correspondence:
- Letter to Dean Veronica Hunnicutt, CCSF/Southeast Campus re: hourly rental of classroom space vs. subleasing.

V. Director's Report:
- Update on opening "Walgreens in the Bayview-Hunter's Point" project;
- Update on HVAC at Southeast Facility project.

VI. Introduction of New Business

VII. Public Comment

VIII. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Mar. 11, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

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3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
4/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, FEBRUARY 24, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission Chair John Knox called the Weds., February 24, 1998 Commission meeting to order at 6:17 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary.

III. Approval of Minutes:

Commission President Knox suggested that since the Commissioners did not have a chance to review the draft minutes of February 11, the minutes be tabled until the next Commission meeting of Thurs., March 11, 1998 as mailed. Motion passed.

IV. Correspondence:

Southeast Community Facility Commission Executive Director, Dr. Toye Moses informed the Commissioner that in their folders would be copies of:

- memo to Dean Hunnicutt, CCSF/Southeast Campus re: hourly rental of classroom space vs. subleasing;
- letter from Dept. of Parking & Traffic responding to the request for angle parking on a block of Oakdale Ave.;
- letter from Young Community Developers' Executive Director, Dwayne Jones, thanking the Commission for allowing his presentation on YCD's Welfare Reform involvement and promising to keep the Commission closely informed regarding placement (work opportunities) of community residents;
- draft copy of letter to Dean Hunnicutt, CCSF/Southeast Campus from Real Estate Dept. re: appropriate subtenant use of facility under current lease agreement.

V. Director's Report:

- Update on opening "Walgreens in the Bayview-Hunter's Point" project: Mr. Al Williams, consultant for Walgreens will be attending the next Commission meeting to make a presentation regarding opening another Walgreens in the Bayview-Hunter's Point community (Third & Williams) in the area of the Senior Housing Project on Armstrong and the new McDonald's on Third;
- Update on HVAC at Southeast Facility project: This is a project that is being funded by a Capital Improvement Grant and has been planned for a long time (about two years). The PUC is now handling the project and PUC Purchasing is about to begin the bidding process; hopefully, the actual upgrading project will begin by June 1999. The Commission will be kept updated.
- The memo (see Correspondence) to Dean Hunnicutt was send in response to a meeting Dr. Moses had with Tempi Priestly wherein Ms. Priestly stated that she had been referred to Dr. Moses so Renaissance could rent/use classroom space. Said memo was sent to clear-up any misunderstanding between a request for hourly rental of classroom space and a request for subleasing.
- The draft copy of letter to Dean Hunnicutt is in response to the Commission's request that staff work with Real Estate to inform the Dean on the appropriate subtenant use of facility under current lease agreement.
- The atrium on the first floor of the Facility is going through some renovations by Decorative Plant Services: all the dead/dying plants will be removed and replaced with live/healthy plants along with a new soil foundation (indoor soil replacing outdoor soil); this project should be completed by the end of next week when everyone is invited to view/enjoy it.

- At the last Commission meeting, Deputy City Attorney Robert Bryan was requested to review the Rules & Regulations for language regarding San Francisco resident and non-resident use of the Community Room and Auditorium (at Earl P. Mills). He has done that and is in the process of faxing to staff for review & comments.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

VI. Introduction of New Business: No new business was introduced at this meeting.

VII. Public Comment:

- Commissioner Knox commented that he drove by the new Senior Housing Development on Third and Armstrong and noticed the project nearly completed. He reminded the Commission that this is a project which they strongly supported and were anxiously awaiting completion and opening.
- Dr. Moses announced that Commissioner Garlington went back into the hospital one week ago, and is expected to be released by the end of this week to further convalesce at the Nob Hill Healthcare Center. Any cards/calls should be directed to her there (staff can provide address/phone information) until further notice. This same information was also provided to the Mayor's Office.
- Mr. Alex Pitcher is still recuperating at home. Any cards/calls can be directed there to him.
- Dr. Moses introduced Shelly Bell, Executive Director of the Bayview Opera House, who was honored this year by the Black Chamber of Commerce, to distribute the premier copy of Bayview Heritage, a monthly publication of art, culture, and economic empowerment from the youth of the Bayview-Hunter's Point.
- Ms. Amanda Jackson, a journalism intern at SFSU came to witness her first Commission meeting.

XII. Adjournment:

Action: Commissioner Lepana moved and Commissioner Hardin seconded to adjourn the meeting at 6:30 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

ohn Knox
President
nda Richardson
Vice President
Es er Blanchard
Commissioner
obbrie Brown
Commissioner
:hel Garlington
Commissioner
eidi Hardin
Commissioner
ogelio Lepana
Commissioner

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MARCH 11, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: February 11 and 24, 1999

IV. Correspondence:
- Memo from Dean Hunnicutt, re: Cost Breakdown for the Southeast Infrastructure Project

V. Director's Report

VI. Presentation - Supervisor Mark Leno Community Update on:
a) Tax-Aide (particularly the Earned Income Tax Credit/EITC);
b) Bank of America/Nations Bank Merger (affecting San Francisco);
c) Mercury Resolution (Contamination in fish food source/San Francisco bay)

VII. Presentation - Al Williams, Consultant for Walgreens: Another Walgreens in the Bayview-Hunter's Point (Discussion & Action)

VIII. Real Estate Dept. Report - Charlie Dunn:
a) Update - City College/Southeast campus subleases:
- Renaissance, Parents of Success
- New Directions
b) Update - Room 1 lease agreement at Earl P. Mills Community Center

IX. Old and On-Going Business

X. Introduction of New Business

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Mar. 24, 1999.

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

SAN FRANCISCO SUPERVISOR

MARK LENO

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SPEAKING ON

Income Tax Assistance, Bank of America Merger, and SF Bay (Mercury) Contamination

Also Mr. Al Williams will present:

Establishing Another Walgreens in the Bayview-Hunter's Point

THURSDAY, MARCH 11, 1999
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

THURSDAY, MARCH 11, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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APR 16 1999

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I. Call to Order:

Commission Chair John Knox called the Thurs., March 11, 1999 Commission meeting to order at 6:16 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Millard Larkin Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney, Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary.

Southeast Community Facility Commission Executive Director Toye Moses made two announcements to the Commission and the attending public: first that Commissioner Ethel Garlington, passed away on Wednesday, March 10, 1999 in her home in the Bayview-Hunter's Point and would be sorely missed; the second was that this is the first meeting for newly-appointed Commissioner Millard Larkin replacing resigned Commissioner Esther Blanchard. Commission President John Knox welcomed Commissioner Larkin and announced the Commission meeting would continue and be adjourned in memory of Commissioner Garlington.

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Hardin seconded to approve the minutes of February 11, 1999 as mailed. Motion passed.

Action: Commissioner Brown moved and Commissioner Hardin seconded to approve the minutes of February 14, 1999 as mailed. Motion passed.

IV. Correspondence:

In their folders Commissioners would find copies of:

- Memo from Dean Hunnicutt as a cover letter for the cost breakdown for the Southeast Infrastructure Project; if Commissioner have any questions after reviewing this report, Dean Hunnicutt and staff would be glad to meet with Commissioners to answer them.

Mr. Dunn clarified Commissioner Knox's questions about how much of the proposed total request is expected to be funded by City College: the State funding (for the original program which was to be implemented at Southeast) is $270,000 plus City College's 10% would bring the total to about $314,000. (Due to the source of funding, the City Attorney's office feels it is inappropriate to inquire about the interest).

V. Director's Report:

Copy of Director's Report is included in each Commissioner's packet. In further explanation of item b: The San Francisco Charter and the ordinance creating the Southeast Community Facility Commission still has the Commission established under the Department of Public Works. However in August of 1997, the Clean Water Program was split out from DPW and moved under the auspices of the PUC. Therefore, Dr. Moses, Commission President Knox, Mr. Colbruno (Deputy Director of the Mayor's Office of Legislation) and the City Attorney's office are working on bringing all the wording in line. Commissioners will be kept updated.

Mr. Pitcher is doing better and still recuperating at home.

Funeral arrangements for Commissioner Garlington are pending and Commissioners will be kept updated.

Action: Commissioner Brown moved and Commissioner Hardin seconded to have staff prepare a resolution in time for Commissioner Garlington's funeral. Motion passed.

Commissioner Richardson also proposed that the Commissioners take up a collection for flowers to be sent to the funeral and Commissioner Hardin announced that the next issue of the Bayview Heritage will include a section "In memorium" for Commissioner Garlington.

Commissioner Larkin inquired whether or not mailing Commission meeting notices was the only form of notifying the Community of Commission meetings. Commissioner Brown explained that besides mailing to the Community residents, churches, schools and businesses this Commission publishes notices in the three neighborhood newspapers (Bayview, Sun Reporter and Independent), but Community attendance seems only to be enhanced when there is a controversial issue on the agenda or an issue they feel directly related to them. Otherwise, this lack of public support seems to be experienced across the board by all City Commissions. Commissioner Larkin stated he would be glad to look into possible ways of increasing public attendance at Commission meetings and work with the staff towards this increase.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

VI. Presentation - Supervisor Mark Leno:

Dr. Moses introduced Supervisor Leno by stating that he has been very supportive of the people of the Southeast Community and Supervisor stated that indeed along with the other Supervisors was looking forward to holding Board of Supervisor's meetings again in the Communities. He thanked the Commission for the invitation to present the Southeast Community on three issues, namely: Tax-Aide, the Bank of America-Nations Bank merger and Mercury Contamination in the fish/food source of San Francisco Bay.

Supervisor Leno took this opportunity to announce that his office was sponsoring a "free tax assistance provided by volunteer tax prepares" effort on three Saturdays (March 13, April 3 and April 10) here at the Southeast Facility (and other locations throughout the City) to particularly spread the word about the Earned Income Tax Credit/EITC.

The EITC is an existing program designed in the 1970's to move those on Welfare to work. It works like a reverse income tax and can make a difference for low-to moderate-income workers. Families with one child earning less that $25,760/yr. (breaks out to between $6 - $7/hr.) can receive up to $2,210 back. Families with two or more children earning less than $29,290/yr. can receive up to $3,656 and households with no children earning less that $9,770/yr. can receive up to $332.

San Franciscans alone could be owed (collectively) up to between $60-$80 million by the Federal government and this program could be retroactive for up to 3 years.

Supervisor Leno's office has requested the Budget Analyst's office to do a survey of those in San Francisco City and County earning up to $7/hr. in an effort to identify those who would qualify for this benefit. And through Congresswoman Pelosi's office, we have requested the IRS to track those who take advantage of this benefit. The IRS has agreed to do so by zip code, therefore we would be able to identify these people by "community/neighborhood".

The second issue Supervisor Leno discussed is the merger/acquisition of Bank of America by Nations Bank making this the 8th largest corporation in the world (meaning that 1 out of every 4 dollars deposited in this country and 1 out of every 10 checks cleared are made at/through this institution). Supervisor Leno was concerned about getting public input and community response before the final decision was made. There was one hearing in July (1998) for all of Northern California (in San Francisco) by the Federal Reserve Board before going for judicial review.

Supervisor Leno's concerns for the newer, larger corporation center around three issues, especially since Bank of America (which was established, "grew-up" and was headquartered in San Francisco) had a very special, reciprocating relationship with "the City that grew-up around it":

a) the commitment to community re-investment;
b) corporations philanthropic efforts to the San Francisco Community;
c) the effects the merger would have on the many local jobs held by Bank of America employees.

One disturbing issue is that in North Carolina (Nations Bank's headquarters) Nations Bank has a lower rate of lending to the African-American Community than Bank of America does in North Carolina. And although Mr. Hugh McCall of Nations Bank finally did meet with the Board of Supervisors and the Mayor of San Francisco, he/they didn't come forth voluntarily. And although there is a verbal commitment to re-investing $350 billion in the Community over the next 10 years, this is not a written commitment, especially not in the merger document as the Board of Supervisors requested - a point Mr. McCall would not even discuss.

Supervisor Leno also suggested a micro-credit loan (and similar loan) program(s) (lending between $5 and $50 thousand similar to that at Wells Fargo Bank) with pilot programs in San Francisco, Los Angeles and Dallas. The "jury is still out" on whether or not the City and County of San Francisco will continue to leave their money with Bank of America/NationsBank or go with someone else.

Supervisor Leno's last topic of discussion was a resolution that he has not yet finished writing regarding mercury contamination and therefore reduction in the San Francisco Bay. Supervisor Leno will begin the presentation, then turn it over to PUC Clean Water Manager of Planning and Control, Michele Pla' to answer any questions.

Mercury is a heavy, viscous metallic substance hazardous to human, animals and the environment. It is a bio-cumulative toxin meaning once it gets into the environment it accumulates in organisms through the food chain becoming a contaminant which does not break down easily. The effects can be very serious to the central nervous system causing tremors, insomnia, emotional instability, loss of hearing, vision impairedness and paralysis - at very high, constant levels of exposure. However, 34% of the mercury levels in the San Francisco Bay soil is run-off from the Sacramento and San Juaquin Delta and 28% from urban storm water run-off (vehicle emission and combustion/motor fuel and exhaust).

Therefore, to decrease/reduce the amount of mercury in the San Francisco Bay soil/water (and exposure to fish, bird and animal life) requires a comprehensive plan of attack. We need cooperation from industry around the Bay, upstream counties (Northern and Central Valley), and different "contributing" industries (i.e. dental, medical facilities, petroleum industry) when asked to develop a strategy to reduce the use of mercury and mercury-use products.

At this point Supervisor Leno turned the presentation over to Ms. Pla' who explained that becuase mercury is a bio-cumulative toxin and is a public health hazard signs are now posted around the Bay warning people (especially women who are pregnant or to trying to get pregnant) not to eat fish from the Bay due to the high level of mercury contamination.

After further detailed explanation of the contamination process and development of both federal and local pollution prevention strategy plans, Ms. Pla' answered several questions regarding individual awareness and action:

- Personal contamination can be detected through blood tests (specifically doctor ordered) and for lactating mothers through their milk. However, the warnings are specifically/particularly for those ingesting large amounts of contaminated fish (food product) on a steady and regular basis (subsistance level);
- To reduce current/accumulated levels of mercury in and around the San Francisco Bay Are will take cooperation from several surrounding Regional Water Control Boards;
- To find out more about this particular form of contamination, read newspaper articles and contact the State and/or Dept. of Public Health for their publications (suggests inviting them to a Commission meeting), using public access media as outreach and work with Supervisor Leno;

- Although local markets do not usually carry fish from the Bay, many locals sell the fish they catch from the Bay, therefore, posting the warning signs in several languages may be helpful;
- Long-term solution to problem requires long-term studies (especially for soil sediment) for long-term efficacy;
- It is not known if cooking the fish as swell as skinning it and not eating the organs lower the amount of contamination.

With these questions and answers, Ms. Pla' concluded the discussion and Commissioner Knox thanked her for the presentation.

Due to the hour and a previous commitment, Commissioner Knox then took item VIII. Real Estate Dept. Report next on the agenda.

VII. Real Estate Dept. Report - Charlie Dunn:

- Letter Commission requested regarding appropriate use for sub-leasing was sent to Dean Hunnicutt (q.v. Correspondence);
- At the Earl P. Mills Community Center, Room 1 lease language had substantial revisions and has been sent to the City Attorney's office, Whitney Young CDC will get a copy as soon as possible;
- Headstart at Southeast Facility lease resolution has been agenda'd for the next PUC meet (next week).

Commissioner Larkin asked if there was a time frame for the leases to which Mr. Dunn replied the leases were an on-going process. Commissioner Larkin then asked if this was also the case for City College sub-leases to which Mr. Dunn answered that City College sub-leases were the responsibility of City College, assisted by the Real Estate Dept. and came before the Commission when(ever) submitted by City College.

Action: Commissioner Richardson moved and Commissioner Hardin seconded to receive the Report from the Real Estate Dept. Motion passed.

VII. Presentation - Alfred Williams, Developing Another Walgreens in the BVHP: -

Upon introduction, Mr. Williams apologized to the Commission for last time he appeared before this Commission - it seems there was a mis-understanding as to the time-line that some information would be presented to the Commission - right at that Commission meeting or at a future time and the Commission "was left hanging/waiting". He assured the Commission there would be no such mis-understanding for this or future presentations.

Mr. Williams, representing the commercial Real Estate Development partnership of AMB/BTS - owners of the property at Third and Williams Streets who plan to lease it to Walgreens - distributed a cover letter, fact sheet, artist rendering and site plan for developing a second Walgreens in the Bayview-Hunter's Point community. He went on to explain that during the construction phase the plan is to begin construction in July or August of 1999, open in December 1999 or January 2000 and work with the local agency Young Community Developers (YCD) recruit at lease 50% of the construction work force from the Bayview-Hunter's Point while using other community-based contractors. In the operational phase, because Walgreens attempts to hire a majority of employees from within a 1-mile radius of its stores, the plan is again to work with YCD to recruit, screen and refer applicants from among Bayview-Hunter's Point residents.

Mr. Williams then entertained questions/comments on his presentation:
- Project process - drawings submitted for building permits by May/June and construction to begin by July/August.
- Another Walgreens is planned for this area due to their analysis that a second store will support the market and make their services more accessible to the community.
- Walgreen also makes the decision for hours of operation; but Mr. Williams will get back to the Commission on the criteria/rationale for 24-hr. or late night service in some communities.
- Contact has been made with YCD (and we are willing to work with anyone else who has referrals) to begin the recruitment process for the construction phase positions(an actual break out of those positions is not yet available).
- The full range of long-term positions for the operational phase has not yet been submitted by Walgreens and therefore, recruitment hasn't yet begun, but we expect the number of those positions to be similar to the Walgreen at Bay View Plaza (approximately 30-35 positions).
- Mr. Williams does not currently know of any actual funding by Walgreens for community outreach to fill their positions.
- There will not be any sub-tenant opportunities within the Walgreen building.
- Mr. Williams suggests inviting someone from Walgreen to answer questions regarding community economic development, training (new, on-going, from within, promotions), managerial positions, moving from other stores, and if plans for any proceeds "back" to the community.

Commissioner Knox then thanked Mr. Williams for his presentation and requested he work with staff on the availability of a Walgreens representative for invitation to the Commission.

IX. Old and On-going Business: There was no disussion of old or on-going business at this meeting.

X. Introduction of New Business:

- Commissioner Brown suggested inviting a Walgreens representative regarding the proposed "second Walgreens in the Bayview-Hunter's Point " continueing today's presentation;
- Commissioner Larkin suggested discussing ways to increase public attendance at Commission meetings (Commissioner Hardin suggested utilizing the new publication from the Bayview Opera House, the Bayview Heritage, which will be featuring a memorial to Commissioner Garlington in its next issue.)

XI. Public Comment:

Mr. Kevin Williams briefly eulogized Commissioner Garlington (Don't forget the Cross-Town Tunnel), welcomed Commissioner Larkin, and congratulated the Commission on its on-going work on behalf of Bayview-Hunter's Point . He also distributed information regarding a hearing of "Black Police Officer E.R.Balinton."

Commissioner Knox announced that during the next Commission meeting he will be out-of-town chaperoning the Black Hisotrical College Tour and will therefore leave the Chair to Commissioner Richardson.

XII. Adjournment:

Action: Commissioner Larkin moved and Commissioner Richardson seconded to adjourn the meeting at 7:52 p.m. in memory of Commissioner Ethel Garlington. Motion passed.

Respectfully submitted: Katherine A. Basconal
(Commission Secretary)

ohn Knox
President
.inda Richardson
Vice President
Esher Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
4/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MARCH 24, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: March 11, 1999

IV. Correspondence

V. Director's Report

VI. Old and On-Going Business

VII Introduction of New Business

VIII. Public Comment

IX. Adjournment

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The next Southeast Community Facility Commission is Thursday, April 8, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

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2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

4/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

APPROVED

MINUTES

WEDNESDAY, MARCH 24, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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I. Call to Order:

Commission Vice Chair Linda Richardson called the Weds., March 24, 1999 Commission meeting to order at 6:20 p.m.

II. Roll Call:

Present:	Commissioner Heidi Hardin Commissioner Millard Larkin Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner John Knox
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary.

III. Approval of Minutes:

Since the Commissioners did not have the to opportunity review the draft minutes of Wed., March 24, 1999,

Commissioner Lepana moved and Commissioner Larkin seconded to table the minutes of Wed., March 24 to the next Commission meeting. Motion passed.

IV. Correspondence:

Southeast Community Facility Commission Executive Director, Dr. Toye Moses informed the Commissioner that in their folders would be copies of:

- the job announcement for the position of Manager, at the "One Stop San Francisco Southeast Career Center", filing deadline: April 9, 1999;
- updated roster of Southeast Community Facility Commissioners (with confidential personal information for Commissioners only);
- the resolution was signed by Commission President John Knox, read by Commissioner Bobbrie Brown at Commissioner Ethel Garlington's funeral and presented to her family;
- A copy of the signed lease agreement with the Dept. of Rec. and Park for Room 10 on the Facility's first level (MOU for use of Room 10 was already approved some time ago, this is the final signed lease).

V. Director's Report:

- Attended funeral services for SECF Commissioner Ethel Garlington on Tues., March 16, where Commissioner Brown eulogized her in a resolution from the Commission and presented to her family. Present SECFC Commissioners Larkin, Hardin, and Lepana, past-SECFC Commissioners Shirley Jones, Louise Jones, Scott Madison and Sulu Palega, Public Utilities Commission General Manager Anson Moran and many community personages attended. Many, including city/federal officials Mayor Willie Brown, Jr., Assessor Doris Ward, and past-mayor Art Agnos as well as Commissioner Garlington's Church (Evergreen Baptist) family also eulogized her.
- Staff is preparation for another Board of Supervisor's off-site meeting in the Community which is scheduled in the Community Room for Monday, April 19;
- The Public Utilities Commission will follow by scheduling their next off-site meeting in the Community for Tues., May 11 also in the Community Room;
- In the meantime the new University of San Francisco (UCSF) Chancellor has requested to come and meet Community representatives on the eve of opening a facility in the Community (Mission Bay campus). This Community meeting is scheduled for Mon., April 26, 2pm to 5 pm. and all SECFC Commissioners as well as the Community is invited to meet the new Chancellor.
- Info. item: Since the Commission has already approved the MOU for the Dept. of Rec. & Parks to use Room 10 about one year ago, we have just been notified that the lease agreement has recently been signed and the Dept. is ready to move in.
- The FY 1999-00 budget request is now with the Mayor's Budget Analyst Office and the Commission will be kept apprised.

Action: Commissioner Lepana moved and Commissioner Hardin seconded to receive the Director's Report. Motion passed.

VI. Introduction of New Business:

- Commissioner Larkin requested for the item of 'generating higher attendance at Commission meetings through Community outreach' to be placed on the agenda;
- Commissioner Richardson directed staff to re-new the invitation to the Director of Public Health, Dr. Mitchell Katz to come present at a Commission meeting in the near future on several health issues particularly relevant to the Bayview-Hunter's Point.

VII. Public Comment:

- Mr. Malik Seneferu, an artist in the Community requested information from the Commission on whom to contact regarding his concern for accessibility of resources (art programs, materials, etc.) for the Community, particularly children. Commissioner Hardin (whose professional field is art) volunteered to speak to him after the Commission meeting;
- Dr. Moses announced that Commissioner Linda Richardson would be sworn-in on the Planning Commission at a ceremony at City Hall on Thursday, March 25 at 5:00 p.m. Everyone in attendance tonight is invited to attend.

XII. Adjournment:

Action: Commissioner Lepana moved and Commissioner Larkin seconded to adjourn the meeting at 6:55 p.m. Motion passed.

Respectfully submitted: Katherine V. Fasciolo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Lóbbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

3/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

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NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, APRIL 8, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: March 11 and March 24, 1999

IV. Correspondence

V. Director's Report:
- Update - Southeast Community Facility (Clean Water Program) & General Fund FY 1999-00 Budget

VI. Old and On-Going Business:
- Dean Hunnicutt follow-up on CCSF/Southeast campus Computer Technology Infrastructure Project (Discussion and Action);
- Community outreach to generate higher SECFCommission meeting attendance (Discussion and Action);

VII Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is Wednesday, April 28, 1999.

800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

ohn Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

THURSDAY, APRIL 8, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

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I. Call to Order:

Commission President John Knox called the Thurs., April 8, 1999 Commission meeting to order at 6:11 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Millard Larkin
Commissioner Rollie Lepana
Commissioner Linda Richardson

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary.

III. Approval of Minutes:

Commissioner Richardson moved and Commissioner Lepana seconded to approve the minutes of Thurs., March 11, 1999. Motion passed.

Commissioner Lepana moved and Commissioner Richardson seconded approve the minutes of Weds., March 24, 1999. Motion passed.

IV. Correspondence:

- Flyers announcing the 4th semi-annual Great Sweep scheduled for Saturday, May 15, 1999 between 9 am - 1 pm. and inviting everyone to participate.

V. Director's Report:

- The FY99-00 budget request is now with the Mayor's Budget Analyst Office. In the past additional staff (total of 3) were funded to assist in running all (5) sites. These 3 positions have been cut out over the years and the jurisdiction of the 4 General Fund sites has been transferred from MOCD to the DPW/SECF Commission. Now it seems the position requested to assist with Earl P. Mills and the satellite sites the last 3 years in a row, may be denied for yet a third time. Therefore Dr. Moses suggests the Commission's President and Vice President request a meeting with the Mayor's Office to discuss the status of the proposed FY99-00 (both the Sewer Service Charge budget which funds the Southeast Community Facility and the General Fund which funds Earl P. Mills and the (3) other satellite sites), specifically the necessity for and funding of this (1840 Jr. Mgmt. Asst.) position.
- Staff is preparing for another Board of Supervisor's off-site meeting in the Community which is scheduled in the Community Room for Mon., April 19;
- The Public Utilities Commission is also scheduling an off-site meeting in the Community for Tues., May 11 also in the Community Room;
- In the meantime the new University of California at San Francisco (UCSF) Chancellor has requested to come and meet representatives from the Community of the proposed Mission Bay (3rd and 18th Sts.) campus. This Community meeting (the first one scheduled after his inauguration on Fri. 4/23) is scheduled at Southeast on Mon., April 26, 2pm to 5 pm. All SECFC Commissioners and Community members are invited to meet the new Chancellor and raise their concerns, ideas and comments.

Action: Commissioner Hardin moved and Commissioner Brown seconded to send the Commission's President and Vice President to meet with the Mayor's Office regarding the proposed FY99-00 budget issues. Motion passed.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

VI. Old and On-Going Business:

- Dean Hunnicutt requested approval and endorsement of the two parts of the Computer Technology Project: the Infrastructure Project, requiring wiring/ Re-wiring of Southeast campus to accommodate voice and data drops throughout the facility (enabling telecourses), and the establishment of a second computer lab allowing greater flexibility in computer course offerings. Dean Hunnicutt explained that the present time schedule is to complete the projects during intersession (summer session) and be completed by the beginning of fall semester 1999.

Action: Commissioner Richardson moved and Commissioner Hardin seconded to approve and endorse the City College of San Francisco/Southeast campus' Infrastructure (wiring) Project and Computer Lab (II) Project at the Southeast campus thus enabling the projects to move to the next level of implementation. Motion passed.

Commissioner Knox requested Dean Hunnicutt to return to the Commission with updates of the progress of the projects and Dean Hunnicutt agreed.

- Commissioner Knox reminded the Commission of Commissioner Larkin's concern over the Community's low attendance rate at Commission meetings. As an additional reminder that the Community comes out (to Commission meetings) when the Community wants to come out, he stated that from the inception of the Commission, we (the Commission) have been challenged with getting the Community to want to come out: scheduling guest speakers, discussing issues of great interest to the Community, bringing public figures to make public announcements, providing a forum for Town Hall meetings, etc.

  Commissioner Larkin had two suggestions: 1) perhaps all the facility's tenants could include the Commission (announcement of meetings) in their respective outreach efforts, and 2) meet with the editors of the papers we publicize in developing larger announcements of Community issues/topics. He also offered to do outreach with the churches in the Community.

  Commissioner Brown, while also sharing Commissioner Larkin's concern for Community outreach, stated that the Churches in the Community are currently notified and notices are posted; however, meetings are only announced when pastor feels there are particular agenda items of interest to the congregation.

  Commissioner Larkin reiterated his concern about meeting attendance and stated there must be more that can be done to reach the Community.

  Commissioner Richardson, also sharing the Community outreach concern, stated that Community attendance and therefore, participation is also sorely lacking at other Commission meetings; however, 1) tenant's participation cannot be legislated; and 2) complacency in the Community is rampant until an issue arises that sparks their interest or the issue directly involves them - then they'll come.

  Commissioner Brown complimented Commissioner Larkin for his concern and keen interest in the Community; however, the staff and other Commissioners have done an excellent job in keeping the Community notified. Many tenants have also assisted in circulating to the Community and their clients appropriate agenda items. Many of the Community have been assisted by this Commission:

through City College many classes have been added; the Commission endorsed getting (another) McDonald's in the Bayview; senior housing has been supported by this Commission; this Commission has hosted the Board of Supervisors and several other Commissions and City agency/dept. meetings (and town hall meetings). All of the meetings where these have been agenda items the Community shows up.

Commissioner Brown went on the explain that when this Commission was first formed, the Community showed up to see how much power we have. This Commission is an advisory commission that can make recommendations. Now when someone in the Community really wants something they crowd the Board of Supervisors chambers. This Commission makes endorsements and recommendations.

Commissioner Larkin thanked the Commission for indulging him with these explanations and stated that he will continue to work with staff in defining issues of interest to/for the Community.

VII. Public Comment:

- Commissioner Richardson thanked Commissioner Hardin for attending her (Commissioner Richardson's) swearing-in to the Planning Commission ceremony at City Hall on Thurs., March 25;
- Dean Hunnicutt distributed flyer, pamphlets, etc. describing two new programs offered at CCSF/Southeast campus: Working Adults Degree Program (WADP) which is a program especially designed for working adults desiring to complete an AA degree in two years, and Drug & Alcohol Studies/Community Health Worker (D&A Studies) designed to prepare individuals to work in the addiction field/community-oriented health and social services field.
- Dean Hunnicutt also announced that CCSF/Southeast campus would be hosting an Open House on Mon. May 17 and invited the Commission to co-sponsor the event with a number of other City Depts. and agencies. Festivities would commence at 8:30 a.m. with classroom visitations, move into luncheon with CCSF Chancellor Dr. Philip Day encompassing entertainment and music produced by computer and culminating with a film event "How to Start a Business" from 6 - 8 p.m. All are invited to participate.
- Sharon Hewitt, DHS/Housing Authority: Asked that before Dean Hunnicutt left, she be allowed to acknowledge the extraordinary level of cooperation between the CCSF/Southeast campus and the Career Center and therefore, put forward that DHS Director Will Lightbourne is committed to the CCSF/ Southeast Open House and the San Francisco Housing Authority would also like to be recognized as a sponsor of this event.

- Ms. Hewitt also reminded the Commission
  - they could use the outreach services of the Career Center located at the facility for possible additional attendance at Commission meetings;
  - DHS would like the participation of whichever (2-3) Commissioners were available to attend the "first-cut meeting" scheduled for Wed., 4/14 from 10 am - 12 noon at 1680 Mission for the Career Center Director position - this time around the position will be from the Private Industry Council (PIC), instead of a DHS employee, in order to strengthen the partnership between participating entities (City College, Renaissance, Children's Council, EDD, Vocational Rehabilitation, and DHS);
  - CalWorks First Year Anniversary is here and our current statistics are: 7500 - 8000 current caseload City-wide (6000 single families), 4000 are "in-plan" (committed to a specific course of action), however, there is still a continued disproportionate challenge to the Southeast Sector case load as with the need for public (Sec. 8) housing requiring more focused aggressive, and innovative delivery of service by providers.

XII. Adjournment:

Action: Commissioner Brown moved and Commissioner Hardin seconded to adjourn the meeting at 7:21 p.m. Motion passed.

Respectfully submitted: Katherine A. Pasconalto
(Commission Secretary)

ohn Knox
President
inda Richardson
Vice President
ther Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
leidi Hardin
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, APRIL 28, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124
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AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: April 8, 1999

IV. Correspondence:
- invitation to Dr. Mitch Katz, Director of Public Health re: health issues in the Bayview-Hunter's Point;
- Southeast Community Facility Commission resolution endorsing the Infrastructure Project and Computer Lab at CCSF/Southeast

V. Director's Report

VI. Presentation (Continuation) - Another Walgreens in the Bayview-Hunter's Point, Walgreens Representative introduced by Mr. Al Williams (AMB/BTS Partner, Commercial Developers of the proposed Walgreens site at 3rd & Williams Sts.)

VII. Old and On-Going Business:
- Naming Southeast Community Facility Community Room "the Alex Pitcher Community Room" (Update, Discussion and Action).

VII Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is Thursday, May 13, 1999.

800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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THE SOUTHEAST COMMUNITY FACILITY COMMISSION

ANNOUNCES

THE SAN FRANCISCO BOARD OF SUPERVISORS

COMES TO THE BAYVIEW-HUNTER'S POINT

NOW IS THE TIME TO MAKE YOUR VOICE HEARD !!!
BRING YOUR ISSUES AND CONCERNS

DATE: MONDAY, APRIL 19, 1999

TIME: 6:00 P.M. - 8:00 P.M.

PLACE: SOUTHEAST FACILITY
COMMUNITY ROOM
1800 OAKDALE AVE.
(CORNER OF PHELPS)

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
MAKE YOUR VOICE HEARD !!! LET THE BOARD OF SUPERVISORS KNOW WHAT YOU THINK

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

DOCUMENTS DEPT.

JUN 0 8 1999

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MINUTES

WEDNESDAY, APRIL 28, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox called the Weds., April 28, 1999 Commission meeting to order at 6:12 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner John Knox
Commissioner Millard Larkin
Commissioner Rollie Lepana
Commissioner Linda Richardson

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary; Audrey Hudson, SECF Clerk Typist.

III. Approval of Minutes:

Commissioner Knox tabled the minutes of April 8, 1999 to the next Southeast Community Facility Commission meeting (May 13, 1999).

IV. Correspondence:

- Invitation to Dr. Mitch Katz, Director of Public Health re: health issues in the Bayview-Hunter's Point (he agreed to attend Wed., June 23 SECF meeting);
- Southeast Community Facility Commission resolution endorsing the CCSF/Southeast campus' Infrastructure Project and establishing second computer lab.

V. Director's Report:

- Hosted reception for the newly-inaugurated Chancellor of UCSF, Dr. J. Michael Bishop to meet a few members of the Bayview-Hunter's Point Community on Mon. 4/26 in the Conference Room. He replied to questions/comments on environmental issues, the unemployment rate specifically in this area/UCSF's hiring policies, and the health science enrichment program (similar to Upward Bound) for high school students;
- the San Francisco Board of Supervisors held their 4th off-site meeting in the Community at the Facility on Mon., 4/19 from 6 pm - 9 pm in the Community Room where their first order of business was to award Dr. Toye Moses with a commendation for outstanding service;
- letter requesting the Commission's President and Vice President to meet with the Mayor regarding budget issues has been sent to the Mayor's Office. Staff has been informed that the Mayor has referred the request to the Director of Budget & Finance and his office will respond to the meeting request;

Action: Commissioner Richardson moved and Commissioner Lepana seconded to receive the Director's Report. Motion passed.

Commissioner Knox suggested Commissioner Brown, as immediate past-president who is still familiar with immediate past-budget requests should also be in attendance at this meeting with the Mayor and Director of Budget & Finance. Suggestion accepted by acclamation.

Commissioner Know also suggested that a copy of the resolution for Dr. Moses be forwarded to the Mayor's Office and the PUC/A. Moran, General Manager. This suggestion was also accepted by acclamation.

VI. Presentation: Mr. Al Williams, partner in AMB/BTS Commercial Developers (for the 3rd & Williams site) returned to continue the presentation from two meetings ago to the Commission with Mr. Bill Hose, Regional Manager of Walgreens (the proposed leasee of the site). Mr. Williams also brought and introduced two other Walgreens employees - Craig Jeffreys, Manager of Walgreens at Bayview Plaza, and Matt Reed, Exec. Asst. to Mr. Jeffreys at Bayview Plaza.

Mr. Williams first addressed a concern raised at the last Commission meeting: No businesses had to relocate due to Walgreens moving in: the lease for the sausage factory was up and they were planning to move, but the business burned down before they could. The auto repair business next door, part of an estate settlement, was used as storage the last couple of years and was planned to be closed down.

Mr. Williams also stated that a minimum of 50% of the job opportunities during the construction phase of the project would be "reserved" for neighborhood

residents and YCD would be a major player in searching, screening, training and placing applicants for these jobs. Also a minimum of 50% of the contractors will be MBE/WBE/(local)LBE and we will be held accountable and report back to the Commission on these efforts. In the meantime, although a contractor has not yet been selected, Marinship has been contacted for this position, and SLUG for the landscaping, both of which are prominent neighborhood organizations.

And although the artist's renderings were done by Walgreens own architectural dept. and not a local architect, the motif of the store will have a definite Afro-centric flavor and there will be an attempt to sell products from local vendors whenever possible.

Mr. Hose, Regional Manager of Walgreens then made the following statements in response to some questions from the Commission:

While the "Good Neighbor" programs listed does not represent spending in/for any one neighborhood, the total amount spent for the City & County of San Francisco Community over the past 12 months represents in excess of $350 thousand. Some of the programs in the Bayview-Hunter's Point have been sponsored by Walgreens are (mostly health care and educationally related): the BVHP Health Care Task Force, Dr. Coleman's Retirement program, and with the American Lung Assoc., sponsored the Asthma Training Program at George Washington Carver School.

Walgreens has goal that in any community where there is a Walgreens store the majority of the employees should come from the community. "We want people to shop with people they know." Employees also get first opportunities to transfer to stores which may be closer to home.

Commissioner Knox thanked Mr. Williams and Mr. Hose for their presentation of Walgreens, asked that the Commission be kept updated on the project and reiterated Mr. Williams' for request for endorsement of the project by the Commission.

Action: Commissioner Brown moved and Commissioner Richardson seconded to direct staff prepare a letter of support and endorsement for (another) Walgreens in the Bayview-Hunter's Point at the corner of Third and Williams Sts. Motion passed.

VII. Old and On-Going Business:

- Dr. Moses distributed a draft of a resolution (q.v.) to name the Community Room at the Southeast Community Facility the Alex Pitcher Community Room; after very brief comment to add reference Mr. Pitcher's concern with and high regard for the education (especially) of our young people:

Action: Commissioner Richardson moved and Commission Brown seconded to (urge the Mayor's Office and Board of Supervisors to) name the Community Room at the Southeast Community Facility the Alex Pitcher Community Room. Motion passed.

- As an addendum to the Director's report, Dr. Moses announced: the Board of Supervisors Budget Committee will be meeting in the Bayview-Hunter's Point today at the Bayview Police Station to discuss budget items; therefore, any Commissioner able to attend is urged to do so.
- John Mullane, manager of Public Utilities Commission's Customer Services Bureau plans to attend the 5/13 Commission meeting to discuss using Earl P. Mills Community Auditorium (since Southeast Community Facility is already designated a Red Cross emergency shelter) during emergency situations.

IX. Public Comment:

- Gail Orr-Smith, President, Bayview-Hunter's Point YMCA Board of Managers plans a Open House/(Fund-raising) Kick-off Campaign (to raise $500,000 of $2.7 million between May-Dec, 1999) for the "Y without walls running programs" ("hoops", day-camp) on Mon. 5/3 from 5:30 - 7 pm in the Community Room;
- All San Francisco residents are invited to participate in the 4th semi-annual Great Sweep scheduled for Sat., 5/15; this will be the 3rd time that the Southeast Community Facility will serve as the District 2 headquarters;
- An appreciation reception is scheduled for Fri., 5/14 from 4 - 6 pm in the Community Room for Assemblywoman Carole Migden for her support and (legislative) contribution to the Bayview-Hunter's Point.

XII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Brown seconded to adjourn the meeting at 7:14 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

ohn Knox
President
inda Richardson
Vice President
her Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MAY 13, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.
*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: April 8 and 28, 1999

IV. Correspondence:
- Transmittal letter to Mayor's Office, PUC General Manager, Anson Moran and PUC President Ann Moeller-Caen re: Board of Supervisors resolution for Toye Moses;
- Transmittal letter to Mayor's Office, Board of Supervisors, City Attorney, and PUC re: naming Community Room "The Alex Pitcher Community Room";
- Endorsement letter to Bill Hose of Walgreens Co. and AMB/BTS (Mr. Al Williams) endorsing another Walgreens to be built at Third & Williams Sts.;
- Letter confirming Dr. Mitch Katz's attendance at Wed., 6/23 SECFC mtg.

V. Director's Report

VI. Presentation - John Mullane, PUC/Customer Services Bureau Manager: "Use of Earl P. Mills Community Auditorium for customers business function during emergency situations" (Discussion & Action)

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

DOCUMENTS DEPT.

MAY 11 1999

SAN FRANCISCO
PUBLIC LIBRARY

The next Southeast Community Facility Commission is Wednesday, May 26, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

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DISABILITY ACCESS INFORMATION

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

NOTICE OF MEETING

TO: Bayview Hunters Point Community Residents

(Zip Code 94124)

PUBLIC INFORMATION MEETING

Sponsored by the San Francisco Public Utilities Commission (PUC)

Tuesday, May 11, 1999
6:30 p.m -- 8:30 p.m.
"Community Room"
Southeast Community Facility
1800 Oakdale Avenue, San Francisco

AGENDA

I. **Welcome and Introductions** - Ann Moller Caen, Chair & President of the PUC
Anson B. Moran, General Manager, PUC

II. **San Francisco Bay Pollution Issues** - Michele Pla, PUC Planning and Environmental Regulations

A. Overview of the San Francisco Bay System
B. Latest information about Mercury, Dioxin and other pollutants
C. General information released in the Regional Monitoring Report

III. **Posting of Bay Shoreline**

A. Fish Advisories – Ken Sato, San Francisco Department of Public Health
B. Recreational Use Postings – Arleen Navarret, Water Quality Division, PUC

IV. **Update on Flood Control** – Manfred Wong, Utilities Engineering Bureau, PUC

V. **Update on Solids Handling and Odor Control** – Jonathan Loiacono, Water Pollution Control Division, PUC

VI. **Other Items**

VII. **Public Comment**

VIII. **Adjourn**

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MAY 11 1999

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PUBLIC LIBRARY

For Information: *Contact Samuel Murray, PUC Public Affairs, Customer Service Bureau at (415) 923-2151 or write to 425 Mason Street, San Francisco, CA 94102.*

Mayor's Office of Neighborhood Services
San Francisco's African American City Commissioners
Southeast Community Facility Commission
The New Bayview Merchants Association
& Residents of the South East Sector (ROSES)

invite you to an appreciation reception for

Assemblywoman Carole Migden

for her legislative achievements in Sacramento for the
Bayview Hunters Point Community

Friday, May 14th, 1999 • 4:00 p.m. - 6:00 p.m.
Southeast Community Facility
1800 Oakdale Avenue, Community Room
Refreshments

DOCUMENTS DEPT.
MAY 11 1999
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Assemblywoman Migden increased fines for dumping in the Bayview-Hunter's Point. As Chair of the State Assembly's Appropriations Committee, she secured $500,000 to rebuild Martin Luther King Pool. She is also sponsoring a bill that makes the requirements less complicated for licensing professional hair-braiders. Please join us in acknowledging her leadership.

BAYVIEW SENIOR APARTMENTS

Applications Are Now Available!
Located at 5545 3rd Street, San Francisco

Located in the Bayview/Hunters Point Neighborhood of San Francisco, Bayview Senior Apartments is comprised of 54 new, affordable, one-bedroom apartments. This quality housing community was developed by San Francisco Housing Development Corporation (SFHDC) and BRIDGE Housing Corporation, in cooperation with the City of San Francisco and Department of Housing and Urban Development. We invite all seniors over the age of 62 years to apply.

Located at 5545 3rd Street at Armstrong Street, Bayview Senior Apartments is close to grocery stores, restaurants, banks and senior centers. This exciting new property offers attractive one-bedroom apartments with all electric kitchens and wall-to-wall carpet. The residential community offers a community room with kitchen, laundry facilities, and a roof-top courtyard.

Demand for these affordable apartments is sure to be high. If you or someone you know is interested in applying for an apartment, call our 24 hour information line for details. In order to qualify for this unique opportunity, all applicants must meet age, income and occupancy criteria.

24 Hour Information Line
(415) 267-6184

Equal Housing Opportunity

DOCUMENTS DEPT.

MAY 11 1999

SAN FRANCISCO
PUBLIC LIBRARY

SOUTHEAST COMMUNITY FACILITY COMMISSION

May 13, 1999

This meeting was not held.

San Francisco Public Library
Government Information Center

ohn Knox
President
inda Richardson
Vice President
ther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

6/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MAY 26, 1999 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.
*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
MAY 25 1999
SAN FRANCISCO
PUBLIC LIBRARY
99-05-25P12:45 RCVD

I. Call to Order

II. Roll Call

III. Approval of Minutes: April 8 and 28, 1999

IV. Correspondence:
- Transmittal letter to Mayor's Office, PUC General Manager, Anson Moran and PUC President Ann Moeller-Caen re: Board of Supervisors resolution for Toye Moses;
- Transmittal letter to Mayor's Office, Board of Supervisors, City Attorney, and PUC re: naming Community Room "The Alex Pitcher Community Room";
- Endorsement letter to Bill Hose of Walgreens Co. and AMB/BTS (Mr. Al Williams) endorsing another Walgreens to be built at Third & Williams Sts.;
- Letter confirming Dr. Mitch Katz's attendance at Wed., 6/23 SECFC mtg.;
- Letter of appreciation to Chancellor J. Michael Bishop on his coming to the Bayview-Hunter's Point and meeting with members of the Community.

99-05-25P12:45

V. Director's Report

VI. Introduction of New Business

VII. Public Comment

VIII. Adjournment

The next Southeast Community Facility Commission is Thursday, June 10, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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JUN 30 1999
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PUBLIC LIBRARY

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

06-30-99P02:43 RC APPROVED

WEDNESDAY, MAY 26, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission Vice President Linda Richardson called the Weds., May 26, 1999 Commission meeting to order at 6:12 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Millard Larkin Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Heidi Hardin Commissioner John Knox
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Larkin moved and Commissioner Lepana seconded to accept the minutes of April 8, 1999 as mailed. Motion passed.

Action: Commissioner Larkin moved and Commissioner Lepana seconded to accept the minutes of April 8, 1999 as mailed. Motion passed.

IV. Correspondence:

- Transmittal letter to Mayor's Office, PUC General Manager, Anson Moran and PUC President Ann Moeller-Caen re: Board of Supervisors resolution for Toye Moses;
- Transmittal letter to Mayor's Office, Board of Supervisors, City Attorney and PUC re: naming Community Room "The Alex Pitcher Community Room";
- Endorsement letter to Bill Hose of Walgreens Co., and Al Williams, partner in AMB/BTS endorsing another Walgreens to be built at Third & Williams Sts.;
- Letter confirming Dr. Mitch Katz's attendance at Wed., 6/23 SECFC meeting;
- Letter of appreciation to UCSF's new Chancellor J. Michael Bishop for coming and meeting with members of the Bayview-Hunter's Point Community;
- Letter from SECF Commission President John Knox requesting to be excused from today's Commission meeting as he is out of town;
- Privileged & Confidential memorandum re: Election Activities by City Depts. and Employees;
- An updated version of "An Overview of the Laws Governing the Conduct of Public Officials".

V. Director's Report:

- Attended Board of Supervisors meeting re: naming the Community Room "The Alex Pitcher Community Room"; the resolution, co-sponsored by Supervisors Brown and Leno, will go to the Mayor for signature after the second consent calendar reading. Commission will be kept updated.
- CCSF/Southeast campus Open House was held on Mon. 5/17; events were well-attended by other CCSF faculty, staff and students and many Bayview-Hunter's Point community members.
- Attended a meeting at the Bayview Opera House re: housing in the Bayview-Hunter's Point on Tues., 5/18. The Bayview Senior Housing Project is now officially complete. The Mayor did the Grand Opening honors Tues. 5/18.
- Attended a Y2K meeting re: electronic equipment at facility with WPC and BBR on Tues., 5/18;
- DPW/Plumbers are still working with WPC and Decorative Place Service re: irrigation system blockage;
- Staff completed walk-thru with window washing service vendors and accepted the project;
- Curtains were replaced in Community Room on 5/14; project signed-off and accepted Mon. 5/17;
- BBR and BSES are working on additional ADA accessibility upgrades from the parking lot to the DHS Career Center and the Community Room.
- Efforts between PGE & Pac Bell to install a phone line hook-up for PGE meter (so Greenhouse can use natural gas) are being coordinated.

Action: Commissioner Larkin moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VII. Introduction of New Business:

- Real Estate Dept. will have an update for next Commission meeting.
- Commissioner Brown verified that if any Commissioners had any questions or comments re: the new "Overview" they could call Deputy City Attorney Robert Bryan for individual discussions;
- Manager of PUC Customer Service Bureau, John Mullane's presentation from last Commission meeting has been postponed until the June 10 meeting.

IX. Public Comment:

- Commissioner Richardson reported to the Commission that the appreciation reception held on Fri., 5/14 in the Community Room for Assemblywoman Carole Migden was a well-attended success. Many community members turned out to thank and congratulate her for the legislation she sponsored that both encourages and benefits the Bayview-Hunter's Point in particular.
- Commissioner Richardson also announced that Commissioner Bobbrie Brown has recently accepted a new position at UCSF - Senior Labor Relations Analyst to begin an about two weeks.

XII. Adjournment:

Action: Commissioner Lepana moved and Commissioner Brown seconded to adjourn the meeting at 6:25 p.m. Motion passed.

Respectfully submitted: Katherine D. Iasconillo
(Commission Secretary)

ohn Knox
President
inda Richardson
Vice President
her Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlingron
Commissioner
leidi Hardin
Commissioner
ogelio Lepana
Commissioner
/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JUNE 10, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
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*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: May 26, 1999

IV. Correspondence

V. Director's Report

VI. Presentation - John Mullane, PUC/Customer Services Bureau, Manager: "Use of Earl P. Mills Community Auditorium for customers business functions during emergency situations" (Discussion & Action)

VII. Real Estate Dept. Report - Charlie Dunn: Update of Leases

VIII. Introduction of New Business

IX. Public Comment

X. Adjournment

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06-08-99P02:34 RCVD

The next Southeast Community Facility Commission is Wednesday, June 23, 1999.

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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06-08-99P02:

PRESENTS

DR. MITCH KATZ

DIRECTOR -
SAN FRANCISCO DEPT. OF PUBLIC HEALTH

ADDRESSING

"HEALTH ISSUES IN THE BAYVIEW-HUNTER'S POINT, PARTICULARLY HIGH INCIDENTS OF BREAST CANCER AND ASTHMA"

WEDNESDAY, JUNE 23, 1999
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

SOUTHEAST COMMUNITY FACILITY COMMISSION

June 10, 1999

This meeting was not held.

San Francisco Public Library
Government Information Center

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
3/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JUNE 23, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
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AGENDA

DOCUMENTS DEPT.

JUN 18 1999

SAN FRANCISCO
PUBLIC LIBRARY

06-18-99A10:24 RCVD

I. Call to Order

II. Roll Call

III. Approval of Minutes: May 26, 1999

IV. Correspondence

V. Director's Report

VI. Presentation - Dr. Mitch Katz, Director, Dept. of Public Health: "Health Issues in the Bayview-Hunter's Point, particularly high incidents of Breast Cancer, AIDS and Asthma"

VII. Real Estate Dept. Report - Charlie Dunn: Update of Leases
a) Headstart at 1800 Oakdale/1300 Phelps;
b) E. P. Mills Community Center, Room 1: Whitney Young Child Development

VII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is Thursday, July 8, 1999.

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

DR. MITCH KATZ

DIRECTOR - SAN FRANCISCO DEPT. OF PUBLIC HEALTH

ADDRESSING

"HEALTH ISSUES IN THE BAYVIEW-HUNTER'S POINT, PARTICULARLY HIGH INCIDENTS OF BREAST CANCER, AIDS AND ASTHMA"

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SAN FRANCISCO PUBLIC LIBRARY
06-18-99A10:24 RCVD

WEDNESDAY, JUNE 23, 1999
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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INVITE YOUR FRIENDS AND NEIGHBORS

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FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

NAACP CELEBRATES UNSUNG HEROES FIRST LIFETIME ACHIEVEMENT CIVIC AND COMMUNITY SERVICE AWARDS CEREMONY.

As we acknowledge and honor the lifetime achievements of our civic and community leaders of the City and County of San Francisco.

We extend invitations, sponsored by the National Association for the Advancement of Colored People (NAACP), to our families, friends and members of the community to participate.

FREE FOOD!

LIVE ENTERTAINMENT!

SUNDAY, JUNE 27, 1999

4:00 P.M. to 6:00 P.M.

WEST BAY CONFERENCE CENTER
1290 Fillmore Street @ Eddy Street
San Francisco, California

Donors Include:

Pepsi **Decorative Plants**
7-UP **Kraft Foods**
Norcal Waste Systems
Business Development, Inc.
Small Business Exchange Newspaper

General NAACP Membership Applications will be available.

ohn Knox
President
inda Richardson
Vice President
sther Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
leidi Hardin
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, JUNE 23, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

99

I. Call to Order:

Commission President John Knox called the Weds., June 23, 1999 Commission meeting to order at 6:09 p.m.

II. Roll Call:

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JUL 27 1999
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PUBLIC LIBRARY

Present:	Commissioner John Knox Commissioner Millard Larkin Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Larkin seconded to accept the minutes of May 26, 1999 as mailed. Motion passed.

In order to facilitate tonight's special speaker, Commission President Knox took Item VI. out of order. Item VI - Presentation by Dr. Mitch Katz, Director of Dept. of Public Health (DPH).

VI. Presentation: Dr. Katz thanked the Commission for the invitation and opportunity to make a presentation to the Bayview-Hunter's Point Community. He then introduced the staff members accompanying him: James Loyce, DPH-Deputy Director; Barbara Garcia, Dir. Population Health & Prevention; Karen Pierce, who works on Health Initiatives specifically in/for the Bayview-Hunter's Point.

Although health problems and medical issues in the Bayview-Hunter's Point are well-known throughout the community, Dr. Katz wanted to accomplish a few things with this presentation: 1) re-iterate some of the more troubling concerns to the Health Dept.; 2) explain two of the health initiatives that the Health Dept. is putting most time on in the Bayview-Hunter's Point; and 3) answer some of the questions and concerns from the Community present this evening.

One of the greatest concerns to the Health Dept. and certainly the Community is the disparity in the mortality rate for African Americans compared to the non-African American population City-wide. Basically African-Americans males in San Francisco in the 90's have the same life expectancy rate as white males in San Francisco of 50 years ago (the 1940's). Currently the life expectancy rate for males in San Francisco is 60 yrs. for Blacks, 65 for Whites, 74 for Latinos, and 77 for Asians (which is quite a disparity for males in the same City at the same time).

The Bayview-Hunter's Point has the highest rates for asthma hospitalization not just in San Francisco, but in the entire State of California. This community also suffers a disproportionate burden for toxins containing the highest levels of toxic waste. The Bayview also has the highest rates of several cancers compared to other areas of the City: prostate and lung cancer for men, breast and cervical cancer for women. Additionally African-American women who have breast cancer have a 77% higher mortality rate compared to white women who develop breast cancer in San Francisco. Finally, connected to all of the above is the level of poverty is much higher than for other population in the City. This is raised as a health issue (one of the strongest determinants of health is socio-economic status) not as an economic issue. In the Bayview-Hunter's Point 25% of the households are at or below the poverty level as opposed to 13% City-wide.

Certainly the Health Dept. realizes that no one Dept. can address this level of health and economic disparity; however there are two health initiatives we are currently working on with the Community. One is the Bayview-Hunter's Point Health and Environmental project, a collaboration of DPH/UCSF researchers and residents and activists in the Community looking at the environment: Why are there such health disparities in the Bayview-Hunter's Point compared to other areas in San Francisco? Although most of this initiative arose from the power plant issue, when the power plant issue was settled the attention did not go away. Specifically a number of hearings were held for the Health Commission and the San Francisco Board of Supervisors; toxins within the City have been mapped;

with the Community we have explored the relationship between the epidemiology of illness (high levels of disparity); and some of the environmental issues. A grant was received from the California endowment to start some of this work.

The second initiative is the Bayview-Hunter's Point Health and Environmental Resource Center, another collaborative project that received $250,000 thanks to the San Francisco Board of Supervisors (notably Supervisor Gavin Newsom, who has been very supportive in particular of the Bayview-Hunter's Point health initiatives, was in the tonight's audience to hear this presentation by Dr. Katz). The mission of the Health and Environmental Resource Center is to promote health and wellness. Community education, dissemination of information, policy review, all in an effort to address the high rate of asthma in the Bayview. The Asthma Resource Center serves as a place to learn more about asthma, find out better how to treat it so as to prevent hospitalization.

The level of collaboration on both projects is very high; we wish we were further along in our work (that the projects were started earlier) and that the funding levels were higher. However, there are traditional (health service) providers very well-known in the Community that are funded by the DPH. Our challenge to them is: how well to the services they provide meet the needs of the Community?

At this point Dr. Katz ended his presentation and entertained questions/comments from the Commission and the audience:

Commissioner Richardson welcomed Dr. Katz to the Bayview-Hunter's Point, and informed him that she was founding member of the Bayview-Hunter's Point Environmental Health Task Force and Southeast Alliance for Environmental Justice (SAEJ). To elaborate on a little history of the Community's health/ medical situation: it was in the forming of these groups and negotiating with (Dr. Katz' predecessor) Dr. Sandra Hernandez that led to the partnerships and collaborations that Dr. Katz referred to. These groups have been meeting for the last five years and with the assistance of Mayor Brown have secured funding to make some significant strides. These groups initiated the Asthma Health Task Report which was alluded to earlier. The goal now, as it was then, is to expand the Southeast Health Center to provide comprehensive health care to those in the Community with limited access to health care.

Next Commissioner Larkin also welcomed Dr. Katz and the other attending members of the DPH to the Bayview-Hunter's Point, then inquired of Dr. Katz which organizations has the DPH worked with in the Bayview-Hunter's Point. Besides the two coalitions, Dr. Katz' list included (the following private contractors and what programs/services they're being funded for):

The Bayview-Hunter's Point Foundation to provide health care for homeless, HIV treatments, mental health and substance treatment, and an Adult Day Care Center; Black Coalition on AIDS for HIV outreach services; California AIDS Intervention Training Center (CAITC) is also being funded for HIV outreach; CAHEED for community support for pregnant and post-partem African-American women and they have a home visiting project; Jelani House is a substance abuse residential program for women with children; and a needle-exchange program at the Southeast Health Center and Westside (more in the Western Addition) does a CalWorks project.

When Commissioner Larkin requested additional information on these programs and their projects, Dr. Katz stated he could provide additional information in spreadsheet form to him (or anyone else needing the information) after the meeting and/or send it to him in the mail.

Before opening the questions and comments to the general audience, Commissioner Knox acknowledged the presence of Dr. Wart from the Health Commission, Supervisor Gavin Newsom and Johnnie Carter from Senator Burton's Office.

The Commission meeting was then opened for attending members of the public to address Dr. Katz and the following subject were discussed:

Dr. Toye Moses - the need for substance abuse residential programs (especially for men) in the Bayview-Hunter's Point; although there are out-patient program, there are no residential program (except for women with small children).

Shirley Hochhausen - protocol on testing internal air quality: experts can't agree criteria for measurement, although not a regular service, sampling can be done; call (Dr.) Rashiv Bahatia (252-3985) Medical Director.

Dorris Vincent, breast cancer survivor - Jelani House is a much-needed program in the Community, but is a residential program only for women with children. We also need residential programs for women without children and men.

Veronica Lightfoot: What is DPH doing about education and outreach for Asthma in the Community? Dr. Katz replied that Ms. Lightfoot's comments are accurate, asthma has reached epidemic proportions in the Bayview; treatment services only does not satisfy the need to eradicate Bayview-Hunter's Point's disproportionate amount of toxic waste. However, it clearly takes the City as a whole to address this environmental injustice.

Commissioner Richardson added: The DPH could lend assistance in prioritizing projects that are begun/funded in/for the Bayview-Hunter's Point. DPH could also lend some credence to educating not just the Community but the City, State and Federal agencies re: the impact of the cumulative effects of these environmental problems. Dr. Hernandez directly approached Mayor Brown to staff the Assessment Task Force.

Dr. Katz then introduced Dr. Rajiv Bahatia, the first physician on the staff of DPH specifically trained in environmental issues thereby affording the DPH to be more aggressive and energetic in EIR issues affecting the (BVHP) Community.

Additional comments and discussion from/with the attending public included:

Pro-active suggestion: Bayview-Hunter's Point reparations initiative;
Additional funding to expand asthma centers;
Mold and mildew in public and private housing can trigger and acerbate asthma;
Southeast Health enter has become an acute care clinic rather that primary/ preventive care facility (requests Dr. Katz to visit Southeast Health Center);
Disparity of Resources to Community;
Reparations high to Presidio area, but not high enough to BVHP;
Need to hold Major to his Neighborhood Jobs Initiative Roundtable pledge;
Request to access DPH's research on dioxins, willing to assist in collecting data;
Federal government, state, city and private owners are required by Fair Housing Laws to maintain safe, clean housing;
DPH's role to provide education and treatment, can also look at new EIRs;
DPH can not close/move industry, etc.
Suggestion: Hold a "Health Summit";
Due to recent growth, 'Front-line' maps need updating;
EIR should weigh very heavily for Shipyard land use plan;
Promotion of using "cleaner fuels";
Expand services at Southeast Health Center to include:

- Weekend and evening urgent care
- Specialty in medicine
- Diagnostic services
- Satellite pharmacy
- Senior services and adult day care
- 100-bed acute care and 100-long care

No convalescent care in the Bayview-Hunter's Point

Towards the end of the discussion period, when asked what it would take to declare a "state of emergency" in the BVHP Dr. Katz informed those present: The DPH actually looked into whether or not declaring a "state of emergency" would bring in additional funds. A "state of emergency" only allows a waiving of City rules, but does not bring in federal or state funds; therefore the idea was not pursued further.

The idea of holding a Health Summit seems like a logical project for collaboration between the Southeast Community Facility Commission and the DPH; Deputy Director Loyce could check with Karen Pierce for coordinating the mission of the upcoming Symposium with a Health Summit.

Expanding services at the Southeast Health Center is very needed because it has been so successful; however, with the current facility is very constrained in both space and personnel. Its disconcerting to hear from staff that the it has become an acute care facility when it should really be a primary care place where illness is prevented, rather than treated on an emergency basis and transported to San Francisco General.

Dr. Katz completed this discussion by thanking the Commission for the invitation and calendaring this presentation, requested to return at a later date to update the Commission and Community again on health issues, and invited the Commission to be co-sponsors with the DPH on a Health Symposium in the Bayview-Hunter's Point.

Commissioner Knox thanked Dr. Katz, his staff and the Community for the informative presentation, ensuing lively discussion and the idea of a cooperative effort on planning a Health Symposium in the Bayview-Hunter's Point.

At 7:42 p.m. one of the Commissioners had to leave the Commission meeting due to illness. The remainder of the Commission meeting agenda was tabled to next Commission meeting scheduled for Thursday, July 8, 1999 for lack of quorum.

Respectfully submitted: Katherine A. Pasconalto
(Commission Secretary)

ohn Knox
President
inda Richardson
Vice President
sther Blanchard
Commissioner
Bobbrie Brown
Commissioner
ithel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

Toye Moses
Executive Director

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JULY 8, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.

JUL 06 1999

SAN FRANCISCO
PUBLIC LIBRARY

07-06-99P05:01 RCVD

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 23, 1999

IV. Correspondence:
a) San Francisco Board of Supervisors Resolution: Naming the Community Room the "Alex Pitcher Community Room"

V. Director's Report

VI. Presentation - John Mullane, PUC/Customer Services Bureau, Manager: "Use of Earl P. Mills Community Auditorium for customers business functions during emergency situations" (Discussion & Action)

VII. Real Estate Dept. Report - Charlie Dunn: Update of Leases
a) Headstart at 1800 Oakdale/1300 Phelps;
b) E. P. Mills Community Center, Room 1: Whitney Young Child Development

VIII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is Wednesday, July 28, 1999.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

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DISABILITY ACCESS INFORMATION

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4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ohn Knox
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inda Richardson
Vice President
sther Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
eidi Hardin
Commissioner
ogelio Lepana
Commissioner
99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JULY 8, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Thurs., July 8, 1999 Commission meeting to order at 6:10 p.m.

II. Roll Call:

DOCUMENTS DEPT.

AUG 06 1999

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Millard Larkin Commissioner Rollie Lepana
Not Present:	Commissioner Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

In order to facilitate tonight's special speaker, Commission President Knox took Item VI. out of order. Item VI - Presentation by Mr. John Mullane, Manager of PUC's Customer Services Bureau and representing Management Information Systems.

VI. Presentation: Mr. Mullane thanked the Commission for the opportunity present the following proposal (of Memorandum of Understanding/MOU) to the Commission.

Mr. Mullane [illegible] PUC [illegible] Bureau (of which Mr. Mullane is the Manager) and the Bureau of Management

Information Systems (Computer Support) were looking for a location from which to resume running customer services in the eventuality of an emergency (i.e., earthquake). While first choice would have been the Community Room in the Southeast Community Facility, it is already under an MOU in case of emergency with the Red Cross. Therefore Dr. Moses suggested they consider (temporarily using in the case of an emergency) the Commission's other community facility - Earl P. Mills Community Auditorium. After touring EPM, Mr. Mullane makes the following proposal to the Commission:

While the PUC and Real Estate Depts. work on the actual details of this MOU, this Commission agrees to enter into the MOU allowing that in the eventuality of an emergency, the CSB/BMIS can move into the E. P. Mills Community Auditorium and an outside adjacent area - basically a temporary 2 - 4 mo. lease. Services, utilities, security, custodial, City vehicle parking, etc. would be paid as rent at market value to the Real Estate Dept. by the PUC. Additionally any improvements made to the facility by the PUC would stay with the facility as upgrades and any changes (i.e. closing stages area) would be restored for original use. This MOU could also contain a 30-day back-out clause for either side without recrimination.

Not foreseeing any problems or hardships or taking any use away from the Community the Commission had no questions. Therefore:

Action: Commissioner Brown moved and Commissioner Lepana seconded to for the Southeast Community Facility Commission to authorize their Executive Director, in conjunction with the Dept. of Real Estate, to execute a Memorandum of Understanding (MOU) with the Public Utilities Commission/Customer Services Bureau-Management Information Systems Dept. to use Earl P. Mills Community Auditorium and adjacent outside area for customer business functions during emergency/disaster situations (i.e., earthquake). Motion passed.

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Larkin seconded to accept the minutes of May 26, 1999 as mailed. Motion passed.

IV. Correspondence:

- Copy of resolution signed by the San Francisco Board of Supervisors and the Mayor naming the Community Room at the Southeast Community Facility the

V. Director's Report:

- Attended PUC meeting of Tues. 5/25 honoring Alex Pitcher for his service to the City & County of San Francisco and upon his retirement; a possible joint dedication of the "Alex Pitcher Community Room" and appreciation of service event could be scheduled for sometime in August as per Mr. Pitcher's availability. The Commission will be kept informed.
- Update of HVAC Energy Conservation Project at Southeast Community Facility: Pre-bid meeting and walk-thru with vendors interested in submitting a proposal for the project was held on Wed. 6/30, bids were due (today) on Thurs. 7/816, but that deadline has been extended. Commission will be kept updated.
- The FY99-00 budget request has passed from the Mayor's office (Mayor's budget analyst) to the Board of Supervisors; several reductions have been made to the budget request thus far - the most major cut being the request or an 1840 (Jr. Mgmt.) position. A budget request update will be included on the agenda for the next Commission meeting.
- We now have the assistance of four (4) summer interns: one 15 yr.-old from the Mayor's Summer Employment Program thru YCD; to 16 yr.-olds thru Project Pull's Summer Employment Program; and one 17 yr.-old from the Mayor's Youth Employment and Education Program (MYEEP) thru New Ways Workers. Although this currently makes for a crowded office, once summer school is out two interns will come in the morning hours and two in the afternoon hours.
- We have recently begun a re-key project throughout the Southeast Community Facility. Once the project is completed, all appropriate personnel will be contacted and issued respective keys.

Action: Commissioner Larkin moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VI. Real Estate Dept. Report:

Dr. Moses read the following Real Estate report Mr. Dunn faxed to the Commission since could not attend tonight's meeting:

1) Head Start Lease: The SFPUC delayed action on a resolution approving the proposed lease pending staff's delivery of additional information. The SFPUC desired an overall policy statement on how tenants were selected and rates recommended for all of the PUC/SECFC properties. Gary Dowd, Land Section Manager, and I (Mr. Dunn) prepared such a policy statement.

In the meantime, (Mr. Dunn has) been informed that the interim operator, Neighborhood House Asso. of San Diego, will turn over the management of the program to a new permanent operator, SF State University, possibly as early as July 1, 1999. We have contacted SF State and sent a draft lease for their review. (Mr. Dunn) would ask the Commission for a motion to approve the proposed lease with a change of the Head Start Operator.

2) Room 1: A second set of leases which incorporated Ms. Reid's objections was sent to Whitney Young Child Development for execution. (To date these leases have not been sent back).

IX. Introduction of New Business:

Commissioner Brown suggested that the Commission get an update on the Third Street Light Rail Project [possibly from the San Francisco Redevelopment Agency, MUNI or even the Bayview-Hunter's Point Project Area Committee (PAC)]. This update could also tie in the status of UCSF's Mission Bay campus complex and the Bayview-Hunter's Point Shipyard clean-up. Perhaps someone could also come from the Mayor's office to update on the new stadium project.

Commissioner Hardin suggested discussing a commemoration of some sort/type for the late Commission Ethel Garlington.

XII. Adjournment:

Action: Commissioner Brown and Commissioner Lepana seconded to adjourn the meeting at 6:55 p.m. Motion passed.

Respectfully submitted: Katherine V. Bascovelle
(Commission Secretary)

ohn Knox
President
nda Richardson
Vice President
sther Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
eidi Hardin
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JULY 28, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

DOCUMENTS DEPT.

JUL 2 2 1999

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07-22-99A11:06 RCVD

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 28, 1999

IV. Correspondence:
- a) Letter of invitation to Jim Morales, Dir. - SF Redevelopment Agency, to update the Commission on the Third Street Light Rail Project;
- b) Letter of appreciation to Dr. Katz, Dir. - DPH, for his presentation at the last Commission meeting;
- c) Earl P. Mills Community Auditorium MOU between the Southeast Community Facility Commission and PUC/Water Dept./CSB/BMIS.

V. Director's Report:
- a) FY99-00 budget request update
- b) Alex Pitcher Community Room update

VI. Ways to commemorate late Commissioner Garlington (Discussion & Action)

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is Thursday, Aug. 12, 1999.

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(Chapter 67 of the San Francisco Administrative Code)

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John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, JULY 28, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

DOCUMENTS DEPT.

AUG 19 1999

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PUBLIC LIBRARY

08-19-99P03:35 RCVD

I. Call to Order:

Commission President John Knox called the Weds., July 28, 1999 Commission meeting to order at 6:19 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Rollie Lepana
Commissioner Linda Richardson

Not Present: Commissioner Millard Larkin II

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the minutes of July 8, 1999 as mailed. Motion passed.

IV. Correspondence: Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

- Letter of invitation to Jim Morales, Dir. - SF Redevelopment Agency, to update the Commission on the Third Street Light Rail Project;

- Letter of appreciation to Dr. Katz, Dir. - DPH, for his presentation at the last Commission meeting;
- Earl P. Mills Community Auditorium MOU between the Southeast Community Facility Commission and PUC/Water Dept./CSB/BMIS.

Additional correspondence was received (after the agenda was distributed), opened and read at the Commission meeting - letter of appreciation from Dr. Parker for inviting Dr. Katz, Director of Public Health to update the Bayview-Hunter's Point Community on health issues. Also included was a copy of the cover letter delivering executed copies of the EPMills, Room 1 lease and an invitation to the reception celebrating Assemblywoman Carole Migden's new office in the State Building.

V. Director's Report:

- FY99-00 budget request update: Although the budget has not yet been approved (it is currently with the Board of Supervisors), we have been informed that the request for a Jr. Mgmt. (1840) position located at Earl P. Mills Community Auditorium has been cut and is no longer in the request submitted to the Board of Supervisors.

  Commissioner Knox directed staff to request another meeting between a committee of the Commission consisting of the Executive Director, the Commission's President and the Commission's immediate-past president and again with PUC's General Manager Anson Moran and perhaps revisit the topic of additional funding for this 1840 Jr. Mgmt. position

- Alex Pitcher Community Room dedication ceremony update: The date that the Community Room will be dedicated as the "Alex Pitcher Community Room" is Weds., Sept. 22, 1999 from 6 p.m. - 8 p.m. This Commission date was selected due to the mutual availability of both Mr. Pitcher and the Mayor, who is scheduled to present at this event. An event planning committee met on Mon. 7/26 at 6 p.m. and was attended by about 25 people all of whom signed up for sub-committee assignments. The next planning committee meeting is scheduled for Tues., 8/10/99 at 6:30 p.m.

- A re-key project has been started at the Facility; once project is completed, all appropriate personnel will be contacted and issued respective keys.

Action: Commissioner Richardson moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Ways to commemorate late Commissioner Garlington (Discussion & Action)

Commissioner Hardin introduced the issue of commemorating the late Commissioner Ethel Garlington. She noted that several past commissioners were also interested in pursuing this topic and asked the current Commissioners think about some possible options to be presented and discussed further at a later Commission meeting. At Dr. Moses' suggestion that the Commission was currently working on a commemoration event for Mr. Alex Pitcher, the topic was tabled to a future Commission meeting (perhaps after the Pitcher dedication and retirement.)

VII. Introduction of New Business:

Dr. Moses suggested inviting Chief of Police, Fred Lau to update the Commission of the status of police issues and policing concerns in the Bayview-Hunter's Point. The Commission agreed and directed staff to send a letter of invitation for a future Commission meeting.

VIII. Public Comment:

Ms. Sharon Hewitt, Special Assistant to both Director of Human Services (DHS), Will Lightbourne and Director of the San Francisco Housing Authority, Ronnie Davis introduced Mr. Cedric Jackson, the new coordinator of the Southeast Career Center, a collaborative effort between DHS, EDD, CalWorks, PIC and the SF City College). Mr. Jackson thanked the Commission for the opportunity to officially introduce himself and offered any assistance he could to the Commission and the Southeast Sector Community.

Next, Mr. Al Williams, business partner of AMB/BTS Commercial Real Estate Development, asked to briefly update the Commission on the proposal to locate another Walgreens in the neighborhood (Third and Williams Sts.): although the Planning Commission has recently agreed to (physically) moving the proposed building forward on the lot, Walgreens Corporate was reluctant to approve relocation. Although a scheduled opening date seems pushed back some, AMB/ BTS is still in negotiations on this project. The SECFC will be kept updated.

Commissioner Hardin announced that the Citizens Advisory Committee (CAC) for the Re-use of the Bayview-Hunter's Point Naval Shipyard is going through a transition, the Redevelopment Plan has been set, and the developer has been selected. The next phase will be to charge the CAC with over-seeing the re-use plan and its implementation.

Several CAC members have expressed their intention to vacate their position on the Committee. Nominations are now being taken for filling these positions. Anyone interested or know of anyone interested in can inform Commissioner Hardin.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 6:55 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, AUGUST 12, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
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*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
AUG 06 1999
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 28, 1999

IV. Correspondence:
  a) Letter of invitation to Chief of Police, Fred Lau;
  b) Letter of invitation to Municipal Railway (MUNI) Project Manager, Sue Olive to update Commission and Community on Third Street Light Rail Project.

V. Director's Report:
  a) FY99-00 budget request update
  b) Alex Pitcher Community Room dedication update

VI. Real Estate Dept., Charlie Dunn Representative: (Discussion & Action)
  a) Headstart at 1800 Oakdale/1300 Phelps;
  b) E. P. Mills Community Center, Rm. 1, Whitney Young Child Development

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is Wednesday, Aug. 25, 1999.

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, AUGUST 12, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commissioner Bobbrie Brown called the Thurs., August 12, 1999 Commission meeting to order at 6:14 p.m. (at the request of Commission President John Knox).

II. Roll Call:

DOCUMENTS DEPT.
SEP 07 1999
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Rollie Lepana
Excused:	Commissioner John Knox Commission Kim Nguyen Commissioner Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Larkin moved and Commissioner Hardin seconded to accept the minutes of July 28, 1999 as mailed. Motion passed.

IV. Correspondence: Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

- Letter of invitation to San Francisco Police Chief Fred Lau to update the Commission/community on the goals of the police dept.;
- Letter of invitation to Sue Olive, San Francisco MUNI to update the Commission on the Third Street Light Rail Project (MUNI accepted to come at Thurs. 9/9/99 Commission meeting).

V. Director's Report:

- FY99-00 budget request update: The requested budget has been approved by the Board of Supervisors and currently effect throughout the different City Depts. (Phase D). We were informed that the request for a Jr. Mgmt. (1840) position located at Earl P. Mills Community Auditorium was denied, however an additional $40,000 was approved for building maintenance and repair at the 4 satellite sites (100 Whitney Young, #1 Cashmere, #200 Cashmere and 1030 Oakdale) bringing the General Fund budget to $186,490 and the budget from the Clean Water Program to $669,404.

- Ms. Kim Nguyen, the Executive Director o the Vietnamese Community Center was sworn-in at a ceremony beginning at 4:15 p.m. on Weds., Aug. 11 in Board of Supervisors chambers as the newest of Commissioner of the Southeast Community Facility Commission. Due to a previous engagement she will not be present until the next Commission meeting of Weds., Aug. 25.

- Alex Pitcher Community Room dedication ceremony update: There is a planned reception to dedicate the Community Room as the "Alex Pitcher, Jr. Community Room" on Wednesday, Sept. 22, 1999 from 6 p.m. - 8 p.m. Committees have been set-up to plan budget (pay for expenses), publicity and invitations (announce and invite Community, due to go out end of this month), food and decor (reception), program (contacted and confirmed entertainment/ presenters, etc.) and clean-up. One minor concern is that the mayor's very tight schedule may only allow him to present some time between 6:15 p.m. and 6:40 p.m. We hope to have a fair amount of the Community present at the same time. The next planning committee meeting is scheduled for 6:30 p.m. in the Conference Room on Mon., 8/23/99.

- Will take vacation week of Mon. 8/16 through Fri. 8/20 returning Mon. 8/23.

Action: Commissioner Lepana moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Real Estate Dept. Update - Charlie Dunn:

a) Neighborhood House Association of San Diego (interim operator) has been replaced by San Francisco State University as the operator of San Francisco Headstart effective July 1, 1999. Draft of lease was sent in early July and has been returned with comments. (Real Estate Dept.) requests motion from Commission to accept terms of said lease to execute asap.

Action: Commissioner Larkin moved and Commissioner Hardin seconded to request the Real Estate Dept. to accept the terms of the lease accepting San Francisco State as the Headstart operator the Southeast Community Facility.

b) A fully executed WYCDC lease was signed, sent and delivered to the Southeast Community Facility Commission.

VII. Introduction of New Business:

Commissioner Larkin suggested to invite a representative from the District Attorney's Office to update the Commission/Community on the status of Community Court in the Bayview-Hunter's Point.

Dr. Moses also mentioned that since there is now a full Southeast Community Facility Commission, perhaps the next agenda should reflect the Commission President's assignment of Committee members and appointment of Committee chairs (2 standing committees: Facility Committee and Housing, Health and Public Safety).

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Hardin moved and Commissioner Larkin seconded to adjourn the meeting at 6:35 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconalte
(Commission Secretary)

ohn Knox
President
nda Richardson
Vice President
er Blanchard
Commissioner
obbrie Brown
Commissioner
thel Garlington
Commissioner
eidi Hardin
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, AUGUST 25, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

** NO SMOKING DURING COMMISSION MEETING **

DOCUMENTS DEPT.
AUG 19 1999
SAN FRANCISCO
PUBLIC LIBRARY
08-19-99P03:

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 12, 1999

IV. Correspondence:
  a) Letter of invitation to District Attorney's Office to inform Commission regarding Community Court;
  b) "Christmas in April" application.

V. Director's Report:
  a) Alex Pitcher Community Room dedication update;
  b) Update - American Red Cross MOU re: Community Room as emergency shelter

VI. Commission President assignment of committee members and appointment of committee chairs:
  a) Facility Committee;
  b) Housing, Health and Public Safety Committee

VII. Introduction of New Business

VIII. Public Comment

IV. Adjournment

The next Southeast Community Facility Commission is Thursday, Sept. 9, 1999.

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(Chapter 67 of the San Francisco Administrative Code)

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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, AUGUST 25, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Wednesday, August 12, 1999 meeting to order at 6:21 p.m.

II. Roll Call:

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SEP 2 0 1999
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PUBLIC LIBRARY

Present:	Commissioner John Knox Commission Kim Nguyen Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II
Staff Present:	Robert Bryan, Deputy City Attorney; Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the minutes of August 12, 1999 with minor corrections as mailed. Motion passed.

IV. Correspondence: Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

- Letter of invitation to District Attorney's Office asking for information regarding Community Court;
- "Christmas in April" (explanation of program and) applications.

V. Director's Report:

- Due to the dedication of the Community Room ceremony falling on a scheduled Commission date, the Exec. Director requested the Commission to call the meeting to order, then adjourn for the ceremony. The Commission agreed to this plan by acclamation.

- Met with Ms. Jackie Wright of the San Francisco Chapter of the American Red Cross who proposed coming to update the Commission regarding the Memorandum of Understanding (MOU) for the use of the Community Room during an emergency. Besides being updated at a Commission meeting, the MOU should also be presented to the Public Utilities Commission or at least A. Moran the PUC's General Manager (as per the City Attorney's office).

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VI. Assignment of Committee Members and Appointment of Committee Chairs:

Commission President Knox announced that since the Southeast Community Facility Commission is now fully staffed he (Commissioner Knox) would like to appoint members to the two standing committee of the Commission, namely the Facility Committee and the Housing, Health and Public Safety Committee. With the side note that the committees usually meet at 12 noon in the Conference Room whenever they do meet, he (re-)appointed Commissioner Bobbrie Brown as Chair of the Facilities Committee, Rollie Lepana and Heidi Hardin as Committee members and himself as alternate. As members of the Housing, Health and Public Safety Committee he appointed Commissioners Larkin and himself as members, and Commissioner Richardson as an alternate while waiting to hear back from Commissioner Nguyen.

Action: Commissioner Richardson moved and Commissioner Lepana seconded the appointments of Commission President Knox. Motion passed.

VII. Introduction of New Business:

Discussion of Commission meetings during holidays and end-of-year schedule.

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 6:45 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconaillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Ether Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
1/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, SEPTEMBER 9, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
SEP 07 1999
SAN FRANCISCO
PUBLIC LIBRARY
09-07-99P12:09 RCVD

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 25, 1999

IV. Correspondence:

V. Director's Report:
   a) Alex Pitcher Community Room dedication update;
   b) Update: Walgreens at Third & Williams Sts.;
   c) HVAC Energy Conservation Project Update.

VI. Update: San Francisco Chapter of American Red Cross, MOU re: Community Room as emergency shelter

VII. Presentations:
   a) San Francisco Municipal (MUNI) Railway - Update on 3rd St. Light Rail;
   b) San Francisco Redevelopment - Bayview Connections/Public Improvement for Pedestrians

VII. Introduction of New Business

VIII. Public Comment

IV. Adjournment

The next Southeast Community Facility Commission is Weds., Sept. 22, 1999.

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(Chapter 67 of the San Francisco Administrative Code)

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

DOCUMENTS DEPT
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PUBLIC LIBRARY

PRESENTS

SAN FRANCISCO MUNICIPAL RAILWAY (MUNI)

updating the Commission and Community on

THE 3RD ST. LIGHT RAIL PROJECT

and

THE SAN FRANCISCO REDEVELOPMENT AGENCY

highlighting

THE BAYVIEW CONNECTION - PUBLIC IMPROVEMENTS FOR PEDESTRIANS

Thursday, September 9, 1999
6:00 p.m. - 8:00 p.m.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

The Southeast Community Facility Commission
City & County of San Francisco

The Bayview-Hunter's Point Community
and the

City College of San Francisco, Southeast Campus

cordially invite you to celebrate the

Renaming/Dedication Ceremony
of the
Southeast Community Facility Community Room
to the

Alex L. Pitcher, Jr. Community Room

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SEP 07 1999
SAN FRANCISCO
PUBLIC LIBRARY

Wednesday, September 22, 1999
Program begins promptly at 6:00 p.m.
through 8:00 p.m.

at the Southeast Community Facility Community Room
1800 Oakdale Avenue (corner of Phelps) in San Francisco

Mayor Willie L. Brown will perform the ceremony

COME & CELEBRATE ! ! !

Alex Pitcher has led a life of community involvement and excellence,
so it is fitting that the Community Room bear his name.
Please plan to join us.

Refreshments will be provided and the Facility is wheelchair accessible.
Everyone is welcome ! ! !

For more information, please call (415) 821-1534

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, SEPTEMBER 9, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Thursday, September 9, 1999 meeting to order at 6:17 p.m.

II. Roll Call:

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OCT 25 1999
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Rollie Lepana Commissioner John Knox Commission Kim Nguyen
Excused:	Commissioner Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Lepana moved and Commissioner Hardin seconded to accept the minutes of August 25, 1999 as mailed. Motion passed.

Commission President Knox took Item VII out of order for MUNI's update of the Third Street Light Rail Project and the Redevelopment Agency's presentation of the Bayview Connection/Public Improvement for Pedestrians Project. Item IV - Correspondence and Item V - Director's Report will be taken after the presentation.

IV. Presentation:

a) San Francisco Municipal (MUNI) Railway - Update on the Third St. Light Rail Project: Project Manager, Sue Olive stated that she would first give the Commission a quick overview, move to on-going design, project status, then turn the floor over to discuss related projects in the area/community.

The 3rd St. Project was approved by the Public Transit Commission in January 1999 with an authorization to proceed with a 2-phase project. Phase I, the Initial Operating Segment, extends from the new track which has been installed along the Embarcadero, proceeding over the 4th St. bridge to a new street being constructed as part of the Mission Bay Project, down to 3rd St. thru the Mission Bay Area along the waterfront, across Islais Creek, thru the Bayview and across Hiway 101, proceeding South on Bayshore Blvd. then turning into Visitation Valley/Little Hollywood at the last Caltrain Station in the City.

The line will be for most of its length an exclusive right of way down the middle of the street except for thru the Bayview Commercial Core where there were concerns for loss of parking due to station placement. Thru this Core traffic flow will be mixed much the way it currently is on Market St. There will be a high-level fully accessible boarding platform at each of the 19 stations. The project is funded with about $425 million in Proposition B sales tax money (including the rails, overhead power lines, and initially 15 of the eventual 25 total vehicles, plus the Rail Facility located at the old Western Pacific site). Expected opening for this phase is late 2003 or early 2004.

Phase II, Center Subway, includes a subway into the downtown area terminating in Chinatown. Surface tracks at going north at 3rd and south at 4th Sts. to accommodate street construction, going into portals between Brannan and Bryant Sts., then subway under Market St. but over the MUNI/BART tube, turning west on Geary St., north on Stockton St. terminating in Chinatown. Four underground subway stations, located at Yerba Buena/Moscone Center, Market St. with direct connection to Montgomery St., Union Square and Chinatown. Another station on the 3rd St. side will have access to the new Pac Bell Ball Park. This phase is over $500 million funded by a mix of local and federal monies. Due to the necessity of federal funds, the estimated completion and opening is about 2015.

Several continuous elements will provide continuity throughout several communities along the this project, thus making 3rd St. one of the Great City Street (i.e. Market, Embarcadero, Geary, etc.). Some of these continuous elements are the single and double platforms, the undulating/wave-like glass-framed canopies with marquee-flashing lights, art enhancements, wind screens with green being the predominant coordinated color for the 3rd St. Light Rail. All (680) street lights will be replaced with a relatively simple design, holding the power line and the street name signs. All trees displaced for the project will be replaced to accommodate a basic design.

After few questions from the Commission and presentation moved into the next, related community project -

IV. Presentation:

b) San Francisco Redevelopment updated the Commission on the Bayview Connections/Public Improvement for Pedestrians.

c) Update - The San Francisco Chapter of the American Red Cross, requested to update the MOU to use the Southeast Community Facility Commission Community Room as an emergency staging area.

V. Correspondence: Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

- Notice of the Alex Pitcher Community Room dedication ceremony scheduled for next Commission meeting (Wed., 9/22);
- Notice of Alex Pitcher's retirement luncheon scheduled for Thurs., 10/14;
- Copy of current MOU with the American Red Cross, Bay Area Chapter (referred to in Update).

VI. Director's Report:

- Update - Dedication of the Community Room: invitations ready for mailing and distribution; proclamations/resolutions and certificates of commendation are coming from several elected City and State officials, and other agencies; last planing meeting is scheduled for Mon., 9/13 at 6:30 p.m.
- Construction for another Walgreens in the Community at Third and Williams Sts. is proceeding since the Corporation agreed to locate the store closer to the street (per the Planning Commission) than originally proposed: demolition has already begun; general contractor has been selected; a minority contractor, E&J Contractor, has been selected for asbestos removal from site.
- use of the Community Room during an emergency. Besides being updated at a Commission meeting, the MOU should also be presented to the Public Utilities Commission or at least A. Moran the PUC's General Manager (as per the City Attorney's office).
- HVAC Energy Conservation update: All bids received for this project were too high; project will now have to be re-bid or find matching funds.
- Confirmation has been received from Chief of Police Fred Lau's office that he will present at the Thurs., 10/14 Commission meeting, and District Attorney Terence Hallinan's office confirmed that he will be present at the Wed., 10/27 Commission meeting.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VII. Introduction of New Business: No new business was presented at this meeting.

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Hardin seconded to adjourn the meeting at 7:45 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconaldo
(Commission Secretary)

ohn Knox
President
inda Richardson
Vice President
her Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner
2/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, SEPTEMBER 22, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

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SEP 20 1999
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I. Call to Order

II. Roll Call

III. Approval of Minutes: September 9, 1999

IV. Correspondence

V. Director's Report

VI. Introduction of New Business

VII. Public Comment

VIII. Adjournment

The Southeast Community Facility Commission meets next on Thurs., Oct. 14, 1999.

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City & County of San Francisco

The Bayview-Hunter's Point Community
and the

City College of San Francisco, Southeast Campus

cordially invite you to celebrate the

Renaming/Dedication Ceremony
of the
Southeast Community Facility Community Room
to the

Alex L. Pitcher, Jr. Community Room

DOCUMENTS DEPT.
SEP 2 0 1999
SAN FRANCISCO
PUBLIC LIBRARY

Wednesday, September 22, 1999
Program begins promptly at 6:00 p.m.
through 8:00 p.m.

at the Southeast Community Facility Community Room
1800 Oakdale Avenue (corner of Phelps) in San Francisco

Mayor Willie L. Brown will perform the ceremony

COME & CELEBRATE ! ! !

Alex Pitcher has led a life of community involvement and excellence,
so it is fitting that the Community Room bear his name.
Please plan to join us.

Refreshments will be provided and the Facility is wheelchair accessible.
Everyone is welcome ! ! !

For more information, please call (415) 821-1534

MINUTES

WEDNESDAY, SEPTEMBER 22, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox called the Wednesday, September 22, 1999 meeting to order at 6:00 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Rollie Lepana
Commissioner John Knox
Commission Kim Nguyen
Commissioner Linda Richardson

Staff Present: Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

IX. Adjournment:

Action: Commissioner Linda Richardson moved and Commissioner Bobbrie Brown seconded to adjourn the meeting at 6:02p.m. Motion passed. The Commission meeting was adjourned to celebrate the dedication ceremony of the Alex L. Pitcher, Jr. Community Room at the Southeast Community Facility.

Respectfully submitted: _____
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

4/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, OCTOBER 14, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 9 and 22, 1999

IV. Correspondence

V. Director's Report

VI. Presentation:

San Francisco Chief of Police Fred Lau, - Update on the police and public safety issues confronting the Bayview-Hunter's Point Community (i.e.: community policing/citizens patrols, handling of people who victimize their own Community, abandoned cars and absentee landlords.) Also an update on the Cadet Program, and the large number of liquor stores in this neighborhood.

VII. Introduction of New Business

VII. Public Comment

VIII. Adjournment

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The Southeast Community Facility Commission meets next on Weds., Oct. 27, 1999.

CEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

SAN FRANCISCO'S CHIEF OF POLICE

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FRED LAU

UPDATING THE COMMISSION AND COMMUNITY ON

POLICE & PUBLIC SAFETY ISSUES IN THE BAYVIEW-HUNTER'S POINT COMMUNITY

Thursday, October 14, 1999
6:00 p.m. - 8:00 p.m.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS

SE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, OCTOBER 14, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Thursday, October 14, 1999 meeting to order at 6:18 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Rollie Lepana Commissioner John Knox
Excused:	Commissioner Millard Larkin II Commission Kim Nguyen Commissioner Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

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III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of September 9, 1999 as mailed. Motion passed.

Commission President Knox tabled the minutes of Wednesday, September 22, 1999 to the next Commission meeting of Wednesday, October 27, 1999 .

Commission President Knox took Item VI out of order for San Francisco Chief of Police Fred Lau's update of police and public safety issues confronting the Bayview-Hunter's Point Community. Item IV - Correspondence and Item V - Director's Report will be taken after the presentation.

VI. Presentation:

Chief Lau thanked the Commission for the invitation to update them and the Community on the status of police and public safety issues in the Bayview-Hunter's Point.

Community Policing is alive and well in the Bayview-Hunter's Point. The force is actively recruiting in the community with between 30 - 40 recruiters. Two classes are currently going through the academy with about 40 recruits in each class - one began several months ago, the other started about two weeks ago. Between 20 - 30 lateral transfers, officers with prior police experience, will take effect beginning in November. Therefore about 100 people are currently being trained to be San Francisco police officers. The force is committed to filling the Mayor's mandate of 200 new officers on board this fiscal year and working on getting 200 additional officers after that.

Philosophies and attitudes have changed tremendously with this administration regarding the Police Department. We hear that Capt. Roth of the Bayview Station doing a great job of assistance in the Bayview-Hunter's Point community. We have received requests to have him stay and we are committed to have him stay unless it would mean denying him the opportunity to being promoted should that opportunity occur. However if that were the case, he would assist me in making the decision of his replacement. The Bayview-Hunter's Point is new viewed as a training ground, not a trying ground. Crime is down in this area because of the Community policing partnership.

The San Francisco Police Force recently celebrated it's 150 year anniversary and compared to 150 years ago, this Police Force now reflex the diversity of the City. We have been working with City Attorney's office regarding landlord disputes, permit issues. Due to the mandate of Community policing and diversifying by this administration, this is an accessible police force - your police force. The force is also the public's advocates regarding the criminal justice system. We are working with the District Attorney's office and the Courts System to prosecute those that victimize your community. Unfortunately some of those prosecuted come from that same community. We need to work together and let all those prosecuted know that we are that we are working together to rid the community of criminals that prey on them. Hopefully after all this "election madness", we can get back to reducing crime beyond the 40% that we have these last 3½ years and continuing work together.

Chief Lau then introduced the other officers that accompanied him this evening: Asst. Chief Earl Sanders, Bayview Station Capt. Ron Roth, Officer Mike Wells and Investigator Kevin Whitfield and turned the floor over to Asst. Chief Earl Sanders by saying that a leader is only as good as his team.

Commissioner Brown mentioned that there didn't not seem/appear to exist in this City as opposed to other places across the nation the situation where citizens are stopped by police due to their complexion rather than a perceived infraction. While it is supposed that this is due more to the diverse ethnic mix of the City's police force, is there also some educational training occurring that could be shared with these other places? Chief Lau agreed that due to the training of this force, stopping citizens based on profile (ethnicity, gender, etc.)

As the next man on his team, Asst. Chief Sanders began by saying: The team effort that Chief Lau referred to begins with the command staff and permeates throughout the force. Some of the programs employed by this force are now used world-wide and recognized around the world. This has all happened under the leadership/administration of a Mayor with vision.

Capt. Roth then took the floor to explain that he receives much more support from downtown which translates into 15% lower major crime rate as opposed to the 6½% city-wide. Previous Bayview Capt. Harper pioneered initiated a code abatement program to assist in handling local liquor store problems. There is now one full-time (40-50 hrs./wk) officer devoted to towing abandoned cars.

After a few more comments, Capt. Roth opened the floor for questions and thanked the Commission for the invitation.

V. Correspondence: Dr. Moses informed the Commissioners that no correspondence was submitted during this two week period.

VI. Director's Report:

- The kick-off ceremony for the Third Street Light Rail Project will be held on Fri., 10/15 at 11:30 a.m. at the Caltrain Station at 4th and King Sts. The Commission and all the Community is invited down for the celebration.
- The 5th Great Sweep effort is planned for Sat., 10/15 from 9 a.m. to 1 p.m.; because there are six staging sites in District 2, the Bayview-Hunter's Point, everyone is encouraged to participate in this bi-annual effort.
- A locking security cabinet is under construction in the kitchen area of the Community Room to house the new PA System.
- Blue-prints have been submitted for the rear area of the Facility where hand-railings will be installed for ADA compliance.

- The FY 1999-2000 budget season has begun with preliminary requests due Mon., 10/15.
- The Executive Director will be attending the APHA Conference and be out of the office from Fri., 11/5 and returning Mon., 10/15.

Action: Commissioner Brown moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VII. Introduction of New Business:

Holiday Schedule: Commission Knox polled the attending Commissioners and developed the following schedule for the next four Commission meetings:

- Weds., Nov. 10 (instead of Thurs., Nov. 11)
- Mon., Nov. 22 (instead of Wed., Nov. 24)
- Thurs., Dec. 9 (no change)
- Mon., Dec. 20 (instead of Weds., Dec. 22)

Dr. Moses suggested inviting Foods Co. back to update the Commission on the quality of service and customer services policies.

Commissioner Knox requested inviting someone to update the Commission on the Hunter's Point Shipyard and Commissioner Hardin suggested a combination of the San Francisco Redevelopment Agency and Lennar (the private company selected for the development project).

Commissioner Brown requested an update on the Welfare-to-Work Program after having heard about possible new regulations that can only accommodate non-English speakers.?

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Lepana moved and Commissioner Hardin seconded to adjourn the meeting at 7:30 p.m. Motion passed.

Respectfully submitted: Katherine A Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

27/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, OCTOBER 27, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

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*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: October 14, 1999

IV. Correspondence

V. Director's Report

VI. Presentation:

San Francisco District Attorney Terence Hallinan - Update the Southeast Community Facility Commission on the status of Community Court in the Bayview-Hunter's Point Community

VII. Old and On-Going Business

VIII. Introduction of New Business

IX. Public Comment

X. Adjournment

The Southeast Community Facility Commission meets next on Weds., Nov. 10, 1999.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

SAN FRANCISCO'S DISTRICT ATTORNEY

TERENCE

HALLANAN

UPDATING THE COMMISSION AND COMMUNITY ON

COMMUNITY COURT IN THE BAYVIEW-HUNTER'S POINT COMMUNITY

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Wednesday, October 27, 1999
6:00 p.m. - 8:00 p.m.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
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John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye M
Executive

MINUTES

WEDNESDAY, OCTOBER 27, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED
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I. Call to Order:

Commission President John Knox called the Wednesday, October 27, 1999 meeting to order at 6:12 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Millard Larkin II
Commissioner Rollie Lepana
Commission Kim Nguyen
Commissioner Linda Richardson

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary;

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of October 14, 1999 (with a minor spelling correction) as mailed. Motion passed.

Commission President Knox introduced District Attorney Hallinan's Chief of Staff, Reggie Smith to introduce the topic of Community Court Program in San Francisco especially the Bayview-Hunter's Point Community.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

a) Invitation to Foods Co. requesting an update on their services to the Community;
b) Invitation to Dept. of Human Services, Will Lightbourne's office, requesting an update on the Welfare-To-Work Program;
c) Invitations to the San Francisco Redevelopment Agency (Byron Rhett, Bayview-Hunter's Point Projects Manger) and Lennar Bayview-Hunter's Point Partners (Mr. LeRoy Willis) to coordinate an update to the Commission on the Redevelopment of the Bayview-Hunter's Point Shipyard.

As soon a response is received, the Commission will be updated.

V. Director's Report:

- The FY 1999-2000 budget season has begun with preliminary (depts. under the PUC) requests due Mon., 10/15.
- The Executive Director will be attending the APHA Conference in Chicago this year and will therefore, be out of the office from Fri., 11/5 and returning Mon., 10/15.

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

Commissioner Knox took agenda item VII - Old and On-going Business next to accommodate moved District Attorney Hallinan's scheduled presentation on the status of Community Court.

VII. Old and On-Going Business:

- Commissioner Knox reported that Commissioner Nguyen has informed him that she will be available to serve on the Commission's standing Housing, Health and Public Safety Committee;
- Commissioner Knox also requested that staff set up a tour of the satellite sites for the Commissioners especially the newly appointed ones who have not toured the satellite sites in the past.
- Commissioner Knox reiterated the following Commission meeting schedule for the remainder of this year: Weds., Nov. 10 (instead of Thurs., Nov. 11); Mon., Nov. 22 (instead of Wed., Nov. 24); Thurs., Dec. 9 (no change); Mon., Dec. 20 (instead of Weds., Dec. 22)

VI. Presentation:

District Attorney Hallinan's Chief of Staff Reggie Smith began the presentation by thanking the Commission for the invitation to update the Community on the status of Community Court particularly in the Bayview-Hunter's Point.

Mr. Smith explained that the San Francisco Community Court Program is a collaborative effort of the San Francisco Mayor's Office, the District Attorney's Office (Pre-Trial Diversion Project), the San Francisco Police Dept., the Public Defender's Office, the California Community Dispute Services (CCDS), several community-based organizations, merchants associations and neighborhood residents. This collaborative has been launched in two San Francisco communities, Bayview-Hunter's Point and Oceanview-Merced Ingleside (OMI) as pilots for community courts to be established throughout San Francisco. Hearings for the Bayview-Hunter's Point Community Court are currently held at City College of San Francisco/Evans Campus and in the OMI at Temple United Methodist Church. The Program was originally funded with a $50,000 from the Mayor's Office, then pick-up a $135,000 grant from U.S. Dept. of Justice which runs through May of 2000.

After a short (9 minute) video segment that was aired by FOX-TV Channel 2 in San Francisco on the workings of the Community Court Program (in the Bayview -Hunter's Point), Mr. Smith then introduced Mr. Thom Bateman, the Executive Director of CCDS, to explain a little more the purpose of the Program.

Mr. Bateman reported that while this program has only been piloted in two San Francisco neighborhoods, it has since received national recognition (Dept. of Justice funding) and is being copied (although scaled to elementary school-aged students) locally at 21st Century Academy and Martin Luther King Middle School. He further explained that the purpose of the Community Court Program is to discourage "quality of life" violations (violations which due to their nature might be difficult to prosecute and may otherwise go untried) within the City by sanctioning the offenders with financial and/or community service. This process serves three purposes:

1) Provides restitution for the victim and/or the Community;
2) Gives the offender a second chance (diversion) by discharging the case to community court if the offender agrees and successfully completes the program (meaning the offender will not have a criminal record with a conviction for a crime); and
3) Creates an atmosphere of inclusion and responsibility to the offender in regards to maintaining the quality of life within their neighborhood.

Mr. Bateman then introduced District Attorney Terence Hallinan who explained the procedural disposition of the Community Court Program. District Attorney Hallinan stated that Community Court (currently) handles adult offenders with misdemeanor "quality of life" crimes including by not limited to: petty gambling, graffiti, loitering, littering, shoplifting, assault/battery, alcohol beverage control violations, lesser drug violations, and other miscellaneous quality of life crimes.

While adult offenders are the focus of the program at this time, investigations are underway to tailor a Community Court Program for juvenile offenders (Youth Court).

District Attorney Hallinan went on to explain that: the Bayview-Hunter's Point and OMI neighborhoods have implemented community committees, which primarily consist of local resident from each jurisdiction. The committees represent the concerns of each neighborhood and advises the CCDS and the Steering Committee in the development and implementation of the Community Court process in their respective neighborhoods.

The Steering Committee, a City-wide governing committee which plans and guides the implementation of the San Francisco Community Court Initiative, consists of representatives from the Mayor's Office, Trial Court, District Attorney's Office, Public Defender's Office, Police Dept., Pre-Trial Diversion, and the CCDS.

Regarding the actual workings of the Community Court Program: offenders are offered either to pay a fine or perform community services, sometimes both. Currently the fines collected from the Community Court Program go to the City & County of San Francisco and are ear-marked into two different funds. There is legislation pending before the Board of Supervisors Finance Committee (to be heard around Nov. 9) which authorizes those funds to go to Community service improvement in each of the neighborhoods from which they were assessed.

After a few questions from the Commission: only first-time offenders may go through the program; however each occasion is reviewed on a case-by-case basis and could possibly allow a rare instance of a second (different infraction) offense; expressions of appreciation to the participants from the Community; and discussion on the on-going viability (financing) of the Community Court Program, District Attorney Hallinan expressed his appreciation for the invitation to update the Commission and explained that due to time constraints he had to take his departure.

After District Hallinan left, the Commission expressed concern for continued funding for the Community Court Program and discussed ways to assist this process. Commissioner Brown suggested that staff draft a letter to Chair of the Board of Supervisors Finance Committee towards this end.

VII. Introduction of New Business: No new business was introduced at this meeting.

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 7:25 p.m. Motion passed.

Respectfully submitted: Katherine E. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, NOVEMBER 10, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: October 27, 1999

IV. Correspondence

V. Director's Report (to be read by Commission Secretary)

VI. Old and On-Going Business

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The Southeast Community Facility Commission meets next on Mon., Nov. 22, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, NOVEMBER 10, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Wednesday, November 10, 1999 meeting to order at 6:25 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Rollie Lepana Commissioner John Knox Commissioner Millard Larkin II Commissioner Linda Richardson
Excused:	Commissioner Heidi Hardin Commission Kim Nguyen

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Staff Present: Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Commission President Knox tabled the minutes of October 27, 1999 to the next Commission meeting (Monday, November 22, 1999).

IV. Correspondence:

Staff prepared a draft letter to the San Francisco Board of Supervisor Leland Yee, Chair of the Finance and labor Committee in support of full continual funding for the Community Court Project here in the Bayview-Hunter's Point. The letter also requests that the Commission be kept updated and inquired how to assist in the support process.

Action: Commissioner Brown moved and Commissioner Larkin seconded to approve and mail the letter to San Francisco Board of Supervisor Leland Yee, Chair of the Finance and Labor Committee in support of full continual funding for the Community Court Project in the Bayview-Hunter's Point. Motion passed.

Commissioner Knox reported that: a) he has been in phone contact with Supervisor Yee regarding the funding for the Community Court Program, b) the Committee agreed to keep the Commission abreast of the progress of the funding; c) the only "tie-up" was clarification in the language of the proposed legislation before the Committee.

VI. Director's Report (as reported by the Commission Secretary in the Executive Director's absence):

- The FY 1999-2000 budget season has begun; preliminary budget requests for Southeast Community Facility and Earl P. Mills were submitted on Thurs., 11/4, before the Executive Director left out of town to attend the APHA Conference. He will return to the office on Mon., 10/15.

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VII. Introduction of New Business:

Commission Knox reiterated that the Commission is awaiting responses for several invitations that have been extended for the next three scheduled Commission meetings: Mon., Nov. 22; Thurs., Dec. 9; Mon., Dec. 20. Commissioners will be concentrating on questions for the following invitees: Foods Co.(update of services to community), Dept. of Human Services (update of Welfare-to-Work Program); and the San Francisco Redevelopment Agency and Lennar Bayview-Hunter's Point Partners (to update on the Shipyard). Staff will keep Commission update when responses are received from the invitees.

Commissioner Larkin requested staff to produce and distribute a list of Community-based organizations (CBO's) that the Commission can review for invitations to update.

VIII. Public Comment: No public comment was offered at this meeting.

IX. Adjournment:

Action: Commissioner Lepana moved and Commissioner Brown seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcello
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
MONDAY, NOVEMBER 22, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.

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*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes:

IV. Correspondence:

V. Director's Report:

VI. Old and On-Going Business

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

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The Southeast Community Facility Commission meets next on Thurs., Dec. 9, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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(Chapter 67 of the San Francisco Administrative Code)

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
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Millard Larkin II
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Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

MONDAY, NOVEMBER 22, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox called the Wednesday, November 22, 1999 meeting to order at 6:12 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Millard Larkin II
Commission Kim Nguyen
Commissioner Linda Richardson

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Excused: Commissioner Rollie Lepana

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Richardson seconded to accept the minutes of November 10, 1999 as mailed. Motion passed.

Action: Commissioner Hardin moved and Commissioner Richardson seconded to accept the minutes of October 27, 1999 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

a) the signed letter to Supervisor Leland Yee, Chair of the San Francisco Board of Supervisors Finance & Labor Committee the Commissions endorsement of continued funding for the Community Court Program;
b) copy of letter to one of the Southeast Community Facility tenants regarding building security;
c) an invitation from ROSES (Residents of the Southeast Sector) to their holiday celebration on Thurs., Dec. 2.

V. Director's Report:

- The FY 1999-2000 SECF and EPM budget requests were submitted on 11/4 to the PUC (requests were due 11/15; however I was out of town 11/5-14). Comments from the PUC/General Manager (Andy Moran who is leaving this post effective Jan., 2000) are expected within the next couple of weeks.
- A security cabinet for the new PA System is under construction in the Community Room kitchen and should be ready for the system installation soon. We expect to be using the new system by the beginning of the year.
- Regarding recent invitations: a) Foods Co. requests an extension into next year since this is their busiest business season; b) DHS/Will Lightbourne's office accepted to come Mon., 12/20; c) San Francisco Redevelopment Agency and Lennar Bayview-Hunter's Point Partners are checking their respective schedules; however they have a submittal due in January and may have to request an extension also, but staff hasn't confirmed that yet.
- A tour of the satellite sites for the new Commissioners will be scheduled at the Commissioners availability.

Action: Commissioner Richardson moved and Commissioner Larkin seconded to accept the Director's Report. Motion passed.

VI. Old and On-going Business: None discussed at this meeting.

VII. Introduction of New Business: None presented at this meeting.

VIII. Public Comment:

a) Teen Image Fashion Show will be presented at the Bayview Opera House on Sat., Dec. 4 at 3 p.m. Tickets are $5 in advance and $7 at the door.

IX. Adjournment:

Action: Commissioner Lepana moved and Commissioner Brown seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine D. Fasconalli
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Jillard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, DECEMBER 9, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 22, 1999 (Discussion & Action)

IV. Correspondence: (Discussion)
- Reply from tenant (11/22/99) to letter (11/22/99) re: Facility Security

V. Director's Report: (Discussion)
a) Update on FY 2000-01 budget;
b) Installation of lead-free faucets (by PUC/Water Dept.) at 3 satellite sites;
c) Update on Y2K preparedness at the SECF;
d) FYI: Prostate Cancer Awareness (mostly among African-American males)

VI. Old and On-Going Business: (Discussion)
- Update on invitations to San Francisco Redevelopment Agency, Lennar BVHP Partners and Foods Co.

VII. Introduction of New Business: (Discussion)
a) Letter endorsing BVHP Health & Environmental Resource Center in seeking grant funding for the "African American Prostate Cancer Awareness Education and Screening Project";
b) Invitation to PG&E representative of the Bayview-Hunter's Point Power Plant to update the Commission and Community regarding outreach in the Bayview-Hunter's Point.

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VIII. Public Comment

IX. Adjournment

The Southeast Community Facility Commission meets next on Mon. Dec. 20, 1999

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-16

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

199

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

THURSDAY, DECEMBER 9, 1999
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox called the Thursday, December 9, 1999 meeting to order at 6:09 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Millard Larkin II Commission Kim Nguyen
Excused:	Commissioner Rollie Lepana Commissioner Linda Richardson
Staff Present:	Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Larkin seconded to accept the minutes of November 22, 1999 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

a) response from tenant (11/22/99) to letter (11/22/99) re: Southeast Community Facility building security;

b) End of Legislative session message from State Assemblyman and Majority Leader Kevin Shelley.

V. Director's Report:

- The FY 1999-2000 SECF and EPM budget requests were submitted on 11/4 to the PUC. The request for SECF (Sewer Service Charge) is $714,627 which includes a $45,000 increase to Bureau of Building Repair (BBR) for custodial and stationary engineer services. The request for EPM (General Fund) is $ 246,000 which includes $44,000 for a 1840 Jr. Mgmt. Assistant.
- The Water Dept. has requested, as a trial project, to install lead-free faucets at each of the three satellite child care sites. These faucets are both cost-effective and conserve water. An initial installation date of Dec. 1 had to be rescheduled for Friday, Dec. 17. The Commission will be updated.
- Update on Y2K preparedness at the Southeast Community Facility: no activities have been scheduled for the entire New Year's weekend (beginning Thurs., Dec. 30 through Mon., Jan. 3) in order to circumvent any problems due to Y2K. We are working closely with the elevator maintenance company (they will be on stand-by) in case of an emergency, and in accordance with City policy, staff will be on stand-by (Executive Director has cut vacation short and will be available if necessary, by Dec. 29) for any inevitability.
- The Bayview-Hunter's Point Health and Environmental Resource Center has requested support in their efforts to seek funding for the African American Men's Health Initiative: Prostate Cancer Awareness Education and Screening Project. To this end a letter has been drafted to the Resource Center Director, Ms. Betty McGee, which was read to the Commission.
- Governor Gray Davis and Mayor Willie Brown held a press release in the Bayview-Hunter's Point today at City College of San Francisco (CCSF) /Evans campus to announce the funding of the Construction and Maritime Trades Training Program.
- Mr. Pitcher is recuperating slowly at home after spending the Thanksgiving holiday at home in Louisiana.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Old and On-going Business:

a) As an update to invitations to Commission meetings, both the San Francisco Redevelopment Agency and Lennar BVHP Partners requested an extension to their invitations until after the beginning of year (probably sometime in February) in order to concentrate on submittals (due in January). Foods Co. also requested their invitation be extended past their busiest sales period to a date in January.

VII. Introduction of New Business:

a) Endorsement of the African American Men's Health Initiative - Prostate Cancer Awareness Education and Screening Project, Commissioner Larkin asked to see a copy of the project proposal (since the proposal dictates where the funding is going to be spent). In other words, once the Commission gives their support, how much of the funding can we expect to be utilized in the 94124 zip code to secure jobs, for educational programs, for community outreach?

Ms. Karen Pierce, a member of the collaborative who has reviewed the proposal twice, stated that the funding is expected to go to the Bayview-Hunter's Point Health and Environmental Resource Center. Originally the request to the California endowments for between $15,000 and $40,000 for a one-time event (using monies in the Resource Center budget received from the City to develop a Prostate Cancer Plan). The suggestion was to come back with a full proposal that would be in the neighborhood of $3-400,000 for a 3-year plan to include the Bayview, Western Addition, Visitation Valley and the Ocean-Merced-Ingleside (OMI) districts. Therefore the current agenda centers on screening, education, outreach and support groups in/for these four communities.

The idea of the program is: a) to train about 50 men to provide information/ education on prostate cancer; b) to set-up support groups for men with prostate cancer; c) to look at ways to get information on prostate cancer out to the community; and d) to do a series of events encouraging screening for 2000 African American males over the 3-year period.

Due to the timeliness of this endorsement, the Executive Director drafted a letter (read at this meeting and available in Commission office) endorsing this request for funding and sent it to the Bayview-Hunter's Point Health and Environmental Resource Center. In order for the Commission to "participate on the Initiative Committee", Commissioner Knox asked staff to provide the names of the Commission members on each of the Commission's standing committees, particularly the Housing, Health, and Public Safety Committee.

b) Upon the Executive Director's suggestion, Commissioner Larkin requested the staff to send an invitation to PG&E to update the Commission regarding the Power Plant and outreach in the Bayview-Hunter's Point. Commissioner Hardin concurred and the staff was direct to do so.

c) The Executive Director requested assistance from Commissioners in the form of suggestions for increasing attendance at Commission meetings. Several Commissioners had suggestions, and Commissioner Larkin volunteered his assistance in spreading the word about upcoming Commission meetings. Staff was requested distribute the list of Commission Committee members so Commissioners can work on bringing several issues of Community concern to upcoming meetings to bring the Community out.

VIII. Public Comment:

Mr. Joe Tasby from Infusion One, Mr. Cedric Jackson, Manager, Southeast Career Center and Mr. L. Abdul-Kenyatta were in attendance. All three volunteers services of their organizations to continue attending and assist in increasing Community attendance at Southeast Community Facility Commission meetings.

Commissioner Knox announced that the next Southeast Community Facility Commission will be held on Monday, December 20 and the Director of the Dept. of Human Services, Mr. will Lightbourne will update the Commission and Community on the Welfare-to-Work Program especially in the Bayview-Hunter's Point.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Larkin seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine D. Losconcalo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

0/99

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
MONDAY, DECEMBER 20, 1999 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
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*** * NO SMOKING DURING COMMISSION MEETING * ***

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: December 9, 1999

IV. Communications:
a) Letter of invitation to Mr. Gordon Smith, CEO, PG&E re: Bayview-Hunter's Point Power Plant update;
b) Congresswoman Nancy Pelosi "Health Report"

V. Director's Report:
a) Update on FY2000-01 Budget;
b) Update, installation of lead-free faucets (by PUC/Water Dept.) at 3 satellite sites

VI. Presentation:
Dept. of Human Services, Dir. Will Lightbourne - Update, status of the Welfare-To-Work Program, particularly in the Bayview-Hunter's Point Community.

VII. Old and On-going Business by Commissioners:
a) List of SECFC Committee members

VIII. Introduction of New Business by Commissioners:

VII. Public Comments

VIII. Adjournment

The Southeast Community Facility Commission meets next on Thurs. Jan. 13, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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DISABILITY ACCESS INFORMATION

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PRESENTS

MR. WILL LIGHTBOURNE

DIRECTOR, DEPT. OF HUMAN SERVICES

Updating on the Status of the

WELFARE-TO-WORK PROGRAM, PARTICULARLY IN THE BAYVIEW-HUNTER'S POINT COMMUNITY

MONDAY, DECEMBER 20, 1999
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

SOUTHEAST COMMUNITY FACILITY COMMISSION

December 20, 1999

This meeting was not held.

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Government Information Center

John Knox
President
Linda Richardson
Vice President
Jillard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

1/2000

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JANUARY 13, 2000 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: December 9, 1999

IV. Communications:
  a) Letter of invitation to Mr. Gordon Smith, CEO, PG&E re: Bayview-Hunter's Point Power Plant update;
  b) Congresswoman Nancy Pelosi "Health Report"

V. Director's Report:
  a) Update on FY2000-01 Budget;
  b) Update, installation of lead-free faucets (by PUC/Water Dept.) at 3 satellite sites

VI. Old and On-going Business by Commissioners:
  a) List of SECFC Committee members

VII. Introduction of New Business by Commissioners

VIII Public Comments

IX. Adjournment

The Southeast Community Facility Commission meets next on Weds., Jan. 26, 2000.

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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us**.

DISABILITY ACCESS INFORMATION

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JANUARY 13, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Thursday, January 13, 2000 meeting to order at 6:20 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commissioner Kim Nguyen
Excused:	Commissioner Rollie Lepana Commissioner Millard Larkin II Commission Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of December 9, 1999 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders they would find copies of the following:

a) letter of invitation to Mr. Gordon Smith, CEO, PG&E re: Bayview-Hunter's Point Power Plant update;

b) Congresswoman Nancy Pelosi's "Health Report";
c) Invitation from Census 2000 to their San Francisco Grand Opening (301 Howard St.);
d) Invitation to Census 2000 Southeast San Francisco Manager, Ronald Colthirst to update the Commission on the Census 2000 hiring, etc.

V. Director's Report:

- As everyone is aware, Mr. Alex Pitcher - community activist and President of the NAACP, San Francisco chapter - for whom this community room is named, passed away on Thurs., Jan. 6, after a year's battle with throat cancer. Funeral services were held on Tues., Jan. 11 at Providence Baptist Church where he was a deacon. He will be sorely missed especially in the Bayview-Hunter's Point where he lived and was most active for many years.
- For your information, Andy Moran, General Manger of PUC announced his retirement effective the end of January. There is currently a search to fill the vacancy created by his leaving. The process of this search will begin with the Public Utilities Commission, move to the Mayor, then to the Board of Supervisors. We will keep this Commission informed.
- The 1840 Jr. Mgmt. position requested for assistance with E. P. Mills Community Auditorium was approved by the PUC's General Manager. This is the second time this position was approved at this level so we really need support for final approval of this position.
- The installation of the PA system should be completed by the end of the month and we (staff) anxiously await training (for operation and maintenance) from the BBR electrical shop.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Old and On-going Business:

a) List of all Southeast Community Facility Commission standing committee (Facility Committee and Housing, Health and Public Safety Committee) members will be sent to Commissioners before next Commission meeting.

VII. Introduction of New Business:

a) Commissioner Brown suggests inviting the Manager of the Senior Housing Center on Third and Armstrong Sts., Katherine "Kit" Anderson to present an update on the type space (units) being rented/leased, and statistical breakout of population, etc.

b) Since there was not a quorum at the last Commission meeting, perhaps someone from DHS/Will Lightbourne's staff could return to deliver the presentation scheduled for that meeting.
c) Foods Co. has not yet confirmed a date for their presentation; however, the Commission will be kept informed.
d) Lennar BVHP Partners has confirmed for a presentation/update on the Shipyard development at the Thurs., Feb. 10 Commission meeting and the San Francisco Redevelopment wants for present at the same meeting immediately following Lennar. Since the Mayor has made the Shipyard redevelopment issue a priority in this community for this administration, Dr. Moses suggests requesting a meeting with the Mayor to discuss the Commission's opinion after this meeting.
e) Ron Colthirst has confirmed to attend the Wed., Jan. 26 Commission meeting to present the Census 2000 Project.
f) We have not yet heard back from PG&E to update on the Power Plant closure.
g) The Commission secretary raised the issue of review and update/amendment of the Commission's Rules of Order, paying particular attention to regular meeting dates and the scheduling/re-scheduling of meeting dates. (Reminder: Commissioners to also review the "Overview of Public Records and Public Meeting Laws" and call Deputy City Attorney Robert Bryan with any questions regarding either document.)

VIII. Public Comment:

Mr. Cedric Jackson, Manager of the Southeast Career Center, in attendance at the meeting, requested that a moment of silence be observed in recognition of Mr. Alex Pitcher's contributions and accomplishments.

IX. Adjournment:

In proud reflection of an outstanding citizen, his leadership and contributions to his community and all of mankind the Southeast Community Facility Commission adjourns this meeting in memory of Alex L. Pitcher, Jr.

Action: Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the meeting at 6:47 p.m. Motion passed.

Respectfully submitted: Katherine O. Moscovitch
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JANUARY 26, 2000 - 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * COPIES OF CORRESPONDENCE, MEETING HANDOUTS, & SUPPORTING DOCUMENTATION ARE AVAILABLE IN COMMISSION OFFICE * ***

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PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: January 13, 2000

IV. Communications:
a) Draft "Statement of Understanding"(SOU) American Red Cross of the Bay Area (ARC/BA) re: a collaborative of effort between the ARC/BA and the City of San Francisco to provide a temporary emergency shelter for disaster displaced people;

V. Presentation: Ron Colthirst, Manager, Southeast Office: Census 2000

VI. Director's Report:
a) Update on FY2000-01 Budget - Clean Water and General Fund;
b) Update: SECF HVAC Project

VII. Old and On-going Business by Commissioners:
a) (Item 4a) Draft ARC/BA SOU (Discussion and possible action);

VIII. Rules of Order: Discussion of possible amendments

IX. Introduction of New Business by Commissioners

X. Public Comments

XI. Adjournment

The Southeast Community Facility Commission meets next on Thurs., Feb. 10, 2000.

800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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(Chapter 67 of the San Francisco Administrative Code)

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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

APPROVED

WEDNESDAY, JANUARY 26, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

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I. Call to Order:

Commission President John Knox called the Wednesday, January 26, 2000 meeting to order at 6:10 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown
	Commissioner Heidi Hardin
	Commissioner John Knox
	Commissioner Rollie Lepana
	Commissioner Kim Nguyen
	Commission Linda Richardson
Excused:	Commissioner Millard Larkin II

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Hardin seconded to accept the minutes of January 13, 2000 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that the following would be found in their folders:

a) Draft "Statement of Understanding"(SOU) American Red Cross of the Bay Area (ARC/BA) re: a collaborative of effort between the ARC/BA and the City of San Francisco to provide a temporary emergency shelter for disaster displaced people.

V. Presentation:

Commissioner Knox introduced Mr. Ronald Colthirst, Manager of the San Francisco Census 2000 Project, Southeast Office who, after thanking the Commission for inviting him to present at this evenings Commission meeting, explained:

Nationally the Census Bureau locates one local census office per Congressional district. However, due to several factors such as a high immigrant population, strategic location, and large commuting residency, three local offices have been established in San Francisco. The Northeast Office Manager David Schaitberger handles northeast San Francisco bordered by Market St. on the southeast and Lyon St. on the west; the West Office Manger Vu-Duc Vuong handles western San Francisco bordered by Lyon St. and the Twin Peaks; Mr. Colthirst manages the Southeast Office which includes all of San Francisco south of Market St. to the county line and east of Twin Peaks (including South of Market, the Castro, Diamond Heights, Portrero Hill, Glen Park, Bayview-Hunter's Point, Visitation Valley, Inner and Outer Mission, Excelsior, Crocker-Amazon, and Noe Valley). The Southeast Office is located at 3108 Third St., Ste. 200 at Bayview Plaza. All three area offices are located within the boundaries of the Southeast Office and held an Open House on January 18, 2000.

The mission of Census 2000 project is to accurately count the national population; the mission of the San Francisco Census 2000 office is to accurately count San Francisco's population paying particular attention to historically undercounted/underrepresented segments. Everyone is encouraged to participate in the actual census that provides important socio-economic information.

According to the Census 2000 timeline, a national advertising campaign began in Nov. 99 in both mainstream and ethnic media to educate (in various languages) what the Census 2000 project is and what the needs/requirements for the project are. From Oct. through Dec. 99 saw outreach and recruitment to local institutions and community-based organizations for office and future field staff and testing and training sites. After the Jan. 18 Open House and through April 2000, recruiting, testing and training for 600 – 1000 "Enumerators" (door-to-door field staff) will take place. Feb. and March will see Phase 2, of the national advertising campaign – initial census packages and reminder cards will be mailed out and enumeration of public services (shelters, soup kitchens, outdoor locations, etc.) will take place or begin.

April 1, 2000 is Census Day (deadline date for Census form to be mailed in); longer forms will be sent to one in six households, shorter forms to the other five. For Census 2000 to represent the most accurate socio-economic information possible, the public is encouraged to participate from their primary residence in providing this confidential information.

Mr. Colthirst closed his presentation by reviewing Census 2000 handouts in comparison with demographic attachments from the 1990 Census pointing out under-count rates.

VI. Director's Report:

- Commissioner Linda Richardson received an "unsung hero" award from Congresswoman Nancy Pelosi at the annual Martin Luther King Civic and Labor Breakfast for her work in Environmental Justice.
- Commission Millard Larkin underwent quadruple by-pass heart surgery on Thurs. Jan. 20 at Kaiser Hospital in San Francisco; however, he is now at home recuperating nicely. Staff is in touch with him and will keep the Commission updated.
- The FY 2000-01 budget request is still progressing through the approval process with our General Fund request passing intact thus far. Commission will be kept informed.
- Staff received training in the operation and maintenance of the newly installed PA system; however necessary change orders were discovered and an order for replacement equipment submitted. Additional training will be provided when the new equipment is installed and all project corrections completed.

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VII. Old and On-going Business:

a) The Statement of Understanding (SOU) for the American Red Cross to use the Community Room in the event of an emergency is being reviewed for language; as soon as a draft copy is received Commissioners will be updated.
b) Update on invitation to Foods Co. (Corp. Office);
c)

VIII. Rules of Order:

Deputy City Attorney Robert Bryan reported that he has reviewed the document, submitted changes to the Commission Secretary for a "red-lined" copy to be prepared and distributed to the Commission and reminded that a 10-day prior public notice needs to be posted before action can be taken on this topic.

IX. Introduction of New Business:

a) Commissioner Brown suggested inviting Mr. George Smith from the Mayor's Office on Homelessness to the Commission;
b) Commissioner Brown also requested staff to inquire into the availability of "play guns" at the Bayview Plaza Walgreens and perhaps an invitation to update the Commission on their customer service.

VIII. Public Comment:

a) Congratulations to Commissioner Knox for his involvement in the "Millenium Scholars";
b) Mr. Malik Luper from the Mayor's Office of Community Development and a return resident to the Bayview-Hunter's Point requested information on the jurisdiction and purview of the Southeast Community Facility Commission and thanked the Commission on keeping him of the mailing list.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the meeting at 8:14 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

2/00

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

Toye Moses
Executive Director

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, FEBRUARY 10, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, California 94124

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I. Call to Order

II. Roll Call

III. Approval of Minutes: January 26, 2000

IV. Communications (Discussion):
  a) Letter of Invitation: Rich Tovatt, Dist. Mgr., Foods Co./Ralph's Groceries
  b) Letter of Invitation: Kit Anderson, Manager, Geraldine Johnson Manor

V. Presentation (Discussion): Lennar BVHP and the San Francisco Redevelopment Agency - "Redevelopment of the Bayview-Hunter's Point Shipyard"

VI. Director's Report (Discussion):
  a) Update on FY2000-01 Budget - Clean Water and General Fund;
  b) Update on invitation to PG&E and community meetings.

VII. Old and On-going Business by Commissioners (Discussion):
  a) Draft Statement of Understanding between the City & County of San Francisco and the American Red Cross for use of the Southeast Community Facility.

VIII. Introduction of New Business by Commissioners

IX. Public Comments

XI. Adjournment

The Southeast Community Facility Commission meets next on Weds., Feb. 23, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

The Southeast Community Facility Commission
Renaissance Parents of Success
Southeast One Stop Career Center
U.S. Census Bureau

INVITE YOU TO

PURSUE EMPLOYMENT OPPORTUNITIES WITH U.S. CENSUS 2000

Numerous Temporary, Part-time Jobs Will Be Available for Clerks ($11.75/Hr.) and Enumerators (Field, door-to-door positions at $15.50/hr. + mileage)

To apply:
a) Call to schedule for one of the Test Sessions listed below, and
b) bring California ID or Driver's License and Social Security Card to the Southeast Community Facility, Room 410 1800 Oakdale Ave. at Phelps St. on Saturday, February 19, 2000

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Employment Test Session are:
8:30 a.m. - 10:30 a.m. or
10:30 a.m. - 12:30 p.m. or
12:30 p.m. - 2:30 p.m.

Please call to schedule for a Test Session or for additional information at:

Southeast One Stop Career Center - 695-5062
or
Renaissance - 643-1400

U.S. Department of Commerce, Bureau of the Census is an Equal Opportunity Employer

The Mayor's Hunters Point Shipyard Citizens Advisory Committee

in coordination with the

Bayview Hunters Point Project Area Committee

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Presents

A Community Meeting to Discuss the

Preliminary Development Concept Plan

for the

Hunters Point Naval Shipyard

as presented by the
Lennar/BVHP Partners Development Team

Date:	February 5, 2000
Time:	9:30 a.m. to 2:00 p.m.
Place:	Southeast Community Facility 1800 Oakdale Avenue Alex Pitcher Community Room San Francisco, CA 94124

CONTINENTAL BREAKFAST AND LUNCH WILL BE PROVIDED

For more information, contact:

Cassandra Tompkins (415) 822-4622 or Emily Rogers (415) 647-6857

Southeast Community Facility Commission

MINUTES

THURSDAY, FEBRUARY 10, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox called the Thursday, February 10, 2000 meeting to order at 6:14 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Kim Nguyen

Excused: Commissioner Millard Larkin II
Commissioner Rollie Lepana
Commission Linda Richardson

Staff Present: Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC - Secretary

III. Approval of Minutes:

The minutes of Weds., January 26 were tabled until the Commission meeting of Wed., February 26, 2000.

IV. Correspondence:

Dr. Moses informed the Commissioners that the following would be found in their folders:

a) Letter of invitation to Rich Tovatt, Dist. Mgr., Foods Co./Ralph's Groceries;
b) Letter of invitation to Kit Anderson, Manager of the Geraldine Johnson Manor (formerly the Bayview Senior Apts.).

V. Presentation: Commissioner Knox introduced Mr. Byron Rhett, San Francisco Redevelopment Agency Project Manager who thanked the Commission for this opportunity to update them on the Shipyard Redevelopment Project.

This is a very appropriate time to update the Commission, the Community and in fact the general public as to the many change

VI. Director's Report:
· Commission Millard Larkin will keep the Commission updated.
· The FY 2000-01 budget request is still progressing through the approval process with our General Fund request passing intact thus far. Commission will be kept informed.

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VI. Old and On-going Business:

a) List of all Southeast Community Facility Commission standing committee (Facility Committee and Housing, Health and Public Safety Committee) members will be sent to Commissioners before next Commission meeting.

VII. Introduction of New Business:

a) after this meeting.
b) the Census 2000 Project.
c) PG&E to update on the Power Plant closure.
d) also review the "Overview of Public Records and Public Meeting Laws" and call Deputy City Attorney Robert Bryan with any questions regarding either document.)

VIII. Public Comment:

contributions and accomplishments.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the meeting at 7:50 p.m. Motion passed.

Respectfully submitted: _____
(Commission Secretary)

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03/14/2001 09:45:21

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, FEBRUARY 23, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Public comment may be heard after Commission discussion of a specific item on the agenda. Requests made by completing an information card and submitting to the Commission Secretary will have first priority.

23/00

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AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: January 26 and February 10, 2000

IV. Communications (discussion):
  a) Letter congratulating John Mullane as new PUC GM;
  b) Letter of support to the SF Redevelopment for the Bayview-Hunter's Point Preliminary Development Concept.

V. Director's Report (Discussion):
  a) Update on FY2000-01 Budget - Clean Water and General Fund;
  b) Update on invitation to PG&E and community meetings;
  c) Update on Red Cross SOU (Statement of Understanding).

VI. Introduction of New Business by Commissioners

VII. Public Comments

VIII. Adjournment

The Southeast Community Facility Commission meets next on Thurs., Mar. 9, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

3/00

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, FEBRUARY 23, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission President John Knox called the Wednesday, February 23, 2000 meeting to order at 6:15 p.m.

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II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Kim Nguyen
Commission Linda Richardson

Excused: Commissioner Millard Larkin II
Commissioner Rollie Lepana

Staff Present: Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

The minutes of January 26 and February 10, 2000 were tabled until the next scheduled Commission meeting of Thurs., March 9, 2000.

IV. Correspondence:

Dr. Moses informed the Commissioners that:

a) Letter congratulating John Mullane as new Public Utilities Commission General Manager is still in progress;
b) Letter supporting the Preliminary Development Concept of the San Francisco Redevelopment Agency is also still in progress;

c) An updated version of the long-awaited Resource Directory will soon be ready for general distribution, in the meantime, preliminary copies are being distributed to the Commission.

V. Director's Report:

- Update on the FY2000-01 Budget: The request should be moving from the Mayor's office to the Board of Supervisors soon.
- Update on invitations to: a) PG&E – Executive Director spoke with Robert Harris, a Vice President at PG&E who reports to Mr. Gordon (to whom the invitation was sent; however, Tami Adachi, PG&E's Local Governmental Relations and Michael L. Jones, Plant Manager have confirmed attendance at the Thurs., March 9, 2000 Commission meeting.
- Kit Anderson, Manager of the Geraldine Johnson Manor (formerly the Bayview Senior Apts.) on Third and Armstrong Sts. has confirmed receipt of an invitation update the Commission. She would like to bring someone from Bridge Management with her to assist in the update and therefore expects to come to the Wed., April 26 Commission meeting.

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VI. Old and On-going Business:

a) Regarding the American Red Cross Memorandum (or Statement) of Understanding (M/SOU): Mr. Charlie Dunn, Real Estate Dept. updated the Commissioners that – back in 1994 the American Red Cross first approached the Commission requesting to use the Community Room as an emergency shelter. Real Estate Dept. prepared an MOU that was reviewed by the City Attorneys Office for language and sent to Red Cross for review and signature for execution. They/Red Cross acknowledged receipt of the MOU; however, due to internal reorganizing, set the MOU aside until recently. Then in Oct., 1999 the Red Cross sent another MOU still requesting to use the Community Room as an emergency shelter to the Commission. Since October, the Real Estate Dept. and the City Attorney's Office are reviewing the language of this MOU for consistency with the City Charter. However, an MOU of this nature is basically a formality – in case of an emergency, the City can declare the use of the Community Room for emergency purposes.

b) After some discussion of their schedules, the Commissioners present decided to call a Facility Committee after the next scheduled SECF Commission meeting at 6 pm on Thurs., 3/9/00. Agenda items will be: Bayview Opera House Children's Mural Program Expansion Proposal; Revision of the Rules & Regulations governing the Facilities; Policy on tenant use of the Facilities under the jurisdiction of the Commission; and an MOU for the Red Cross to use the Community Room in an emergency.

c) An update and suggested amendments for the Commissions Rules of Order will be distributed to the Commissioner at the next scheduled meeting.

d) Commissioner Brown heard a very positive report on KCBS Talk Radio on the Hunter's Point Shipyard Renovation recently and felt it was very timely and fortunate that the Lennar/Luster/Mariposa Group was invited to update the Community at the Feb. 10 Commission meeting. Commissioner Knox agreed that the Shipyard Renovation Project is a very important project for the Community and it is indeed timely and very important that the Commission support it particularly at this stage.

e) Executive Director Moses reminded the Commission to RSVP to one of the Sunshine Initiative Overview training sessions scheduled for: a) Thurs., Feb. 24 6 pm – 8 pm, Bill Graham Auditorium, Larkin Hall; b) Sat., Feb. 26, 10 am – 12 noon, Bill graham Auditorium, Larkin Hall; or c) Weds., Mar. 1, 11 am – 1 pm, Main Library, Koret Auditorium.

VII. New Business:

Commissioner Nguyen inquired about the role of the Commission in bringing two companies that are not currently established in the Bayview-Hunter's Point Community to this Community. She was informed that the Southeast Community Facility Commission is charged with being an advocate (rather than offering direct services) for economic development, education, and community health, housing and public safety. The two companies in questions should be referred to one of the many agencies/organization in the Community such as: Young Community Developers (YCD), the Redevelopment Agency, City College of San Francisco/Southeast campus, the Career Center, Neighborhood Jobs Initiative Resource (NJIR), etc.

VIII. Public Comment:

There was no public comment offered at this.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Nguyen seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

Toye Moses
Executive Director

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MARCH 9, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: Jan. 26, Feb. 10 and 23, 2000

IV. Communications (discussion):
- a) Congressional Record (dtd. 2/29/00) from Congresswoman Nancy Pelosi re: Commemorating Black History Month;
- b) Letter fr: AMB/BTS Developers re: update on Walgreens at 5300 Third St.;
- c) Letter fr: Equity Development Foundation Inc. re: The purchase and rehabilitation of existing federally-assisted low and moderate housing projects in the City & County of San Francisco;

V. Director's Report (Discussion)/Updates on:
- a) FY2000-01 Budget - Clean Water and General Fund;
- b) Southeast Community Facility PA System;
- c) Earl P. Mills Community Auditorium Sewer Project

VI. Presentation: PG&E representatives, Tami Adachi (Local Governmental Relations) and Michael L. Jones (Plant Manager), updating the Community on the Status of the Hunter's Point Power Plant – Closure and Future Plans

VII. Introduction of New Business by Commissioners

VII. Public Comments

VIII. Adjournment

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ANNOUNCEMENT ! ! ANNOUNCEMENT ! ! ANNOUNCEMENT ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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Presents

PG&E REPS.

Tami Adachi &

Mike Jones

Updating the Community on the

"Status of the Hunter's Point Power Plants – Closure and Future Plans"

THURSDAY, MARCH 9, 2000
6:00 P.M. - 8 P.M.

ALX L. PITCHER, JR. COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
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FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

Southeast Community Facility Commission

MINUTES

THURSDAY, MARCH 9, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

I. Call to Order:

Commissioner Bobbrie Brown (appointed by Commission President John Knox to preside over tonight's meeting) declared no quorum therefore no Commission meeting on Thurs., March 9, 2000 at 6:20 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Kim Nguyen

Excused: Commissioner John Knox
Commissioner Millard Larkin II
Commissioner Rollie Lepana
Commission Linda Richardson

Staff Present: Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

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John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING

Toye Moses
Executive Director

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MARCH 22, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Public comment may be heard after Commission discussion of a specific item on the agenda. Completed and submitted information cards will have first priority.

Explanatory documents provided to the Commission in connection with this agenda are available for public inspection and copying in the Commission Office, 1800 Oakdale Ave., Ste. B. Rm 4, San Francisco, CA 94124, Phone: (415) 821-1534, Fax: (415) 821-1627.

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AGENDA

I. Call to Order
II. Roll Call
III. Approval of Minutes: Jan. 26, Feb. 10 and 23, 2000
IV. Communications (discussion):
  a) Pelosi's Congressional Record (dtd. 2/29/00) re: Commemorating Black History Month;
  b) Letter fr: AMB/BTS Developers re: update on Walgreens at 5300 Third St.;
  c) Letter fr: Equity Development Foundation Inc. re: The purchase and rehabilitation of existing federally-assisted low and moderate housing projects in the City & County of San Francisco;
V. Director's Report (Discussion)/Updates on:
  a) FY2000-01 Budget - Clean Water and General Fund;
  b) Southeast Community Facility PA System;
  c) Earl P. Mills Community Auditorium Sewer Project
VI. Presentation: Rich Tovatt, Foods Co.'s No. Cal. District Manager and Jeff Burett, Foods Co. Williams Street Store Director to update Commission and community on Foods Co. Customer Services.
VII. Facility Committee Report (Discussion & Action):
  a) Bayview Opera House Children's Mural Program Expansion Proposal;
  b) Revision of Rules & Regulations governing the facility;
  c) Policy on tenant use of facilities;
  d) American Red Cross Memorandum/Statement of Understanding
VIII. Introduction of New Business by Commissioners
IX. Public Comments
X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., Apr. 13, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

Foods Co.

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Rich Tovatt,
Northern California District Manager
& Jeff Burett,
Williams Street Store Director

Updating the Bayview-Hunter's Point Community on Foods Co.'s Customer Services at the Williams Street Store

Wednesday, March 22, 2000
6:00 p.m. - 8:00 p.m.

SOUTHEAST COMMUNITY FACILITY
ALEX L. PITCHR, JR. COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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Vice President
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Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, MARCH 22, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission President John Knox called the Wednesday, March 22, 2000 meeting to order at 6:13 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Millard Larkin II
Commissioner Kim Nguyen
Commission Linda Richardson

Excused: Commissioner Rollie Lepana

Staff Present: Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

Commission President took VI. Presentation item out of order to accommodate the presentation team.

VI. Presentation: Food's Co.- Rich Tovatt and Jeff Burett, Northern California District Manager and Store Director respectively, updated the Commission and Community regarding the Williams Street Store.

Commissioner Knox welcomed the Foods Co. representatives and Mr. Tovatt began his presentation by thanking the Commission for the invitation to update the Community on some of the changes that Foods Co. has gone through since its representatives were last here.

Since that time, the Foods Co. rep., Mr. Harley has retired and Foods Co. has change corporate affiliations – they are now part of Kroger Foods (#1 food chain nationally), which on the west coast is represented by Ralph's Food For Less, based in Southern California and managed by a Mr. Tom Wolholl. Since 1994 three more stores have been added in No. California - Sacramento, Salinas and Pittsburgh.

The San Francisco Williams Street store has a growing base and was remodeled to the tune of $2 million in November, 1999. Another San Francisco Foods Co. site at 14th and Folsom will have a Grand Opening in May upon completion of remodeling.

Mr. Tovatt then turned over the presentation to Mr. Jeff Burett to expand on the day-to-day operations, recent upcoming events and explanation of the upgrades to the Williams Street Store which is in this (94124) zip code and therefore of greatest interest to this Commission/Community.

Mr. Burett reported that he was promoted to Store Manager in Sept. of 1999 and oversaw over $2 million in renovations to the Williams St. Foods Co. The site, which enjoys the proximity of a new housing sub-division and police station, boasts about 40 permanent full-time employees. The majority of these employees have come from the Community almost exclusively from walk-in appointments. Company provided training is on-the-job, beginning with utility clerk, i.e. cashier training and the company has a policy of "promoting from within" for retention.

Foods Co. Williams St. is planning a new program geared toward hiring 16 and 17 year olds to provide a "first job" experience. The Williams St. Store has also recently won customer service awards for cleanliness, helpfulness and friendliness two months in a row. We regularly donate to community and church programs and run a script program at E.R. Taylor Elementary School and 21st Century Academy. The store has experience some concern with (shopping) cart returns and will be experimenting with the "wheel lock" project in the near future.

Mr. Burett then asked the Commission for any questions: Commissioner Brown expressed an original concern re: the general condition of the store last September and is now glad to see the implementation of the upgrades and renovations. Commissioner Richardson expressed appreciation of the fact that a majority of employees come from the community. Commissioner Hardin stated that although she has not seen any advertising for the changes and upgrades in the store, since the program are still new she is looking forward to them. Commissioner Larkin requested an "ethnic break-out of promotions, especially management positions" whenever the information was available. Dr. Moses suggested that perhaps Young Community Developers (YCD) could assist with training (to increase retention and employee moral). Commissioner Richardson suggested Foods Co. follow this presentation with another updating presentation in about a year.

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Hardin seconded to accept the minutes of January 26 and February 23, 2000 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders would be copies of:
a) Congresswoman Nancy Pelosi's Congressional Record (dtd. 2/29/00) re: Commemorating Black History Month;
b) Letter from AMB/BTS Developers re: update on Walgreens at 5300-3rd St.;
c) Letter from Equity Development Foundation Inc. to the Mayor's Hunter' Point Shipyard Citizens Advisory Committee, re: The purchase and rehabilitation of existing Federally Assisted Low and Moderate Housing project in the City and County of San Francisco.

V. Director's Report:

Dr. Moses updated that:
a) The FY 2000-01 Budget Request for both the Clean Water (SECF) General Fund (EPMills and satellites) is with the Mayor's budget analysis office and expected to be passed on to the Board of Supervisors very soon;
b) The newly wired and installed PA system in the Alex L. Pitcher Community Room will be for used for community/business meetings only and not for social events as delineated in the Scheduling Rules & Regulations;
c) The sewer pipe repair/upgrade project at EPMills has been completed and now has a 10 year warrantee on the workmanship;
d) Back at the Southeast Community Facility, a contractor has been chosen for the HVAC project and is now going through compliance verification; the project is scheduled to begin mid-April.

VII. Facility committee Report - Committee Chair Bobbrie Brown reported:

a) Re: the Bayview Opera House children's mural program expansion proposal, the Committee recommends to accept plan to replace existing mural with an expanded mural pending receipt of Art Commission minutes.

b) Re: revision of Rules & Regulations governing the Southeast Community Facility Community Room and Earl P. Mills Community Auditorium, the Committee recommends to full Commission to extend using the current Rules & Regulations for another year at which time they can be reviewed again.

c) Re: Establishment of policy on tenant use of the Alex L. Pitcher Community Room; the Southeast Community Facility Conference Room, and the Earl P. Mills Community Auditorium, the Committee recommends a) to allow City College of San Francisco/Southeast Campus use of the Community Room from Aug.-Dec., 2000 on Mon. evenings for PE-type classes (while reserving the right to pre-empt classes in case of emergency use by the community); and b) specific guidelines be established for use of the Community Room by City College.

d) Re: The memorandum/statement of understanding (M/SOU) between the City & County of San Francisco and the American Red Cross for use of the Southeast Community Facility – this item was not discussed because appropriate language for use in the memo has not been returned from Real Estate Dept./City Attorney's Office.

Action: Commissioner Richardson moved and Commissioner Larkin seconded to adopt the Facility Committee's report and therefore recommendations. Motion passed unanimously.

VIII. Introduction of New Business by Commissioners:

Dr. Moses suggested inviting Emelio Cruz to a Commission meeting. Mr. Cruz has been named Director of the Mayor's Office of Small Business.

Commissioner Larkin requested that Cynthia Selmar from the Dept. of Health Services and/or Dr. Mitch Katz, be invited back to the Commission for an update on Health programs and issues in the City.

IX. Public Comment:

Commission President Knox welcomed Commissioner Larkin back after his recent illness.

Announcement: The Southeast Community Facility Commission has been "left out" of the San Francisco Survival Manual; perhaps steps can be taken to rectify this situation.

The Southeast Community Facility Commission's Executive Director, Dr. Toye Moses has been appointed proxy to the Democratic Central Committee by Assemblywoman (District 13) Carole Migden.

The Commission acknowledges the presence of Dr. Harrison Parker, Health Commissioner.

Mr. Ulysses J. Montgomery, President of Equity Development Foundation Inc., explained his and his group's position on the subject matter and said that he would send a similar letter to the Southeast Community Facility Commission requesting their support.

X. Adjournment:

Action: Commissioner Richardson moved and Commissioner Larkin seconded to adjourn the meeting at 7:48 p.m. Motion passed.

Respectfully submitted: Katherine D. Rasonalb
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, APRIL 13, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: March 22, 2000

IV. Communications (Discussion):
- Southeast Community Facility Commission's letter to the San Francisco Redevelopment Agency supporting Lennar/BVHP's Preliminary Development Concept for the Hunter's Point Shipyard.

V. Director's Report (Discussion): - Updates on:
a) FY2000-01 Budget - Clean Water and General Fund;
b) Great Sweep;

VI. Presentation (Discussion): PG&E representatives, Tami Adachi (Local Governmental Relations) and Michael L. Jones (Plant Manager), updating on the status of the Hunter's Point Power Plant – Closure and Future Plans

VII. Old & On-going Business (Discussion):
- Adoption of amendments to the Southeast Community Facility Commission's Rules of Order

VIII. Introduction of New Business by Commissioners

IX. Public Comments

X. Adjournment

The Southeast Community Facility Commission meets next on Weds., Apr. 26, 2000.

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ANNOUNCEMENT ! ! ANNOUNCEMENT ! ! ANNOUNCEMENT ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

Presents

PG&E REPS.

Tami Adachi &

Mike Jones

Updating the Community on the

"Status of the Hunter's Point Power Plants – Closure and Future Plans"

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THURSDAY, APRIL 13, 2000
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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, April 13, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

FYI

I. Call to Order:

Commissioner Bobbrie Brown (appointed by Commission President John Knox to preside over tonight's meeting) declared no quorum therefore no Commission meeting on Thurs., April 13, 2000 at 6:20 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II
Excused:	Commissioner John Knox Commissioner Kim Nguyen Commissioner Rollie Lepana Commission Linda Richardson
Staff Present:	Robert Bryan, Deputy City Atty., Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir.; Kathy Basconcillo, SECFC-Secretary

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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

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Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, APRIL 26, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: March 22, 2000

IV. Communications (Discussion):
- SECF's letter to SF Redevelopment Agency supporting Lennar/BVHP's Preliminary Development Concept for the Hunter's Point Shipyard;
- Letter from Kitt Anderson, Resident Manager, Geraldine Johnson Manor confirming attendance at regular Commission meeting of April 26;
- Copy of San Francisco Art Commission resolution no. 0403-00-132 re: approval of exterior murals at Southeast Community Facility.

V. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) FY2000-01 Budget - Clean Water and General Fund;
c) Great Sweep scheduled for Saturday, May 20, 2000.

VI. Presentation (Discussion): Kitt Anderson, Res. Mgr., Geraldine Johnson Manor, updating the Commission and Community on the Senior Housing Facility

VII. Old & On-going Business (Discussion):
- Adoption of amendments to the Southeast Community Facility Commission's Rules of Order

VIII. Introduction of New Business by Commissioners

IX. Public Comments

X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., May 11, 2000.

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ANNOUNCEMENT! ! ANNOUNCEMENT! ! ANNOUNCEMENT! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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Presents

Kitt Anderson

Resident Manager,

Geraldine Johnson Manor &

Ruthy Talansky

Bridge Property Mgmt. Co.

Updating the Community on the

Senior Housing Facility at Armstrong & Third Sts.

(formerly Bayview Senior Apts.)

WEDNESDAY, APRIL 26, 2000
6:00 P.M. - 8 P.M.

ALEX L. PITCHER, JR. COMMUNITY MEETING ROOM
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SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, APRIL 26, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission President John Knox called the Wednesday, April 26, 2000 meeting to order at 6:07 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner John Knox
Commissioner Millard Larkin II
Commissioner Kim Nguyen
Commission Linda Richardson

Excused: Commissioner Rollie Lepana

Staff Present: Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Larkin seconded to accept the minutes of March 22, 2000 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders would be copies of:

a) (To Commission) Letter from Kitt Anderson, Resident Manager, Geraldine Johnson Manor confirming attendance at regular commission meeting of 4/26;
b) (To Commission) Copy of San Francisco Art Commission resolution #0403-00-132 re: approval of exterior murals at Southeast Community Facility;
c) (For Commission) Draft Rules of Order for discussion during Old and On-going Business (action to be taken at Thurs., May 11 Commission meeting);
d) (From Commission) Letter to San Francisco Redevelopment Agency supporting Lennar/BVHP's Preliminary Development concept for the Hunter's Point Shipyard.

V. Director's Report:

Dr. Moses updated that:
a) He (the Executive Director) walked-thru the project site with additional BBR craftspeople to develop a cost estimate for the ADA upgrade project - disability access Community Room from in the rear of the Southeast Community Facility Commission
b) The FY 2000-01 Budget Request for both the Clean Water (SECF) General Fund (EPMills and satellites) is still with the Mayor's budget office, we have not received an update yet;
c) The next Great Sweep (which may the last) is scheduled for Sat., May 20, 2000 from 9 a.m. - 12 noon; all Commissioners are invited and encouraged to participate (an encourage others to participate) either through the Southeast Facility or in their own area/block.

Action: Commissioner Hardin moved and Commissioner Richardson seconded to accept the Director's Report22, 2000 as mailed. Motion passed.

VI. Presentation: Kitt Anderson, Resident Manager, Geraldine Johnson Manor, and Ruthy Talansky, Project Manager, Bridge Housing Corporation – an update on the senior housing building at Armstrong and Third Sts.

Commissioner Knox welcomed Ms. Anderson, formerly of the Multi-purpose Senior Center on Yosemite. Ms. Anderson explained: the first tenants (53 seniors out of over 400 applicants) moved into the Bayview Senior Apartments in July of 1999 and the facility was dedicated and re-named the Geraldine Johnson Manor in December of the same year. The facility is a HUD 202 building with 52 one-bedroom units and one 2- bedroom unit for the resident manager. Although additional applications are not being currently received, it is anticipated to take 2-3 years to go through the present 79 applications on the waiting list.

Of the many activities Ms. Anderson plans and oversees for the seniors, she is most proud of:

- The holiday and housewarming celebrations for incoming tenants;
- Coordination of seniors activities with the Multi-purpose Senior Center;
- Free tax service;
- Monthly podiatrist service;
- $1.25 senior luncheon and Meals-on-Wheels programs;
- various in-home care services provided by several City-funded programs;
- several social outings and trips (i.e. Reno/Tahoe);
- line-dancing and various other dance and physical activities.

The current ethnic breakout of tenants is: 1 Hispanic, 6 Russian, 6 Asian, 1 Filipino, and 36 African Americans. The male-female ration is just about even.

Ms. Anderson then turned the floor over to Ms. Talansky from Bridge Mgmt. who explained the physical structure of the facility. The facility has an indoor recreation area/social hall, a large outdoor patio on the 2nd floor; parking for 19 cars and is ADA regulated throughout the facility. After a few words regarding Bridge's other projects around the City, Ms. Talansky again thanked the Commission for the invitation and requested to be invited back for a future update.

VII. Old & On-going Business - Southeast Community Facility Commission's Rules of Order:

Commissioners reviewed and discussed changes in the Rules of Order, specifically: 1) the update/replacement of various references to Charter Sections and the Administrative Code throughout the document; 2) Rule 8: when a regular Commission meetings falls on a holiday the Commission shall schedule an alternate meeting date; 3) notices of special meetings shall be published 72 hours before such special meetings.

IX. Public Comment:

The Executive Director of San Francisco Housing Development Corp., Mr. Osafran Okundaye introduced himself and after a brief introduction of his company requested to be calendared for a future Commission meeting.

X. Adjournment:

Action: Commissioner Larkin moved and Commissioner Richardson seconded to adjourn the meeting at 7:45 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MAY 11, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Public comment may be heard after Commission discussion of a specific item on the agenda. Requests made by completing an information card and submitting to the Commission Secretary will have first priority. Explanatory documents provided to the Commission in connection with this agenda are available for public inspection and copying in the Commission Office, 1800 Oakdale Ave., Ste. B, Rm. 4, San Francisco, CA 94124, Phone: (415) 821-1534, Fax: (415) 821-1627.

AGENDA

DOCUMENTS DEPT.
MAY - 2 2000
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: April 26, 2000

IV. Communications (Discussion):

V. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) Children's Mural Project at Southeast Community Facility;
c) FY2000-01 Budget - Clean Water and General Fund;
d) Great Sweep scheduled for Saturday, May 20, 2000.

VI. Old & On-going Business (Discussion):
- Adoption of amendments to the Southeast Community Facility Commission's Rules of Order

VII. Introduction of New Business by Commissioners

VIII. Public Comments

IX. Adjournment

The Southeast Community Facility Commission meets next on Weds., May 24, 2000.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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DISABILITY ACCESS INFORMATION

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

SOUTHEAST COMMUNITY FACILITY COMMISSION

May 11, 2000

This meeting was not held.

San Francisco Public Library
Government Information Center

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, MAY 24, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Public Comment: Members of the public may address the Commission on matter with the Commission's jurisdiction and are not on today's calendar.

IV. Approval of Minutes: April 26, 2000 (draft minutes are available for public inspection and copying in Commission office printed at bottom of page.)

V. Communications:

VI. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) Children's Mural Project at Southeast Community Facility;
c) FY2000-01 Budget - Clean Water and General Fund;
d) Great Sweep scheduled for Saturday, May 20, 2000.

VII. Old & On-going Business (Discussion):
- Adoption of amendments to the Southeast Community Facility Commission's Rules of Order (draft Rules of Order are available for public inspection and copying in Commission office printed at bottom of page.)

VIII. Introduction of New Business by Commissioners

IX. Adjournment

The Southeast Community Facility Commission meets next on Thurs., June 8, 2000.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

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7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, MAY 24, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

5/24/00

I. Call to Order:

Commission President John Knox called the Wednesday, May 24, 2000 meeting to order at 6:11 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner John Knox Commission Linda Richardson
Excused:	Commissioner Millard Larkin II Commissioner Kim Nguyen
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Brown seconded to accept the minutes of April 26, 2000 as mailed. Motion passed.

IV. Correspondence:

Dr. Moses informed the Commissioners that in their folders would be copies of:
a) Letter of thanks from Bridge Housing Corp. for inviting them to present to the Commission;
b) Letter of resignation from the Commission by John Knox;

c) Letter and applications from the American Civil Liberties Union (ACLU) Foundation inviting No. Calif. youth to participate in a summer conference trip focusing on corporate America;
d) Letter from UCSF updating on the status of Mission Bay campus.

V. Director's Report:

Dr. Moses updated that:
a) Facility ADA project re: disability access from parking lot to Community Room have been moving along – several walk-thrus with various crafts to supply estimates have taken place;
b) Children's Mural Project Mural Project at Southeast Community Facility has been installed, thanks to Commissioner Hardin to initiating and following through with the process;
c) FY2000-01 Budget - Clean Water and General Fund requests are still with the Mayor's Office who sent an analyst to do site visits to the various locations under the jurisdiction of the Commission;
d) The Great Sweep scheduled for Saturday, May 20, 2000 was another success with community participation either through the Southeast Facility or in their own area/block;
e) Commissioner Rogelio "Rollie" Lepana passed away on Friday, May 12 and burial services were held on Monday, May 15, 2000. Commissioner Lepana was very compassionate and always interested in all people of the Community. He will be truly missed.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Old & On-going Business - Southeast Community Facility Commission's Rules of Order:

Commissioners reviewed and discussed changes in the Rules of Order, specifically: 1) the update/replacement of various references to Charter Sections and the Administrative Code throughout the document; 2) Rule 8: when a regular Commission meetings falls on a holiday the Commission shall schedule an alternate meeting date; 3) notices of special meetings shall be published 72 hours before such special meetings.

Action: Commissioner Hardin moved and Commissioner Brown seconded to adopt the amendments to the Southeast Community Facility Commission Rules of Order. Motion passed.

VII. New Business:

Commissioner Brown requested that staff prepare language to be presented at the next Commission meeting for a resolution commemorating Commissioner Lepana to be adopted by the Commission, signed by Commission President Knox (as presiding during Commissioner Lepana's tenure) and whomever the new Commission President will be), and sent to his family.

Commissioner Brown also updated that since she had raised the issue of the State Parole Board moving into the Community and this issue is already being addressed in other forums she rescinded the request to place it on the Commission's agenda.

X. Adjournment:

In commemoration of the honorable Commissioner Rogelio "Rollie" Lepana, the Southeast Community Facility Commission held a moment of silence and adjourned in his memory . . .

Action: Commissioner Richardson moved and Commissioner Brown seconded to adjourn the meeting at 6:34 p.m. Motion passed.

Respectfully submitted: Katherine A Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JUNE 8, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: May 24, 2000

IV. Communications:

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V. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) Facility HVAC project – appt. of Joe Wong, Project Manager; project expected to begin June 15 and go through June 25;
c) FY2000-01 Budget - Clean Water and General Fund.

VI. Public Comment: Members of the public may address the Commission on matters the jurisdiction of under the Commission and not necessarily on today's calendar.

VII. Resolution in Memorial of Commissioner Lepana (Discussion and Action).

VIII. Introduction of New Business by Commissioners:

IX. Adjournment

The Southeast Community Facility Commission meets next on Weds., June 28, 2000.

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(Rev. 4/26/00)

SOUTHEAST COMMUNITY FACILITY COMMISSION

June 8, 2000

This meeting was not held.

San Francisco Public Library
Government Information Center

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JUNE 28, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

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SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: May 24, 2000

IV. Communications:

V. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) Facility HVAC project – appt. of Joe Wong, Project Manager; project expected to begin June 15 and go through June 25;
c) FY2000-01 Budget - Clean Water and General Fund.

VI. Public Comment: Members of the public may address the Commission on matters the jurisdiction of under the Commission and not necessarily on today's calendar.

VII. Resolution in Memorial of Commissioner Lepana (Discussion and Action).

VIII. Election of Commission Officers (Discussion and Action).

IX. Introduction of New Business by Commissioners:

X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., July 13, 2000.

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(Rev. 4/26/00)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JUNE 28, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

DOCUMENTS DEPT.

JUL 2 5 2000

SAN FRANCISCO
PUBLIC LIBRARY

07-25-00 04 RCVD

I. Call to Order:

Commission Vice-President Linda Richardson called the Wednesday, June 28, 2000 meeting to order at 6:17 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Enola Maxwell Commission Linda Richardson
Excused:	Commissioner Kim Nguyen
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

Commission Vice-President Linda Richardson introduced and welcomed Ms. Enola D. Maxwell as the newest appointed member to the Southeast Community Facility Commission.

III. Approval of Minutes:

Action: Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of May 24, 2000 with one suggested change. Motion passed.

IV. Correspondence:

Since there is a new Commissioner on board and there has been no Commission correspondence received since the last commission meeting, Dr. Moses asked the Commissioners again how they would like personal mail that comes to the Commission office handled. A poll of the Commissioner showed they would like to be called on a case-by-case basis (to ascertain whether or not to open, forward, or hold until next Commission meeting.

V. Director's Report:

Dr. Moses updated that:

a) Facility ADA Project - disability access from parking lot to Community Room - should commence soon after the beginning of the fiscal year (July 1). Monies has been made available from WPC for this project which DPW/BBR quoted an estimate of $53,000 to complete the work.

b) The HVAC project has begun with the contractor starting in areas that should be completed by the time the new school year begins; the whole project is scheduled to be completed by year's end;

c) FY2000-01 Budget – Both Clean Water and General Fund requests have moved from the Mayor's Office to the Board of Supervisors' Finance Committee and have been discussed in public hearings. It seems as if Supervisor Leland Yee's Committee is prepared to send the budget to the full Board and since July 1 is the new fiscal year no great surprises are expected;

d) The City Attorney's Office sent a 47-minute training videotape entitled "The Sunshine Initiative: Proposition G Training for San Francisco Public Officials" to all City Boards and Commissions "for the benefit of those who were unable to attend the ordinance training" with the instructions: "After the videotape has been reviewed, a copy of the attached declaration should be signed and mailed to the Ethics Commission" where (under the Ordinance) it will be retained.

e) Again, welcomed Ms. Enola D. Maxwell to the Commission and stated how much he anticipates a close working relationship with her.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

Commissioner Hardin volunteered to view the training video first and pass it along to other Southeast Community Facility Commissioners for review.

VI. Public Comment:

Mr. David Pearson, representing the Headstart Program here at Southeast introduced himself and stated that he was looking forward to attending more of the Southeast Community Facility Commission's meetings.

Ms. Susan Horsfall introduced herself as a representative of the Lennar/BVHP Partnership and also stated that we would see her more often at the Commission meetings.

VII. Resolution in Memorial of Commissioner Lepana:

Dr. Moses reported that the resolution in memorial of Commissioner Lepana was being framed and will be agenda'd to be presented to his family at the Weds., July 26 Commission meeting.

VIII. Election of Commission Officers:

The following nomination was made to serve out the remainder of term vacated by Commission President John Knox –

Commissioner Hardin nominated Commissioner Linda Richardson for the office of Southeast Community Facility Commission President. No other nominations were made. Commissioner Larkin called for the vote. Commissioner Linda Richardson was elected Commission President.

The following nomination was made to serve out the remainder of term vacated by Commission Vice President Linda Richardson –

Commissioner Richardson nominated Commissioner Millard Larkin II for the office of Southeast Community Facility Commission Vice President. No further nominations were made. Commissioner Brown called for the vote. Commissioner Millard Larkin II was elected Commission Vice President.

VII. New Business:

Commissioner Brown requested an update on a suggested relocation of the sewage center as well as the new Walgreens on Third Street. Dr. Moses suggested the Commission issue invitations to the new Directors of both the Depts. of Parking and Traffic, Mr. Fred Hamdun and Recreation and Parks, Ms. Elizabeth Goldstein. Next meeting he will also update on the invitation to the Mayor's Office Dir. of Business Economic Development, Mr. Emilio Cruz.

X. Adjournment:

Action: Commissioner Larkin moved and Commissioner Hardin seconded to adjourn the meeting at 6:47 p.m. Motion passed.

Respectfully submitted: Katherine D. Pasconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Lifillard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JULY 13, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

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PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 28, 2000

IV. Communications:

V. Director's Report (Discussion): - Updates on:
a) Facility ADA projects re: disability access from parking lot to Community Rm.;
b) Facility HVAC project – appt. of Joe Wong, Project Manager; project expected to begin June 15 through end of year;
c) FY2000-01 Budget - Clean Water and General Fund.

VI. Public Comment: Members of the public may address the Commission on matters the jurisdiction of under the Commission and not necessarily on today's calendar.

VII. Update on Southeast Career Center – Cedric Jackson, Manager (Discussion)

VIII. Update on new Walgreens on Third – Alfred Williams, Developer (Discussion)

IX. Introduction of New Business by Commissioners:

X. Adjournment

The Southeast Community Facility Commission meets next on Weds., July 26, 2000.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

3/00

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JULY 13, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, July 13, 2000 meeting to order at 6:39 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Enola Maxwell
Excused:	Commission Linda Richardson Commissioner Kim Nguyen
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of May 24, 2000 with the suggestion to change the word "served" to "serve" in paragraphs 2 and 4 on page 3. Motion passed.

IV. Correspondence:

a) Letter from the San Francisco Brown Bombers requesting the use of the Alex L. Pitcher Community Room to run a Tutorial Program at 3:30 p.m. – 5:30 p.m., Monday through Thursday, beginning September 5 through December 22, 2000. Since the letter was received after the last agenda was produced, this request will be calendared on the next meeting agenda.

V. Presentation:

Commissioner Larkin then introduced Mr. Al Williams representing AMB/BTS Developers updating the Commission on the progress of opening the Walgreens at 5300 Third Street. Mr. Williams stated that today's summary report would be followed-up to the Commission with the final report that was delivered to Corporate. All parties expect this Walgreen site to be opened towards the end of the month (July) with a Grand Opening (coordinated by Corporate with Community members and the Mayor's Office) scheduled for a later date.

Mr. Williams continued that due to the expressed concerns of many community entities there has been: a) on-going recruitment efforts through Young Community Developers (about 12 hires thus far, 8 from the community); b) training (through Hayes Valley) for community residents; c) broad out-reach through job advertisements in the local community papers (Independent, Bayview); d) major efforts for MBE participation of local contractors/businesses as well as employees; and e) exterior art décor installed by local artists with a theme chosen expressly reflecting the local community.

Commissioners then expressed appreciation for all parties' efforts to involve, train and hire from the community. Mr. Williams thanked the Commission for their support and encouragement especially through the efforts to retain these employees.

VI. Presentation:

Then Mr. Cedric Jackson, Manager of the One-Stop Career Center at Southeast introduced himself and added that they have already been contacted by Walgreens for an employment search and a Job Faire has been scheduled through one of the Career Center's collaborative partners, namely the Renaissance Parents of Success. Mr. Jackson then proceeded to update the Commission on the progress of the collaborative program by distributing the updated list of employees from each participating organization as well as numbers from similar programs at two other sites. The distribution also included a list of 'aid' and 'non-aid' services provided at this location (handouts on file in the Commission office for inspection).

The Commissioner asked about a break out of clients served: average 1000 clients per month during summer months, about 750 clients per month rest of year with about 300 employed during past five months. Although California does not have a "work first" policy, San Francisco exercises a "train first" policy for clients in the Welfare-to-Work Program. Commissioners then thanked Mr. Jackson for the thoroughness of his presentation while he expressed appreciation for the opportunity to present this update.

VII. Director's Report:

Dr. Moses updated that:

a) Facility ADA Project – should now progress smoothly since a funding source was been identified and is expected to be completed in about 120 days (mid-October). Bureau of Construction Management (BCM) will start the project with a survey of the project site; then the different craft areas of BBR will take over until its time for BSES to landscape and re-seed (since the project will affect about 60% of the lawn area in the rear of the facility).

b) The HVAC project has begun with the contractor starting in areas that should be completed by the time the new school year begins; the whole project is scheduled to be completed by year's end.

c) FY2000-01 Budget – we await the final approved budget document since FY00-01 began July 1, 2000.

d) Acting PUC General Manager, John Mullane is recuperating at home from open heart surgery and it expected back in the office about August 1st.

e) Capt. Ron Roth of the Bayview Police Station informed us this week that he has been transferred to the Mission Station; he is succeeded at Bayview by Capt. P. J. Jackson.

f) On Mon. 7/10 Campus Police called out the SFPD bomb squad to investigate and later detonate what turned out to be a firecracker left over from the 4th of July.

g) Note: the next Southeast Community Facility Commission meeting scheduled for Wed., July 26 will be preceded with a brief reception to present a resolution to the family of Commissioner Lepana for his life-long career of service dedication to the San Francisco Community, in particular the Filipino Community.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VIII. Public Comment:

Mr. David Pearson, Headstart Program/Southeast briefly updated the Commission that the Headstart Program format will be changing from 40 half-day slots to 40 full-day slots effective this September.

IX. New Business:

Commissioner Brown requested an update on a suggested relocation of the sewage center as well as the new Walgreens on Third Street. Dr. Moses suggested the Commission issue invitations to the new Directors of both the Depts. of Parking and Traffic, Mr. Fred Hamdun and Recreation and Parks, Ms. Elizabeth Goldstein. Next meeting he will also update on the invitation to the Mayor's Office Dir. of Business Economic Development, Mr. Emilio Cruz.

X. Adjournment:

Action: Commissioner Larkin moved and Commissioner Hardin seconded to adjourn the meeting at 6:47 p.m. Motion passed.

Respectfully submitted: Katherine A Basconalb
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JULY 26, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

6/00

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

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07-25-00A11:04 RCVD

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 13, 2000

IV. Communications (Discussion and Action):
- a) Invitations to today's resolution presentation to the Family of Commissioner Lepana, Public Utilities Commission President E. Dennis Normandy and Community College Board of Trustee Rodel Rodis;
- b) Letter of commendation for Capt. Ron Roth (late of Bayview Station);
- c) Letter from Lennar/BVHP Partnership requesting presence and reiteration of support from Southeast Community Facility Commission at San Francisco Redevelopment Agency Commission meeting on Thurs., 7/20;
- d) Request from Brown Bombers to use Community Room for Tutorial Program;
- e) McCoy's Patrol Service proposed security fee increase.

V. Director's Report (Discussion): - Updates on:
- a) ADA project update: handicap access Community Room to parking lot;
- b) HVAC project update
- c) Update on future Commission meeting presentation schedules.

VI. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission that not on today's agenda.

VII. Introduction of New Business by Commissioners

VIII. Adjournment

The Southeast Community Facility Commission meets next on Thurs., August 10, 2000.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 244, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4689, Office: **(415) 554-7724**/Fax: **(415) 554-5163**/E-mail: **Donna_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us**.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

John Knox
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Bobbrie Brown
Commissioner
Ethel Garlington
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JULY 26, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, July 26, 2000 meeting to order at 6:17 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Kim Nguyen Commission Linda Richardson
Excused:	Commissioner Enola Maxwell
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECFC-Secretary

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The order of meeting items was revised to accommodate guest attendees, the Lepana Family. First order of business was to present the late Southeast Community Facility Commissioner Rogelio Lepana's Family with a framed copy of the resolution passed to commemorate his "life-long career of service to the people of San Francisco and most especially the Filipino American Community." The Commission meeting was temporarily suspended immediately following the presentation until after a photo opportunity for the Lepana Family, friends and Commissioners and a brief reception.

When the Commission meeting reconvened, Item III, Approval of Minutes from the July 13, 2000 meeting was tabled and the meeting commenced at Item IV. Communications.

III. Approval of Minutes:

Minutes for Wednesday, July 26 were tabled to the Southeast Community Facility Commission meeting of August 10.

IV. Correspondence:

a) Invitations to Lepana Family, PUC President Normandy, and CCSF Trustee Rodel Rodis to the resolution presentation;
b) Capt. Roth's letter of commendation is still in progress;
c) Ltr. From Lennar/Bayview-Hunter's Point Partnership requesting the SECFC Commission's presence at the Redevelopment Agency Commission meeting on Thurs., 7/20;
d) Request from Brown Bombers to use the Community Room to run a Tutorial Program at 3:30 p.m. - 5:30 p.m., Mon. thru Thur., Sept. 5 thru Dec. 22, 2000; this letter was received after the last agenda was produced and this request is calendared for this meeting agenda;
e) Proposal for security fee increase from McCoy's Patrol Service.

Action: Commissioner Brown moved and Commissioner Hardin seconded to refer Correspondence items 'd' (Brown Bombers Tutorial Program) and 'e' (McCoy's increase) to the Facilities Committee for further discussion and possible recommendation to the full Commission. Motion passed.

V. Director's Report:

Dr. Moses updated that:

a) Facility ADA Project – has not yet been started, but has a 120 end date until completion (mid-October). Bureau of Construction Management (BCM) will start the project with a survey of the project site; then the different craft areas of BBR will take over until its time for BSES to landscape and re-seed (since the project will affect about 60% of the lawn area in the rear of the facility).

b) The HVAC project has begun and contractor has completed certain large areas now that the new school year begins; the whole project is scheduled to be completed by year's end; status meetings are held every Weds. morning.

c) FY2000-01 Budget- budget has been approved; we wait for publication/release of Phase D.

d) Commission Secretary took off Tues., 7/25 to attend her uncle's funeral with the Commission's condolences.

Action: Commissioner Brown moved and Commissioner Larkin seconded to accept the Director's Report. Motion passed.

VI. Public Comment:

Ms. Alma Robinson, Executive Director of the California Lawyers for the Arts reiterated Commissioner Lepana's "great dedication and service to the people of San Francisco".

VII. New Business:

Commissioner Brown suggested that a Bridge Management representative and Mr. James Blanding, President of Providence Foundation be invited to speak on behalf of the 72-unit senior housing proposed for construction on property owned by Providence Church.

X. Adjournment:

Action: Commissioner Larkin moved and Commissioner Hardin seconded to adjourn the meeting at 6:40 p.m. Motion passed.

Respectfully submitted: Katherine A. Bosconello
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, AUGUST 10, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 13 and 26, 2000

IV. Communications (Discussion and Action):
- a) Letter from Group I Inc. requesting to present a proposal for development of a project on Third Street;
- b) Notice of Taxicab Commission Hearing in the Community slated to begin at 6:30 p.m. on Tues., Aug. 22 in the Alex L. Pitcher Community Room regarding taxi service in the Bayview-Hunter's Point;
- c) Letter from McCoy's regarding contract proposal to increase hourly rate from $11.40 to $16.

V. Presentation - Mr. Thomas Murray, Group I Project Manager and Mr. Al Williams, Consultant: Proposal to develop a mixed-use project at 3433 Third Street, between Cargo Way and Burke Ave.

VI Director's Report (Discussion): - Updates on:
- a) ADA project update: handicap access Community Room to parking lot;
- b) HVAC project update.

VI. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.

VII. Introduction of New Business by Commissioners

VIII. Adjournment

The Southeast Community Facility Commission meets next on Weds., August 23, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PRESENTS

Mr. Emilio Cruz

Director, Mayor's Office of Business & Economic Development

Updating the Status of Plans for

Economic and Business Development in the Bayview-Hunter's Point Community

WEDNESDAY, AUGUST 23, 2000
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.

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City College of San Francisco
Southeast Campus
---Alex Pitcher Jr. Community Room
Presents

-A BACK-TO-SCHOOL FISH FRY

The Biggest Ever!

- Music by: David Hardiman, "City College Student Jazz Band".
- Tickets Advance: $10.00, $15.00 at Door
- Friday 5:00 pm - 8:00 pm September 8, 2000
- For ticket information, please call Southeast Campus - 550-4344

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

10/00

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSSDAY, AUGUST 10, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, August 10, 2000 meeting to order at 6:09 p.m.

II. Roll Call:

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Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECF; Vincent Dunlap, SECFC-Clerk Typist

III. Approval of Minutes:

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Thursday, July13 with minor corrections. Motion passed. Minutes of Wednesday, July 26 were tabled until the SECF Commission meeting of Thursday, August 23, 2000.

IV. Correspondence:

a) Letter updating Commission of McCoy's Patrol Services increase in employee wages.

Commissioner Larkin then transposed items VI. Director's Report and V. Presentation in the order of the agenda and proceeded with the meeting.

VI. Director's Report - Dr. Moses updated that:

a) Facility ADA Project – has not yet begun; there seems to be a stall within DPW in coordinating project commencement; Commission will be kept updated.
b) The HVAC project is well underway and currently on-schedule; status meetings are held every Wednesday morning. If the project stays on-schedule, the 120-day estimated project completion date is the end of November; Commission will be kept updated on this as well.
c) PUC General Manager, John Mullane is now back to work after recuperating from his medical condition.
d) Executive Director will be on vacation from Friday, Aug. 11 returning to the office on Monday, Aug. 21

Action: Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VI. Presentation - Mr. Thomas Murray, Group I Project Manager and Mr. Al Williams, Consultant: Proposal to develop a mixed-use project at 3433 Third Street, between Cargo Way and Burke Ave.

Commissioner Larkin introduced Tom Murray, Project Manager for Group I, who in turn introduced: Mr. Jonathan Lum, Vice President of Finance (designated to introduce the proposal), Mr. Stanley Wong, another Project Manager, Steve Vittle, Legal Counsel, and Al Williams, Consultant/Rep. for Group I. Then Mr. Murray turned the floor over to Mr. Lum who thanked the Commission for allowing Group I (Project Sponsor) to make this presentation to the Southeast Community. Mr. Lum stated that the project:

Proposed to redevelop the property at 3433 Third Street, previously developed as a car wash facility but currently empty. Currently this project (see hand-out titled: *India Basin Technology Center*) has been recommended by the (Bayview-Hunter's Point Project Area Committee's) Land Use Committee to go before the full PAC to seek preliminary approval to move forward. From a historical perspective: this property was purchased in the last quarter of 1999 and after several design schemes was first presented to the public on June 23, 2000 in this very room at Southeast. Several concerns arose from that first meeting, the most concrete being:

a) Need for public space/access around building;
b) Economic and employment benefits for the community;
c) Community participation in design;
d) Desire for smaller looking building;
e) Concern for color and exterior design;
f) Environmental impact to the community.

Taking these main concerns into consideration, the project was redesigned and presented again to the PAC Land Use Committee on July 11; this is the design explained. The Land Use Committee considered this an improvement over the original design, but felt more Community involvement was still needed. Therefore the project was presented in two options A & B with a survey to the Community at the Third Street Faire (July 29 and 30). The results of the survey (clearly showing Option B, depicting three buildings giving a 'gateway effect' as the choice of about 80 survey respondents) were presented to the Land Use Committee, who in turn recommended it be presented to the full PAC.

The concerns are addressed in this latest design in the following ways:

- Need for public space/access around building: design includes a 3,700 sq. ft. plaza that opens to Third Street with tables and chairs for the public.
- Economic and employment benefits for the community: delineated in handout;
- Community participation in design: design has been altered due to community suggestions and survey responses.
- Desire for smaller looking building: has been addressed by changing design from one building to three buildings with additional changes.
- Concern for color and exterior design: although final color/design has not been decided, but will not reflect original color/design presented on June 23 - will definitely be more muted.
- Environmental impact to the community: all federal and local guidelines will be strictly complied with so there will be no negative community impact.

This presentation was then opened for questions and answers:

- This project mainly consists of a business services building in the front (multi-media research and development) and telecommunications in the back.
- The exterior design will reflect some industry prominent in the community (cargo containers reflecting port facilities/maritime and nautical themes) along with patterns prominent in African cloth (Afrocentric theme).
- Total project encompassing 6,180 sq. ft. of retail space facing a landscaped public plaza and seating area; 114,000 sq. ft. of office space available to firms providing technology, research and development-related business services (some available for community-based businesses), 2,000 sq. ft. dedicated to below-market (app. 50%) rent; and a secured 66 space parking garage with entrance on Cargo Way, and lobby entrance on Third Street.
- Under the City's guidelines development projects are required to participate in the City's First Source Hiring Program to make entry-level jobs opportunities available to recruit and refer people for these job opportunities. Under this program, as employers contract on to this project, they are required to notify the First Source Program of employment opportunities. The First Source Program in-turn notifies the network of employment and training organizations that then refer candidates for those jobs.

- Regarding job retention - there is a concerted effort to work with training programs in the Community to provide the training now for jobs coming available. The focus will be to work with the tenant companies (who have yet to be identified) to hire from designated training programs.
- The Redevelopment Agency captures 20% of the increase in property taxes due to re-development and goes towards affordable housing in the community; outside of redevelopment areas (for new office space) there is a $7/sq ft. fee that developers pay into the City's affordable housing coffers. Group I has agreed to pay this fee which translates into almost $300,000.
- After a bit more discussion regarding project design and benefits to the community it was explained that final exterior building design (color, material, theme) is still open for community input.
- The timeline for this project is to present before the full PAC next week, then the Redevelopment Agency in October or November and the San Francisco Board of Supervisors before construction starts in 2001.
- Commissioner Larkin requested Group I and Mr. Williams to return to the Commission with an update to address concerns of the Commission. Group I agreed that after an Owner Participation Agreement with Redevelopment has been negotiated (so all commitments are spelled out in writing), probably in October would be a good time to return.
- Although Group I is not necessarily seeking approval, but rather conceptual support for the project, they are prepared to and are striving to develop the consensus idea articulated from different voices in the community. Group I is committed to the same objectives expressed at this presentation/meeting.
- The Executive Director explained that one of the responsibilities of this Commission is to advocate for businesses coming to the Bayview-Hunter's Point. His suggestions were to use Southeast campus as an additional resource especially in the area of computer training and stressed a continued involvement in promoting affordable housing.
- Commissioner Larkin expressed appreciation for the community outreach this developer has done thus far in getting the Community's input on this project and was looking forward to a return update presentation confirming Group I's dedication to this Community. Commissioner Hardin expressed appreciation to the staff of Group I for cohesively presenting their respective roles on the project. Commissioner Brown echoed the appreciation for the staff presentation and the anticipation of a return to address Commission concerns.

VII. Public Comment: None were offered at this time.

VIII. New Business:

Commissioner Brown requested news of an update presentation from the new Walgreens at Third and Williams. Staff will check on Walgreens schedule for an update presentation.

The Executive Director reminded the Commission that Mr. Emilio Cruz, Director of the Mayor's Office of Business Economic Development and Mr. Fred Hamdun, new Director of the Dept. of Parking and Traffic will both make presentations at the next Commission meeting (scheduled for Weds., August 23).

Commissioner Brown also reported that San Francisco Police Dept.'s first black female Commander is Sylvia Harper. Commissioner Brown would like her invited to a SECF Commission meeting since she was the Capt. of the Bayview Station (prior to Capt. Ron Roth).

X. Adjournment:

Action: Commissioner Hardin moved and Commissioner Brown seconded to adjourn the meeting at 8:00 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, AUGUST 23, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Public comment may be heard after Commission discussion of a specific item on the agenda. Completed and submitted information cards will have first priority.

Explanatory documents provided to the Commission in connection with this agenda are available for public inspection and copying in the Commission Office, 1800 Oakdale Ave., Ste. B. Rm 4, San Francisco, CA 94124, Phone: (415) 821-1534, Fax: (415) 821-1627.

AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: July 26, and August 10, 2000

IV. Communications (Discussion):

V. Director's Report (Discussion)/Updates on:
a) FY2000-01 Budget - Clean Water and General Fund;

VI. Presentation: Emilio Cruz, Director of Mayor's Office of Business & Economic Development - Economic and Business Development in the Southeast Sector

VII. Presentation: Fred Hamdun, Director, Dept. of Parking & Traffic - Update/Status of Parking Problems (abandoned cars, traffic signs/lights, speed bumps, etc.) in the Bayview-Hunter's Point Community

VIII. Introduction of New Business by Commissioners

IX. Public Comments

X. Adjournment

The Southeast Community Facility Commission meets next on Thurs., Sept. 14, 2000.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PRESENTS

Mr. Emilio Cruz

Director, Mayor's Office of Business & Economic Development

Updating the Status of Plans for

Economic and Business Development in the Bayview-Hunter's Point Community

WEDNESDAY, AUGUST 23, 2000
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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INVITE YOUR FRIENDS AND NEIGHBORS

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ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

Mr. Fred Hamdun

Director, Dept. of Parking and Traffic

Updating the Status of

Parking Problems, Traffic Signs, Abandoned Cars, Speed Bumps, etc. in the Bayview-Hunter's Point Community

WEDNESDAY, AUGUST 23, 2000
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, AUGUST 23, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Wednesday, August 23, 2000 meeting to order at 6:10 p.m.

II. Roll Call:

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Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF
Commission Secretary

III. Approval of Minutes:

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Wednesday, July 26 with two (2) minor corrections. Motion passed. Minutes of Thursday, August 10, 2000 were tabled.

Commissioner Larkin took Item VI. Presentation next in order to accommodate both presenters' schedules.

VI. Presentation:

Commissioner Larkin introduced Mr. Emilio Cruz, Director of the Mayor's Office of Business Economic Development who thanked the Commission for the invitation and opportunity to update the Community on some of the business and economic projects in the Southeast Sector.

He also apologized for being able to only make a brief presentation this evening due to both he and Mr. Hamdun having a meeting with the Mayor immediately after this presentation. He also stated that all questions, concerns and issues brought forward this evening would either be addressed at a return meeting or in the interim.

Mr. Cruz explained that the question is not whether or not the City can grow and develop economically, but how much. The situation seems to be that the problems we face are brought on by that very prosperity and two things necessarily need to be dealt with very carefully in that prosperity. Some communities are experiencing prosperity so much that the neighborhoods are changing too rapidly and the character of the neighborhood needs to be considered within its growth. Secondly, some neighborhoods are not sharing in that prosperity as much as others, namely some parts of the Mission District and the Southeast Community of San Francisco.

Our focus is to determine what the immediate plans are and how that will impact the future. A couple projects with economic impact slated for the Southeast Sector in particular are:

a) MUNI Light Rail Project along Third Street is moving along on-schedule and within budget with ultimate construction and service beginning by 2004 (expected to ultimately $450 M, plus an additional $400M to build a potential underground tunnel connecting the China Basin Channel and Downtown); and
b) Development of traditional office space and multimedia space in the Mission Area and south of Market Street.

Not only will both projects provide improved access routes between Downtown and the Southeast Sector, but an improved boost in economic growth.

We expect that the impact of the Muni Light Rail construction will be of minimal disturbance to existing businesses when community meetings/input are held to schedule the various construction phases. Mr. Cruz then opened the floor for questions:

Construction on the 3rd St. portion of the Muni Light Rail Project will begin in 2001 from the northern end of Third St. generally in 15-block segments taking about 24 months per segment. Segment 4, closest to Oakdale is slated to begin 2001 thru 2003. Two-way traffic will be maintained throughout construction of each segment as well as service on the 15-Third Street bus.

If additional funds ($400M) can be secured from the Federal government (City is eligible for federal funding since having gone thru federal EPA process), then a Phase II underground tunnel section is planned to connect China Basin and Downtown bypassing the Embarcadero/traffic and cutting commute time to less than 8 minutes.

There are 3 sections (deteriorating buildings/lots that have fallen into disrepair or seem abandoned) in the Southeast community that fall under the Redevelopment Agency (due to pre-existing buildings/lots) that will to be brought into the plans for upgrading/redeveloping Third St. The Agency is moving forward with this effort.

At this point the City is ready to move forward with a Stadium Mall Project, however, the 49ers had ownership issues, have hired a new president and are just starting a new season. The new president has stated that one of their priorities after the season gets underway is the Stadium Mall Project. The project has not been abandoned from the City's prospective and we strongly encourage the 49ers to come back to the table to move forward on discussion of Stadium Mall plans.

With all this redevelopment in the Southeast Sector, what are the plans for displacement of ownership, especially the elderly on fixed incomes? There is no displacement for home ownership; the largest displacement has been for business rental. When a business lease comes to term, there is no rent control unlike rent control for housing/residence. This is an unfortunate circumstance over which the Mayor's Office does not have control. The overall goal of this administration is to not only increase the stock of homes, but increase home ownership as well.

Regarding community inclusion/access to job opportunities: The First Source Hiring Program is administered out of the Mayor's Office of Economic Development and therefore, we believe the potential for job opportunities and accessibility is quite high especially on two projects slated for this area in particular: the Third Street Light Rail and Mission Bay (committed $3M to 1st Source towards training; has gone before Board of Supervisors with another project committing $800K also towards training). And we believe there is sufficient time for training individuals for employment on these projects.

Mr. Cruz stated that he would be glad to return and update the Commission once the contractors have been selected (City must go with the lowest bid) and the disposition of the hiring procedures (1st Source Hiring requirement). This would be done with sufficient time for Community input and to hire from trained residence of the Community.

VI. Presentation:

Commissioner Larkin then introduced Mr. Fred Hamdun, from the Department Parking & Traffic (DPT), who informed the Commission that as a newly (June, 2000) appointed Director he was excited and anxious to meet the Commission for the opportunity update on new developments at the Dept. Mr. Hamdun began by introducing the DPT staff that accompanied him today: Steve Johnson, Dir., Enforcement Division; Warren Gee, City Traffic Engineer & Dept. Deputy Director; Mary Ellen O'Brien, Mgr., Citations Div. and Constituent Services; Members of 'Boot & Tow' Team: Lt. Parker, Art, Art, Ozzie and Ramon; Ms. Knight, Community Parking Control (assigned to this area). Due to the same time constraints as Mr. Cruz (having a meeting with the Mayor) immediately after this presentation), Mr. Hamdun promised to return to for a full presentation to the Commission, but for now opened the floor for questions and relayed important phone numbers to reach DPT Divisions and staff.

"Boot & Tow Team" immobilizes and tows a vehicle with five (5) more outstanding citations aged past a certain date. Parking officers are rotated for duty throughout the City; but statistics can be sent to the Commission on how many officers live in which areas. There are currently four (4) parking officers that have regular duty in this area out of a little over 300 total parking control staff. However a direct call providing information regarding abandoned or stolen vehicles is always welcome in the dept.

DPT is willing to work with neighborhoods to determine compromise regarding limited parking in the neighborhoods of this Sector due to many legitimate businesses (limousine, shuttle, tow trucks, etc.) taking up residential parking.

The Director of Young Community Developers (YCD), Mr. Dwayne Jones suggested assisting resident from the Community – some currently in training through YCD - to develop own stability and ultimately assist in the City is 'curbing' some of these problems (i.e., abandoned or towed vehicles, etc.).

Currently the priority for tow truck is to be available for clearing commute lanes, emergencies and accidents. The overall responsibility for DPT is a balancing act between meeting the needs of the neighborhood, the disabled community, the use of the sidewalk vs. use of the street, enforcement vs. non-enforcement of parking regulations (i.e., cars are allowed on sidewalk only during street cleaning since there is no where else to park).

Mr. Hamdun thanked the Commission and audience for their interest in DPT's responsibility to the Community and asked to be invited back at a future date for an update.

IV. Correspondence:

a) Copies of the Public Utilities Commission newsletter "The Flow" were distributed to all SECF Commissioners.

V. Director's Report:

Dr. Moses updated that although staff was minimal the first week and the Executive Director was out of the office during the second week:

a) the facility HVAC project is still proceeding on scheduled as per the weekly HVAC update meeting;
b) staff attended meeting on Tues. 8/15 where a consultant interviewed several BWPC for ideas on "fleshing out" PUC's website;
c) DPW/BBR finished painting the Community Room; Child Care area, and the Director's office this past week;

d) Last day of summer student intern program was Fri. 8/18; regular after-school program won't begin until mid-Oct.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VI. Public Comment:

a) Mr. Dwayne Jones, Executive Director of Young Community Developers (YCD) stated that he was glad to be in attendance at today's Commissioner meeting and he would like to return to update the Commission regarding any outstanding issues the Commission would be interested in;
b) Commissioner Larkin announced that Commission President Linda Richardson tendered her resignation due to her candidacy for Supervisor from District 10; the Commission would like to invite her to dinner in acknowledgement of her service on the Commission, the people of San Francisco and the Community in the Southeast Sector in particular.

VII. New Business:

a) Commissioner Hardin expressed concern that "what's happening to utility rates in the San Diego area may happen here" (in the San Francisco Bay Area) and suggested inviting someone from PUC/Utilities and/or the appropriate member of the San Francisco Board of Supervisors;
b) Commissioner Brown suggested inviting the Executive Director of Young Community Developers (YCD), Mr. Dwayne Jones to update the Commission on YCD's follow-up with the new Walgreens (Third and Williams) and Foods Co. (Williams Avenue site);
c) Dr. Moses suggested inviting Dr. Philip Day, Chancellor of City College of San Francisco regarding available space for classes vs. community programs, etc.

X. Adjournment:

Action: Commissioner Hardin moved and Commissioner Brown seconded to adjourn the meeting at 7:01 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcello
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, SEPTEMBER 14, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: August 10, and 23, 2000

IV. Communications (Discussion and Action):
a) Letter inviting Chancellor Philip Day to update the Commission re: space availability at Southeast Campus for City College Classes vs. outside programs.

V. Presentation - Elizabeth Goldstein, General Manager, Dept. of Recreation and Parks: Update on Status of Martin Luther King Swimming Pool in the Bayview-Hunter's Point and information on Jobs, Open Space and Parks in the Southeast Sector.

VI Director's Report (Discussion): - Updates on:
a) ADA project update: handicap access Community Room to parking lot;
b) HVAC project update.

VII. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.

VIII. Introduction of New Business by Commissioners

IX. Adjournment

The Southeast Community Facility Commission meets next on Weds., Sept. 27, 2000.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 244, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4689, Office: **(415) 554-7724**/Fax: **(415) 554-5163**/E-mail: **Donna_Hall@ci.sf.ca.us**.

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DISABILITY ACCESS INFORMATION

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4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PRESENTS

Ms. Elizabeth Goldstein

General Manager, Dept. of Recreation & Parks

Updating the Status of Martin Luther King Swimming Pool in the Bayview-Hunter's Point and information on Jobs, Open Space and Parks in the Southeast Sector

THURSDAY, SEPTEMBER 14, 2000
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, SEPTEMBER 14, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, September 14, 2000 meeting to order at 6:10 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Toye Moses, Exec. Dir., SECF;

In order to accommodate the presenter's schedule, Commissioner Larkin then took Item V. - Presentation out of order.

IV. Presentation:

Commissioner Larkin introduced Ms. Elizabeth Goldstein, the newly appointed General Manager of the Dept. of Recreation and Parks. Ms. Goldstein thanked the Commission for the invitation to present to the Commission and began by introducing some of the Rec. and Park staff who accompanied her: Dan McKenna, Superintendent for the Southern Area of the City; James Threat, Assistant Superintendent, Southern Area; and Marc Randall, Recreation Director.

Since this Community is interested in and actively involved with the Martin Luther King Pool Project, Ms. Goldstein began by updating this project as continued into other projects in the Southeast Sector. The MLK Pool project is fully funded at this point and actual construction should begin after the beginning of the year.

With the passage of Props. A & C earlier this year (March, 2000) and the extension of the 'open space fund', our Capital Improvement Plan (CIP) is to touch every facility in this City. Since there are more facilities in District 10 than any other District in the City, we couldn't possibly explain all proposed improvements/ upgrades but will try to list some of the larger projects that will be initiated first.

At the Joseph Lee Center, improvements will be also begin after the turn of the calendar year since it is undoubtedly a hub of the Community. We are really excited about improvements to the Bayview Opera House since it's on the Third Street Corridor. Additionally work will begin on the exterior of Youngblood Coleman then alternately move to improvements to the clubhouse. We also have active projects at India Basin (includes a brand new children's playground and basketball court), Visitation Valley and Silver Terrace Parks.

After reporting that Rec. and Park would be working with the San Francisco Redevelopment Agency on the Open Space Plan and announcing a Departmental Open House to the public on Oct. 21 Ms. Goldstein then took questions from the Commissioners and the audience present.

When referring to the Dept.'s Capital Plan the reference was to open space plans and other block funding lumped together as projects/programs (new recreation facility at Pier 98). Regarding job opportunities with the Dept., there does exist a 'workreaction' intern program available throughout the City, which currently lacks funding. However, when these new (planned) facilities come on-line, we need the assistance of the Community in requesting full/adequate funding to staff them.

Although Ms. Goldstein has extensive experience in recruiting from the Community to staff new recreation facilities; however, until the Dept. has adequate coffers for hiring, firing and retention there is not an "aggressive improvement program" for Community recruitment outreach. Since this is a disappointing situation for both the Dept. and the Community, this is an issue that would benefit from working together to solve. However there will be some recruitment from the Community and local business ventures for the contracted employment opportunities under the First Source Hiring Program.

Rec. and Park expects to hire additional staff when some of these facilities have been completed. Current budget is $125M (including capital improvements): $40 from revenues, $35M in capital funding, the balance in general fund appropriations.

After a few more questions from the Commission and public - mostly asking for details of the expansion of existing facilities and programs - and comments from the community regarding employment opportunities and practices, Ms. Goldstein again relayed the Depts. appreciation for the opportunity to make this presentation to the Commission and community.

Commissioner Larkin then invited Director Goldstein back to update the Commission and the Community on employment (including training and retention especially from the Community) statistics from contractors used by the Dept. (Rec.. and Park) on these expansion and upgrade projects. Ms. Goldstein stated that she would like to: come back and update to the Commission, to take anyone who cares to on a tour of the different facilities and get with staff to exchange mailing lists.

III. Approval of Minutes:

Commissioner Larkin tabled the approval of minutes for August 10 and 23 to the next Commission meeting.

V. Correspondence:

a) Invitation to City College of San Francisco's Chancellor to update the Commission re: space availability at Southeast Campus;
b) Request for facility space by New Directions;
c) Letter from City College of San Francisco/Southeast Campus Dean Hunnicutt to Southeast Career Center Manager Cedric Jackson re: the CSOS Program.

VI. Director's Report:

a) The ADA project is progressing, albeit behind the scenes, as there are no physical of the project on-site as yet;
b) The HVAC project on the other hand is underway with the General and sub-Contractors roaming throughout the facility reconnoitering for placement of sub-area thermostat control and wiring routes. There was a slight occurrence on this project earlier this week. It seems that dust-like particulars were dislodged during the testing of the air ducts in the Library causing some concern for the Librarian who was also experiencing some breathing problems. A test of these particles is underway and an environmental engineer and the WPC safety person have been down to inspect the area to assist in answering these concerns. The Commission will be kept updated.

Action: Commissioner Brown moved and Commissioner Hardin seconded to accept the Director's Report. Motion passed.

VII. New Business:

a) Commissioner Brown and Larkin request an update to the fire at the Shipyard (this being 4 wks. after the fire started) to be on the next Commission agenda.
b) Commissioner Nguyen suggested discussing the schedule of Commission meetings during the end of the year holidays before the holidays arrived.

c) Commissioner Larkin then raised the issue of Election of Commission Officers, since as Vice President he has chaired Commission meetings in the absence of a Commission President (*). The Executive Director reminded Commissioners that election of officers will be held the first meeting in December according to the Commission by-laws.

(*) Dr. Moses clarified that staff was requested to send a letter to Commission President Linda Richardson asking for her status on the Commission in light of her candidacy for District 10 Supervisor. The letter included a request for her availability for the traditional "going-away" luncheon. To date, we have not received a response. Commissioner Hardin suggests accepting a verbal response and informing the Commission. Dr. Moses agreed.

VIII. Public Comment: None offered at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Hardin seconded to adjourn the meeting at 7:45 p.m. Motion passed.

Respectfully submitted: Katherine D. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, SEPTEMBER 27, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

7/00

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 10, 23 and Sept. 14, 2000

IV. Communications:

V. Presentation - Chancellor Philip Day to update the Commission re: goals and programs at City College throughout San Francisco especially at Southeast Campus.

VI. Update: Fire at the Bayview-Hunter's Point Shipyard, Representative from San Francisco Redevelopment Agency

VII. Director's Report (Discussion): - Updates on:
a) ADA project update: handicap access Community Room to parking lot
b) HVAC project update

VIII. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.

IX. Old & On-going Business (Discussion & Action):
a) Commission meeting schedule for remainder of 2000

X. Introduction of New Business by Commissioners

XI. Adjournment

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The Southeast Community Facility Commission meets next on Thurs., Oct. 12, 2000.

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(Rev. 4/26/00)

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THE SOUTHEAST COMMUNITY FACILITY COMMISSION

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PRESENTS

Dr. Philip R. Day, Jr.

Chancellor,
City College of San Francisco

Updating Goals & Programs at City College throughout San Francisco especially at Southeast Campus

WEDNESDAY, SEPTEMBER 27, 2000
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - ALEX L. PITCHER COMMUNITY ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, SEPTEMBER 27, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Wednesday, September 27, 2000 meeting to order at 6:14 p.m.

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II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of Thursday, August 10 with a minor correction. Motion passed. Minutes of August 23, and Sept. 14 were tabled.

IV. Correspondence:

a) Letter to McCoy's Security regarding missing Morse Watchman equipment replacement;
b) Letter to Commissioner Linda Richardson regarding resignation from the Southeast Community Facility Commission;
c) Minutes of SECFacility HVAC Upgrade Project Progress meeting;
d) Monthly schedule of events in Alex Pitcher Community Room, Conference Room, and at E.P. Mills Community Auditorium;
e) Flyer/invitation to 'Presidio Stories Workshop'.

Commissioner Larkin took Item V. Presentation next in order to accommodate the presenters' schedule.

VI. Presentation:

Commissioner Larkin introduced Chancellor Philip Day who thanked the Commission for the invitation and opportunity to update the Community regarding the City College program throughout the system particularly at Southeast campus. He then acknowledged a couple of Board members in the audience and acknowledged Dean Veronica Hunnicutt for her enthusiasm in leadership for Southeast Campus.

After briefly explaining the establishment of the Southeast Career Link, processing between 900-1000 new students, he explained that Southeast Campus is posed to provide a unique opportunity to link education and (job) training – a win/win situation.

Chancellor Day then briefly touched on -

- Computer Repair & Technology class: was moved to Phelan Campus; didn't work out; will be back at Southeast for the Spring 2001 semester.
- Preparation of an Educational Master Plan for City College of San Francisco: distributed a yellow draft copy of a master plan; has not yet been coordinated between the campuses, but is in the works to do so; lists what's happening now and plans for future programs; incorporates was working at Southeast with whole Community College System; Plan currently open to Community feedback for ideas and services.
- Long-Range Technology Plan: Southeast now "digitally connected/wired; pilot campus for planning Tele-courses (electronically broadcast classes) through Community College System.

Chancellor Day then opened his presentation for discussion (questions and answers): a) Currently two non-profit programs are sub-leasing space from City College/ Southeast campus, Renaissance, Parents of Success on 5th flr. and New Directions on 4th flr.; b) Reviewing the yellow draft of the Educational Master Plan, the classifications designating credit and non-credit classes are standard through the 9-campus system; c) Respectively, Southeast campus is responsible for Community Outreach of their programs, courses, etc., and the rest of the tenants and the Commission for their programs. Commissioner Larkin suggested the establishment and voluntary sign-up of a Commission Advisory Group.

Young Community Developers (YCD), Executive Director, Mr. Dwayne Jones also expressed a high level of appreciation for Southeast Campus Dean Hunnicutt. He then suggested a discussion regarding YCD's continuing partnership with City College of San Francisco, which Chancellor Day agreed to come back and update with the Commission and Community. Chancellor Day also pledged a follow-up

meeting discussing the partnership of DHS and City College (update on DHS's Executive Director Will Lightbourne leaving San Francisco) before turning the floor over to Southeast Campus Dean Veronica Hunnicutt.

Dean Hunnicutt stated that it was her job to make sure residents/the community know about programs and courses at Southeast Campus. Since becoming Dean at Southeast in August of 1998 several program have been implemented or presented. These programs were developed to provide training for "good-paying jobs" and are not limited to entry-level training. Namely: Working Adult Day Program (WPAD); dual Drug & Alcohol Program; presented 1st Bio-technology Conference (planning to provide 'bridge' classes to enable teaching and training for bio-tech. Career; partnered with community Community-based organizations (YCD, SLUG); establishment: Southeast Literacy and Language Program (for 8th graders from Martin Luther King middle school) providing special courses in science, math and resume writing; County Community Service dual-enrollment for high school students offering option of high school diploma or GED.

Dean Hunnicutt then introduced members of the Southeast staff and faculty in attendance and members of the Southeast Community College Advisory Committee and opened the floor for comments from the audience. After brief remarks from one of the tenant programs and community members, Dean thanked the Commission for the opportunity to keep them abreast of programs, classes and plans at Southeast.

VI. Update - Fire at the Hunter's Point Shipyard, Byron Rhett, Project Manager-Bayview-Hunter's Point, San Francisco Redevelopment Agency - Began by thanking the Commission for the opportunity to update the Community on the status of the fire. Mr. Rhett proceeded to briefly explain the 'inception' of the fire, (distributed an information packet to the Commission) and proceeded through an update of the current status:

On Wed., Aug. 16 a grass/brush fire broke out on Parcel E near the South Gate/Navy Road-Crisp Ave. Shipyard Entrance (now closed off). Federal firefighters originally responded to the fire and were able to what they thought at the time was put out the fire with the assistance of the San Francisco Fired Dept. (with whom there is a reciprocal arrangement) after about 6 hours. However, over the next few days Federal firefighters had to put out hot spot flare-ups discovered what originally began as a brush fire was actually a fire over landfill. When they realized it was the material under the grass that was burning, they then tried over then next couple of weeks different methods of dousing the fire (water, digging up areas, etc.) and were still not able to put the fire out.

The main problem for the community was that at no time was there any notification to the community (including the SFFD, shipyard tenants, residence immediately in the vicinity) that the fire was still going on. After about three (3) weeks federal EPA was notified; EPA insisted the community be notified and then the first fact

sheet appeared. (Factsheet No. 1, 9/8/00, No. 2, 9/18/00 available for inspection in Commission Office.).

Included in the handout is a letter dated 9/11/00 from EPA to the Navy complaining of: a) the "lack of timely communication"/notification to the Community and the Regulatory Community re the fire "on a hazardous waste landfill at Hunter's Point Naval Shipyard (the Shipyard)", the possibility of burning contaminated materials and smoke permeating the surrounding Community; b) lack of an emergency response plan calling for notification to both the Community and the Regulators; and c) soil testing and air monitoring did not occur until after the EPA was notified. The fire began 8/16 and air monitoring didn't begin 8/31. While results reported in Factsheet #2 (dtd. 9/18/00) state that smoke emissions as of 8/31 were not dangerous to health of those working in and around the Shipyard, no one knows what the report would have shown had the air been tested the day the fire broke out or the conditions during that first week.

Finally the last document in the packet is a notification of the Community Hearing at Milton Meyer Recreation Center called by San Francisco Board of Supervisor Tom Ammiano on Wed., 9/20 with representation from the City, the Navy, and local and federal regulators along with the public. Summarizing the meeting: This was an opportunity for the Bayview-Hunter's Point residents and Shipyard tenants to voice their concerns about the fire directly to the Navy, the regulators and City representatives.

Primary concerns/complaint raised were:

a) Lack of communication (literally no community outreach) re: the on-going fire, problems with controlling it, the possibility of health concerns raised by the fire. Although there is much Community skeptism, the Navy promised to produce an emergency response plan and will work with Community to produce it.
b) Air Monitoring - Concerns that there are six monitor stations on base around fire, but none in the Community (why is monitoring just limited to the site?).
c) Response to the Fire – As of Wed., 9/20/00, the fire still was not out. The second factsheet describes using 'Landfill Capping' (to cover the fire with soil and a synthetic covering/cap to stop oxygen from getting to fire thereby putting the fire out) as a solution. Using this method, the Navy expects to have the fire out by next week.

Mr. Rhett further explained that to date, an Emergency Response Plan has not yet been developed; hopefully regulators will continue to work on getting that out. When a copy becomes available, Redevelopment will assist is disseminating it to the Community. And since air monitoring was not conducted when the fire was at its worst, exactly what chemicals if any were released into the environment can not be determined, the Navy and regulators can state that as of 8/31 (when fire was pretty much under control and just smoldering) the levels of toxins emitted into the environment were not hazardous to anyone's health.

The floor was then opened for questions and comments first from Commissioners, then the audience: The Navy said that part of the reason the Navy didn't communicate what was happening at the Shipyard was that besides the Navy Fire Dept. there is no on-site staff - all the Navy staff has been either furloughed or transferred. There is no Bay Area presence managing the base; it is managed from the Southwest Division located in San Diego. It has been explained that the local Navy firefighters didn't communicate to San Diego that the fire was on-going. Although this may have true for at least a couple of days, it certainly was not true for three weeks - and when they did notify someone it was the Federal EPA and the EPA insisted the surrounding Community and locals be notified.

This whole situation seems to be indicative of the relationship the Navy has with the City. The Navy does what they want when they want to without any feeling of obligation to inform or communicate to the City what's happening. Negotiations for the transfer of the base to the City have been going on for years and the treatment of the situation of the fire is not inconsistent with other situations. For instance, the security/entrance gates to the base that were once controlled by base police are now 'controlled' by McCoy's Security through a contract with the City because Navy police staff that operated the gate and controlled access have walked away from that responsibility.

This treatment of the City by the Navy has been acknowledged not only by the Mayor's Office but also by both the District's Congressional and Senatorial representatives. Redevelopment will provide this Commission with a copy of the letter sent by Senators Boxer and Feinstein and spearheaded by Congressperson Pelosi to Secretary Danzig of the Navy (dtd. 09/12/00) raising the issue of this treatment to the City. Congressperson Pelosi has been especially instrumental in trying to get the Navy to either continue providing the base services they have been providing or come back and begin providing them again. As mentioned in the EPA letter of Sept. 11, the Navy was intending to stop providing fire-fighting service to the base effective August 31; however this fire broke out August 16 and was not put out by August 31 so the federal fire fighters could not leave. The EPA letter also mentions "the Navy should be providing adequate security to ensure that access to hazardous areas, such as the landfill, is prohibited." It has already been reported that McCoy's Security has been contracted to man the gates. The Navy still has the responsibility to patrol the base, but there doesn't seem to be any evidence of that as witnesses (or not witnessed) by tenants.

It is anticipated that the Mayor will re-visit the subject of 'base responsibility' with Secretary Danzig when he is in town for Fleet Week in early October. Perhaps responsibility for notification and communication of what's happening on and around the base will be discussed/clarified at that time.

After a few more comments from Community members, Commissioners requested staff to prepare a letter from the Commission on behalf of the Community to Secretary Danzig echoing the concerns raised in the letter from Senators Boxer, Feinstein and Congressperson Pelosi. This letter should reflect the Community's dissatisfaction with the delay in communicating the potential danger to the Base tenants and the residents in the immediate and surrounding area.

VII. Director's Report: Tabled to next meeting since Executive Director had to leave unexpectedly.

VIII. Old & On-going Business:
a) Commission meeting schedule for remainder for 2000 - Commission secretary requested the wishes of the Commission during the holiday season. Commissioners decided to move the Wednesday, November 22 meeting to Monday, November 20, 2000 and combined the Thursday, December 14 and Wednesday, December 27 meetings into one meeting on Wednesday, December 20, 2000.

IX. Introduction of New Business by Commissioners: None presented at this meeting.

X. Public Comment: None (further) presented at this meeting.

XI. Adjournment:

Action: Commissioner Hardin moved and Commissioner Nguyen seconded to adjourn the meeting at 8:25 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, OCTOBER 12, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

12/00

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 23 and Sept. 14 and 27, 2000

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications (Discussion and Action)

VI. Director's Report (Discussion and Action) - Updates on:
a) ADA project update: handicap access Community Room to parking lot
b) HVAC project update

VII. Presentation (Discussion & Action):
Mr. Joe Sostaric, relocation of a RMC Lone Star facility to Pier 80

VIII. Old & On-going Business (Discussion & Action):
a) Commission meeting schedule for remainder of 2000

IX. Introduction of New Business by Commissioners

X. Adjournment

The Southeast Community Facility Commission meets next on Weds., Oct. 25, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

John Knox
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Vice President
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Commissioner
Bobbrie Brown
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Kim Nguyen
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Heidi Hardin
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Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

Toye Moses
Executive Director

THURSDAY, OCTOBER 12, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, October 12, 2000 meeting to order at 6:05 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Enola Maxwell
Not Present:	Commissioner Kim Nguyen
Staff Present:	Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Hardin moved and Commissioner Brown seconded to accept the minutes of Wednesday, August 23 as read. Motion passed. Minutes of September 14 and 27 were tabled.

IV. Public Comment: No Public Comment was offered at this time.

V. Communications:

a) Facility Third Quarter 2000 New Hire Report from Decorative Plant;
b) Invitation to Westbay Conference Center on Oct. 17 for a Census 2000 Data Transition Workshop;
c) Announcement/Invitation to the Richmond Recreation Center on Fri. and Sat., Oct. 20-21 for a Dept. of Rec. and Park Strategic Planning Open House;
d) Invitation to presentation of "Picture the Girl" at the Bayview Opera House on Sat., Oct. 28;
e) Memo to all Southeast Facility Tenants from the HVAC Upgrade Team re: the facility HVAC Retrofit/Upgrade Project schedule and requesting patience, understanding and cooperation during the project;

f) Invitation to a "community partnership" meeting hosted by YCD at 1715 Yosemite on Mon. Oct. 23 – also an opportunity for Chancellor Bishop of UCSF to provide an update on the Mission Bay Project.
g) Letter to the San Francisco Community College District Board of Trustees from Espanola Jackson, Candidate for Supervisor, District 10 (read aloud by Commission Secretary);

VI. Director's Report:

a) The library on the 5th floor will continue to remain closed until the college has a chance to analyze the accumulation of material emitted from a vent during an air-handling test (HVAC Upgrade Project). Commission will be kept updated.
b) A memo was circulated to tenants notifying them of the upgrade to the HVAC system in the Facility. The memo explains that due to the nature of the work, the air handling system (heating, cooling and circulation) will be intermittently turned on, off and interrupted through various phases of the upgrade at least through the end of November.
a) There is no update to the ADA project to report.

Action: Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VII. Presentation:

Commissioner Larkin introduced Mr. Joe Sostaric of RMC Lone Star/Pacific Materials, a business already located in the Community planning to relocate to Pier 80. Mr. Sostaric thanked the Commission for the invitation to present to their developing plans and the opportunity to inform the Commission on who they are and what they have been doing in/for the Community, during which time Mr. Sam Lauter, consultant, distributed information packets on RMC Pacific Materials.

In his presentation, Mr. Sostaric explained that RMC is a ready-mix concrete, a perishable product, manufacturer that has been in business since the beginning of the 20th century, when RMC was contracted to provide cement for the Panama Canal. When the 1906 earthquake hit the San Francisco Bay area RMC was on hand to assist in re-building the City providing concrete for roads and bridges, etc. They currently provide about 33% of the concrete/cement used in San Francisco.

Earlier this year the San Francisco Port Commission requested an Environmental Impact Report (EIR) be conducted on several firms requesting to re-locate to Pier 80 - among them, RMC. In their share of the EIR some of the Community concerns regarding RMC were: a) truck traffic, b) emissions, and c) dust.

In reply to these concerns from the Community RMC offers: a) there should really be no appreciable increase in truck traffic since RMC would only be moving about 1.5 miles down the road with no changes (additional) to truck supply requests; b) RMC is using newer trucks whose emissions are 9x's less than even just 10-yr. old

trucks; and c) although dust is usually determined to be from sand (supplies and deposits) RMC plans to build sites on their facility to contain the sand.

Mr. Sostaric further explained that RMC wants to developing a close relationship with the Community and would like to demonstrate this commitment by signing a long-term (30-yr) lease at the Pier. As part of the Community RMC takes their responsibility seriously and would like to work with other Community businesses like they have with Young Community Developers (YCD) - i.e. development of and participation in a hiring and hands-on training program.

After a brief Q&A from the Commissioners and audience, Commissioner Larkin stated that the Commission applauds RMC's efforts in working with YCD, thanked them for being so informative and invited them to return to update the Commission on their progress through the re-location process. Mr. Sostaric and Mr. Lauter thanked the Commission again for this invitation.

VIII. Old & On-going Business:

a) The Commission re-visited the issue of meetings during the upcoming holiday season and after re-checking everyone's schedule decided: Commission meetings during the month of November will be on Thursday, Nov. 9, and Monday, Nov. 20. In December the Commission meetings will be on Wednesday, Dec. 6 and Wednesday, Dec. 20.
b) Commissioner Brown suggested that former Bayview-Hunter's Point Station Police Capt. Sylvia Harper (currently the Police Commander for the San Francisco Airport) be invited back to update the Commission, schedule permitting, at the on Dec. 6 Commission meeting and holding Commission elections on the Dec. 20 Commission meeting.

IX. Introduction of New Business by Commissioners:

Commissioner Brown requested that Decorative Plant be invited to present the information (employment practices) as reported in the 3rd Quarter New Hire Report at an upcoming Commission meeting.

X. Adjournment:

Action: Commissioner Brown moved and Commissioner Hardin seconded to adjourn the meeting at 6:44 p.m. Motion passed.

Respectfully submitted: Katherine A. Bacon alb
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, OCTOBER 25, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: Sept. 14, 27 and Oct. 12, 2000

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications:
   a) Letter from Mayor's Office on Homelessness re: homeless count volunteers;
   b) Environmental Clean-Up Newsletter from Navy;
   c) Mayor's Office of Community Development (MOCD) Request for Proposals (RFP) re: 2001Community Development Block Grant (CBDG) and Emergency Shelter Grant Programs.

VI. Director's Report (Discussion and Action) - Updates on:
   a) HVAC project update;
   b) ADA project update: handicap access from parking lot to Facility.

VII. Presentation (Discussion & Action): Dr. Philip R. Day, Jr., Chancellor, City College of San Francisco (CCSF) and Dr. Veronica Hunnicutt, Dean, CCSF/ Southeast Campus: Plans for the Southeast Corridor - Southeast & Evans Campuses

VIII. Old & On-going Business:

IX. Introduction of New Business by Commissioners:

X. Adjournment

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The Southeast Community Facility Commission meets next on Thurs., Nov. 9, 2000.

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(Rev. 4/26/00)

Southeast Community Facility Commission

MINUTES

WEDNESDAY, OCTOBER 25, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

I. Call to Order:

Commission Vice-President Millard Larkin II declared no quorum therefore no Commission meeting on Wednesday, October 25, 2000 at 6:17 p.m.

II. Roll Call:

Present: Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Not Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin

Staff Present: Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

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Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, NOVEMBER 9, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

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AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: Sept. 14, 27 and Oct. 12, 2000

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications:
   a) Letter from Mayor's Office on Homelessness re: homeless count volunteers;
   b) Environmental Clean-Up Newsletter from Navy;
   c) Mayor's Office of Community Development (MOCD) Request for Proposals (RFP) re: 2001Community Development Block Grant (CBDG) and Emergency Shelter Grant Programs.

VI. Director's Report (Discussion) - Updates on:
   a) HVAC project update;
   b) ADA project update: handicap access from parking lot to Facility.

VII. Old & On-going Business:

VIII. Introduction of New Business by Commissioners:

IX. Adjournment

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The Southeast Community Facility Commission meets next on Mon., Nov. 20, 2000.

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(Rev. 4/26/00)

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Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, NOVEMBER 9, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission Vice-President Millard Larkin II called the Thursday, November 9, 2000 meeting to order at 6:08 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Heidi Hardin
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Staff Present: Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Minutes of Thursday, September 14, 2000 were tabled.

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Wednesday, September 27, 2000 as mailed. Motion passed.

Commissioner Hardin moved and Commissioner Nguyen seconded to accept the minutes of Thursday, October 12, 2000 as mailed. Motion passed.

IV. Public Comment: No Public Comment was offered at this time.

V. Communications:

a) Letter from Mayor's Office on Homelessness re: homeless count volunteers;
b) Environmental Clean-Up Newsletter from the Dept. of the Navy;
c) Mayor's Office of Community Development (MOCD' Annual) Request for Proposals (RFP) re: 2001 Community Development Block Grant (CBDG) and Emergency Shelter Grant Programs.

VI. Director's Report:

a) Due to the progress of the HVAC upgrade project all the air handling components have been shut down; therefore there is currently no heating, air conditioning or ventilation throughout the facility (as you can witness by the coolness of this meeting room). However, the project should be completed by the end of this month, and then there should be air handling monitors and controls for each section of the building.
b) There is still no progress re: the ADA upgrade - handicap accessibility from the parking lot to the Community Room. We have done what we can from this end (architectural plan has been completed), the hang up is still with scheduling/ coordinating the different BBR crafts so work is completed before the inclement weather begins.
c) Airport Police Cmdr. Sylvia Harper has agreed to come to a meeting to update the Commission on her progress;
d) Attended a meeting at the Boys and Girls Club up on Kiska Road called by the Acting Chief of the SFFD and discussed:
   1) Diversity among the ranks - Currently there are 26 existing position that need filling/ promotion to fill. Continuing the process of diversifying requires about 11 Asian Americans, 4 African Americans, and 4 Hispanic Americans to be promoted or hired.
   2) Training - Since the Civil Service list is limited in the number of minorities to promote/hire from, perhaps training in the Community (similar to what took place in the past) could be offered to assist in increasing the field from which to hire/promote.
   3) Additional personnel/additional firehouses add to the existing three in the Southeast Sector.
e) Suggest Acting Fire Chief Paul Tobacco be invited to report and update directly to the Commission.
f) The Executive Director will be attending the APHA Conference in Boston from Fri., Nov. 10 and returning to the office on Mon., Nov. 20.

Action: Commissioner Maxwell moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

VII. Old & On-going Business:

a) Commissioner Brown would like an update to the letter to the Dept. of the Navy re: the Commission's dissatisfaction in the communications/non-communications (affecting the health and environmental safety) to the Community of the fire at the Hunter's Point Shipyard. [As an update, Dr. Moses reported that the City has contracted with Business Development Inc. (BDI) to provide information to the Community in the eventuality of just such a future occurrence. To this end, BDI held a Community meeting last week to set up this process; we will get an update of this meeting to the Commission.]

VIII. Introduction of New Business by Commissioners:

a) Commissioner Maxwell requested an update on the activities of the NAACP; perhaps NAACP could assist in providing training to increase the numbers of minority applicants to the SFFD. Staff will investigate and report.
b) Commissioner Hardin announced the opening of the artistic event: *'The Human Family Tree/A Walk Through Paradise ...'* an environmental installation of 78 paintings accompanied by musical works celebrating families of all ethnic diversities at the Bayview Opera House. The Premier is Tues., Dec. 19, 2000, Opening Reception from 3 p.m. - 7 p.m. and will run through Jan. 14, 2001. The event, which will include oral histories, is planned as an end-of-year/ century holiday and New Millennium Community celebration.
c) Dr. Moses suggested inviting the new Executive Director of the Southeast Health Center for an update of services.
d) Mr. John Balanca, Dir. of Human Resources at Decorative Plant introduced himself and reported that he has accepted the invitation to present the 3rd Quarter New Hire Report at the next Commission meeting on Mon., Nov. 20.
e) Dr. Moses also reminded the Commission that Dr. Philip Day will resume the presentation of the Plans for the Southeast Corridor/Southeast and Evans campuses.

IX. Adjournment:

Action: Commissioner Hardin moved and Commissioner Maxwell seconded to adjourn the meeting at 6:30 p.m. Motion passed.

Respectfully submitted: Katherine D Basconcillo
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

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11/20/00

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
MONDAY, NOVEMBER 20, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: Sept. 14, and Nov. 9, 2000

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications

VI. Director's Report (Discussion) - Updates on:
a) HVAC project update;
b) ADA project update: handicap access from parking lot to Facility.

VII. Presentation (Discussion and Action, possible endorsement of plan): Dr. Philip R. Day, Jr., Chancellor, City College of San Francisco (CCSF) and Dr. Veronica Hunnicutt, Dean. CCSF/Southeast Campus: Plans for the Southeast Corridor – Southeast & Evans Campuses

VIII. Presentation (Discussion): Decorative Plant - 3rd Quarter New Hire Report

IX. Old & On-going Business

X. Introduction of New Business by Commissioners

XI. Adjournment

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The Southeast Community Facility Commission meets next on Wed., Dec. 6, 2000.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 244, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4689, Office: **(415) 554-7724**/Fax: **(415) 554-5163**/E-mail: **Donna_Hall@ci.sf.ca.us.**

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5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

MONDAY, NOVEMBER 20, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

I. Call to Order:

Commission Vice-President Millard Larkin II called the Monday, November 20, 2000 meeting to order at 6:05 p.m.

II. Roll Call:

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Present:	Commissioner Bobbrie Brown Commissioner Heidi Hardin Commissioner Millard Larkin II Commissioner Enola Maxwell
Not Present:	Commissioner Kim Nguyen
Staff Present:	Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Minutes of Thursday, September 14, 2000 were tabled.

Commissioner Brown moved and Commissioner Hardin seconded to accept the minutes of Thursday, November 9, 2000 as mailed. Motion passed.

Commissioner Larkin then moved to Item VI. – Director's Report out of order to accommodate the presenter's schedule.

VI. Director's Report:

a) Unlike last meeting heat to the Community Room is no problem due to the progress of the HVAC project. However, we are experiencing minor technical problems which we hope to address at a meeting with the contractor tomorrow (11/21). The project is currently expected to be complete closer to the end of the year. The Commission will be kept abreast.

b) Re: the ADA upgrade – we await finale plan approval from the Dept. of Architecture, then the staking process and heavy (earth-moving) equipment can be scheduled.

Action: Commissioner Hardin moved and Commissioner Brown seconded to accept the Director's Report. Motion passed.

V. Communications:

a) The Commission Secretary read letter from Stephen Herman, Director of Administrative Services at City College of San Francisco to Gary Dowd, Director Bureau of Commercial Land Mgmt/Public Utilities Commission requesting approval for sublease of Room 123 at the Southeast Community Facility. This item will be on the agenda for the next Commission meeting;
b) Invitation to HERC II Open House on Mon. 11/20 from 12 noon – 4 pm.

VII. Presentation: Dr. Veronica Hunnicutt, Dean, City College of San Francisco/ Southeast Campus (presenting for Chancellor Phillip R. Day who was not able to make it) - requests the Commission endorsement of the plans City College of San Francisco has for the Southeast corridor, a plan which envisions a closer collaboration between Southeast and Evans campuses in terms of dual-campus program participation. This vision also encompasses further development of the career program at the Southeast campus Career Center comparable to the Mission Career Center.

Dean Hunnicutt then referred to *the Report to the Community by City College of San Francisco: Plans for the Southeast Corridor, Southeast Campus and Evans Campus, pg. 3.* At the Southeast Campus "the plan is to initiate or expand on a cluster of educational offerings that will be coordinated with the Evans Campus":

1) Expand the Working Adults Degree Program (WADP), adults with jobs getting a degree thru the CSU (either San Francisco State University or Cal. State Hayward) system;
2) Develop a Southeast Campus Career Link fusing City College courses with DHS and EDD services;
3) Establish telecourses (distance learning) program to both receive and send instruction/services in collaboration with the CSU system and the Historical Black Colleges and Universities as well as the "smart classroom" ling to other City College of San Francisco campuses;
4) Establish 'information technology' program leading to certification in a number of key technology fields;
5) Develop a support system for and expand the 'biotechnology' courses to coincide and assist in meeting with the needs of the Mission Bay biotechnology project/complex;
6) Initiate an entrepreneurship program for potential small business owners in the Community;

7) Expand the GED/Invest lab courses for pre-collegiate students needing to improve basic skills before enrolling in transfer and/or occupational programs;
8) Offer short-term job readiness classes.

At Evans Campus, the plan is to:
1) Expand the Construction and Maritime Trades Training Center;
2) Develop Evans into a transportation hub including automotive, aeronautics, railroad, maritime and intelligent transportation systems (including training for mass transit workers: BART, SamTrans and MUNI);
3) Establish Evans campus "smart class" link according to the (CCSF) district-wide education technology plan;
4) Expand the custodial training program (where the City hires from);
5) Expand the Garment 2000 apparel production program;
6) Establish a library relying primarily on computer links library collections.

After summarizing the programs to be expanded at Southeast and Evans, Dean Hunnicutt then opened the floor for questions from the Commissioners and audience:

Commissioner Larkin expressed his appreciation for a well-constructed plan for expansion of the City College of San Francisco system; however also inquired about a monitoring and follow-thru or tracking system of the students participating in these programs. He also reiterated a request for 'specific statistics', a break out by ethnicity and where these students are from so "if we know where there are groups that we are serving, it will better facilitate to reach the ones that we're not."

Dean Hunnicutt also clarified that several courses required by the UC and CSU systems are already offered thru the AA program. Expansion of the WADP program will provide a "core set of general education transfer courses" required by the UC and CSU systems. Eventually we hope to expand the program so these classes are transferable to any college throughout the nation including the Historical Black Colleges and Universities.

On another point of clarification: the Computer Technology that was held in Room 123 and moved to Phelan campus this past semester, is scheduled back at Southeast Campus in Room 306 effective the spring semester. The plan will be revised to incorporate this campus and room change.

As a point of information: there is now a Dean of Outreach and Recruitment Services, Elizabeth Brandon (a BVHP resident) who is currently inundated with college outreach activities. However, many ministers in this community - whose priority is education - are interested in mentoring particularly to college bound youth. One of Dean's projects is developing a "public relations piece" to be shared in the congregations about the offerings of the Southeast and Evans campuses. She will also be developing outreach mechanism geared towards high schools, middle schools and other community organizations.

The governor's new CalGrant Program makes education very affordable and accessible. So this is the message we want to take to the Community.

Upon the summary of the presentation, and in response to the request of what is being requested from the Commission, Commissioner Brown moved to have staff prepare a letter of endorsement for CCSF's Plan for the Southeast Corridor, Southeast Campus and Evans Campus. Commissioner Maxwell seconded the motion, which was passed unanimously.

VIII. Presentation: Mr. John Bellanca, Human Resources Manager, Decorative Plant Services distributed a packet of their Facility Quarterly New hire Report, 3rd Quarter, 2000, statistical figures and other pertinent information. To expand on the report, Mr. Bellanca stated that the date of capture for the information was a week behind 'publication'. After a few details about the report for the 3rd quarter and a brief update of 4th quarter hiring statistics (temporary hiring for the holidays, 6 from Community, 2 African-Americans), he asked for questions from the Commission.

Commissioner Larkin commented that although very thorough, the report does not reflect a strong outreach into the local Community for any of the positions, temporary, seasonal or not. As he delivered a couple copies of a mailing list, Mr. Bellanca responded that heretofore Decorative Plant was dependent on this list for job notification, but would appreciate the Commission updating, augmenting or adding to the list to assist in this outreach.

Commissioner Brown reiterated that after reviewing the 3rd quarter hiring list and although the permanence of the full-time staff is a compliment to the stability of the company, she was also disappointed to see that none of the recent hires were from this Community.

Mr. Bellanca stated that Decorative Plant has had a better Community-hiring record in the past and expects to do so again by working with the Commission on the outreach list. Mr. Ed Rathbun, President of Decorative Plant reiterated that he also expected hiring practices to improve thru the 4th quarter and into the new year. Then Mr. Bellanca closed his presentation by listing a number of other Community outreach projects Decorative Plant either has recently engaged in or expects to in the near future: sponsor an environmental science class; conduct tours and lectures explaining greenhouse operations; distributed applications to community thru community organizations; held trick-or-treat festivities/celebration for the Headstart Program on-site; contributed to the San Francisco food bank drive; contributed cash and food baskets to feed 10 local families for a week; contributed to: SF Police Assn., New Direction, Community Awareness & Action, NAACP (Alex Pitcher Fund); March of Dimes, Marin Special Olympics, and throughout the year have contributed plants to several Community Events held here in the Facility as well as care for the Facility's atrium plants.

Commissioner Larkin thanked Decorative Plant for their presentation and explanation of the 3rd quarter report and invited them back to update on future recruiting efforts.

IX. Old & On-going Business: None offered at this meeting.

VIII. Introduction of New Business by Commissioners:

Dr. Moses reminded Commissioners that Election of Commission officers will be on the agenda for Wed., December 20, 2000.

IV. Public Comment:

James Morrison, student at CCSF/Southeast campus and recent Decorative Plant Service temporary hire expressed that he did not feel that the "infrastructure (of Decorative Plant) was not contusive to blacks being hired" mainly because the infrastructure is basically Hispanic (instruction needs to be translated into English, everyone/workers speak to each other in Spanish, non-Spanish speakers are left out of conversations).

On another note, Mr. Morrison informed the Commission that he would be sending a letter requesting endorsement of proposal he would like to make.

The Commission Secretary also informed the Commission that Mr. Morrison was kind enough to provide the copies of the "Action Memorandum, Parcel E Landfill Fire, Emergency Removal Action, Hunters Point Shipyard, San Francisco, CA" that are included in the Commissioners packets.

The Commissioners thanked Mr. Morrison for his comments and referred him to the Decorative Plant representatives present.

IX. Adjournment:

Action: Commissioner Maxwell moved and Commissioner Hardin seconded to adjourn the meeting at 7:07 p.m. Motion passed.

Respectfully submitted: Katherine D. Basconcello
(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, DECEMBER 6, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

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AGENDA

I. Call to Order
II. Roll Call
III. Approval of Minutes: Sept. 14, and Nov. 20, 2000
IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.
V. Communications:
VI. Director's Report (Discussion):
  a) FY01-02 Budget request submitted thru Water Pollution Control to Public Utilities Commission;
  b) HVAC project progress update;
  c) ADA update: anticipated project commencement.
VII. Old & On-going Business:
  a) Use of City Property: The Alex L. Pitcher, Community Room and the Earl P. Mills Community Auditorium/Discussion and Action - Request for extension of current Rules & Regulations from 01/01/01 - 06/30/01;
  b) McCoy's Security Patrol Services, increase security service fee for social events scheduled in the Alex L. Pitcher, Community Room and the Earl P. Mills Community Auditorium/ Discussion and Action - Request approval;
  c) City College of San Francisco, sublet of Room 123 of the Southeast Community Facility to the Dept. of Human Service, Southeast Career Center/Discussion and Action - Recommendation to Public Utilities Commission, presented by Gary Dowd, Director of SFPUC/Bureau of Commercial Land Management;
  d) General Fund Tenants Leases Update by Charlie Dunn, Dept. of Real Estate:
    1) California Association of Health, Education, Employment and Dignity, Inc. (CAHEED), 1030 Oakdale Avenue;
    2) The Economic Opportunity Council (EOC) of San Francisco, dba The Sojourner Truth Childcare Center, 1 Cashmere Street;
    3) The Economic Opportunity Council (EOC) of San Francisco, dba The Martin Luther King Childcare Center, 200 Cashmere Street;
    4) The Whitney Young Child Development Center, Inc., Earl P. Mills Community Center, 100 Whitney Young Circle;
    5) The Bayview Repertory Theatre Company, Earl P. Mills Community Center, 100 Whitney Young Circle;
VIII. Introduction of New Business by Commissioners
IX. Adjournment

The Southeast Community Facility Commission meets next on Wed., Dec. 20, 2000.

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(Chapter 67 of the San Francisco Administrative Code)

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(Rev. 4/26/00)

John Knox
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Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, DECEMBER 6, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

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I. Call to Order:

Commission Vice-President Millard Larkin II called the Wednesday, December 6, 2000 meeting to order at 6:08 p.m.

II. Roll Call:

Present: Commissioner Bobbrie Brown
Commissioner Millard Larkin II
Commissioner Enola Maxwell
Commissioner Kim Nguyen

Not Present: Commissioner Heidi Hardin

Staff Present: Robert Bryan, Dep. City Atty.; Charlie Dunn, Real Estate; Gary Dowd & John Tham, PUC/CLM; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Brown moved and Commissioner Maxwell seconded to accept the minutes of Thursday, September 14, 2000 as mailed. Motion passed.

Minutes of Monday, November 20, 2000 were tabled.

IV. Public Comment:

Vincent Dunlap, P/T Clerk Typist in the Southeast Community Facility Commission office introduced himself and stated that since he prepared the information to be discussed in Item VII.a - Use of City Property, he would be available for clarification if necessary.

VI. Director's Report:

a) HVAC project update: boiler is shut down for about two weeks, while sheetmetal and steamfitters shops are fixing/repairing, therefore, there is no heat (nor air conditioning/ventilation) during this time. Tenants are aware and will be kept abreast;
b) FY01-02 Budget request: Instruction came from PUC to keep bottom line of request the same as last year. The projected submittal for SECFC is $717K for FY 01-02. This submittal request will go to the PUC, then to the Controller's Office, then to the Mayor's Office. The General Fund submittal (EPMills) for FY 00-01is $202K increased to $227K for FY01-02. The Commission will be kept apprised;
c) The SECFC received a letter from the Ethics Commission that Commissioners must fill out a Statement of Economic Interest form. Our Deputy City Attorney is currently looking into whether or not this request pertains to our Commission and will notify staff. Staff will in turn notify Commissioners of the findings.
d) ADA upgrade - we await finale plan approval from the Dept. of Architecture, then the staking process and heavy (earth-moving) equipment can be scheduled.

Action: Commissioner Brown moved and Commissioner Maxwell seconded to accept the Director's Report. Motion passed.

V. Communications:

a) Letter from the Ethics Commission requesting each Commissioner to fill out a Statement of Economic Interest form. For clarification, information is being requested by Fri., Dec. 8 and can be supplied to the Ethics Commission by staff. If further information is to be supplied by the Commissioners, that information is due by the Dec. 28. Depending on the findings Commission will be notified about necessary steps at next Commission meeting on Dec. 20.

VII. Old & On-going Business:

a) Staff has prepared a comparison of forms previously used for scheduling with forms currently used for scheduling (both the Alex Pitcher Community Room and the Earl P. Mills Community Auditorium). The Director requests extending the use of the same Rules and Regulations - including serving/selling alcohol for another six (6) months (from Jan 1, 2001 – June 30, 2001).

Action: Commissioner Brown moved and Commissioner Maxwell seconded to extend the use of the Rules & Regulations for 6 months (from Jan 1, - June 30, 2001). Motion passed.

b) The Security Patrol Service we currently recommend for use at all social events in the Alex Pitcher Community Room, McCoy's Patrol Service is requesting an increase in the hourly rate charged for this service - currently from $12/hr. to $14.88/hr. Due to the infrequency of these special/social events, guards regularly receiving $8/hr. are paid (at time and a half) $12/hr. The $2.88 is company-operating expenses (i.e. insurance, supervision, utilities, gas, etc.).

Commissioner Larkin explained that since this is not a City contract, but a contract between users of the Facility and McCoy's Patrol Service, the Commission, with the Community's interest in mind, is requested to review this agreement. However, since this is not a City contract and in order to give the Commissioners time to review this request, we can revisit/table this issue to next meeting.

c) CCSF/Southeast sub-lease of Room 123: At the last meeting, correspondence from Steve Herman, CCSF/Admin. Svcs. to Gary Dowd, PUC/Commercial Land Mgmt. was read by the Commission Secretary to the Commission. The letter requests to move forward on extending the current DHS sublease (at the Southeast Community Facility) to include Room 123 due to two circumstances: a) CCSF/Board of Trustees has approved the sublease extension and b) Steve Herman understands "that the SE Facility Commission has also approved the extension". The reason this letter/request is an issue for discussion at this meeting is because circumstance b) is not true and in fact this request has not come before Southeast Community Facility Commission. The Southeast Community Facility Commission was completely by-passed, the request went directly to the PUC and Mr. Dowd (Director, PUC/Commercial Land Mgmt.) is here to address this issue.

Commissioner Larkin first stated that the CCSF/Southeast Campus ("the College") under their current lease, does have the right to assignment or sub-lease of space once they give "written notice of its intent to assign or sublet the premises or portion of the premises". In this case written notice should have been delivered to the Southeast Community Facility Commission as landlord representing the City on the lease.

Deputy City Atty. Robert Bryan then reminded the Commission they might want to discuss leases/sub-leases issues in closed session. Although remedies for non-compliance are outlined in the lease, the Commission may not wish to exercise these remedies but instead remind the College yet again of the procedure for sub-leasing. Since this is not the first instance of the College's non-compliance when sub-leasing neither is this the first time the Commission requests to have a letter sent to the College. Therefore Mr. Dowd suggests that his office spearhead the letter to the College since the PUC is in agreement with this discussion. However, the PUC may actually approve this sub-lease pending the SECF Commission's action.

To rectify this situation, Commissioner Larkin suggested: 1) a meeting be scheduled with CCSF/Southeast, PUC/CLM Director Dowd and the SECF Commission's Executive Director to reiterate to the College the procedures for sub-leasing, 2) a letter from PUC to this effect be delivered to the College, and 3) it be conveyed to City College that if they continue to not comply with their lease agreement, then the Commission has no choice but to consider it a non-agreement and action will be taken at that point. Mr. Dowd agreed.

d) Regarding the General Fund Tenants, Mr. Charlie Dunn from the Real Estate Dept. was present and distributed a spread-sheet (q.v.) outlining the properties under the jurisdiction of the Southeast Community Facility Commission that are under the Dept. of Public Works. Basically the tenants consist of: three child care centers, 2 leased by the Economic Opportunity Council (Sojourner Truth at 1 Cashmere and Martin Luther King at 200 Cashmere) and 1 by CAHEED (California Association of Health, Education, Employment and Dignity, Inc.) at 1030 Oakdale. The remaining leases are at 100 Whitney Young Circle where E.P. Mills Community Center is a multi-tenant facility consisting of 2 Whitney Young programs, Whitney Young collaborative program, JMC Academy (Joshua Marie Cameron Academy) and the Bayview Repertoire Theatre.

The 3 single-tenant sites and the main Whitney Young program are leases approved by the Board of Supervisors about 3 years ago and have a little more than three years to go on these leases. The remainder are "administrative code leases" (determined by size and length) which the Director of Property is able to sign, are on a month-to-month basis. Typically when space is available, the Commission's Facility Committee puts together an RFQ and solicits space needs from Community-based organizations.

Mr. Dunn closed his presentation by answering a few questions from the Commissioner:

- the parent organizations of the three satellite childcare facilities currently pay for the garbage collection and removal (as a side note, these 3 organizations have been very diligent in retrieving copies of their respective leases in order the qualify for grant monies, etc. as a way of subsidizing operational costs);
- when the leases expire in Sept. 2003, the dollar amount rent charged per square foot (psf) can be raised for discussion purposes (3 yrs. ago the SECFC Facility Committee proposed rates that were thought to be "too low", so the Board of Supervisors rolled the rates to the amount paid in 1974);
- rent (including the $1/yr) is collected by Real Estate Dept. (c/o Dan Kennedy).

As a Public Comment regarding the DHS sub-lease issue, Mr. Dunn stated: For the record, in the past letters have been sent to City College and DHS has been verbally informed about procedures in their lease. This non-compliance has been an on-going disregard for not only the lease agreement but for the Community. The letter therefore should be as strong a comment as possible.

The problem being: the remedy is a default under the lease and the evictee would be City College not just the sub-tenants. The City has the right to consent or deny a sub-let, but the decision must have a reason behind it. In this case it would be that this is a Community building where use and cost are important issues.

Commissioner Brown agreed with Mr. Dunn's statements and added that because it's true that City College is the "tenant-of-choice" for this Facility. Therefore the last time the lease was negotiated, City College threatened to pull out and go elsewhere and to this day they continue with this same posture. This is poor way to deal with those trying to keep harmony in the Community.

VIII. Introduction of New Business by Commissioners: None was presented at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Nguyen seconded to adjourn the meeting at 7:00 p.m. Motion passed.

Respectfully submitted: Katherine D. Bascomb

(Commission Secretary)

John Knox
President
Linda Richardson
Vice President
Millard Larkin II
Commissioner
Bobbrie Brown
Commissioner
Kim Nguyen
Commissioner
Heidi Hardin
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, DECEMBER 20, 2000 - 6:00 P.M.
1800 Oakdale Ave., Alex L. Pitcher Community Room
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to the Commission Secretary. Requests are given 'first come first serve' priority and speakers may be limited to three minutes.

AGENDA

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I. Call to Order

II. Roll Call

III. Approval of Minutes: Nov. 20, and Dec. 6, 2000

IV. Public Comment: Members of the public may address the Commission on matters under the jurisdiction of the Commission not on today's agenda.

V. Communications:
   a) Letter to New Directions responding to request to use Room 11 and/or 12;
   b) Letter to New Directions responding to "Computer Damage".

VI. Director's Report (Discussion):
   a) HVAC project progress update;
   b) ADA project update;
   c) CCSF sublet of Room 123 of the Southeast Community Facility to the Dept. of Human Service, Southeast Career Center update.

VII. Old & On-going Business:
   a) McCoy's Security Patrol Services, increase security service fee for social events scheduled in the Alex L. Pitcher Community Room and the Earl P. Mills Community Auditorium/Discussion and Action – Request approval;
   b) Election of Commission Officers (President and Vice President).

VIII. Introduction of New Business by Commissioners

IX. Adjournment

The Southeast Community Facility Commission meets next on Thurs., January 11, 2001.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 244, #1 Dr. Carlton B. Goodlett Place,** San Francisco, CA 94102-4689, Office: **(415) 554-7724**/Fax: **(415) 554-5163**/E-mail: **Donna_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us**.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

(Rev. 4/26/00)

Millard Larkin II
President
Bobbrie Brown
Vice President
Heidi Hardin
Commissioner
Enola Maxwell
Commissioner
Kim Nguyen
Commissioner

Commissioner

Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, DECEMBER 20, 2000
6:00 P.M.
1800 Oakdale Avenue
San Francisco, CA 94124

APPROVED

DOCUMENTS DEPT.

JAN 19 2001

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PUBLIC LIBRARY

I. Call to Order:

Commission Vice-President Millard Larkin II called the Wednesday, December 6, 2000 meeting to order at 6:08 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Millard Larkin II Commissioner Enola Maxwell Commissioner Kim Nguyen
Not Present:	Commissioner Heidi Hardin
Staff Present:	Robert Bryan, Dep. City Atty.; Toye Moses, Exec. Dir., SECF; Kathy Basconcillo, SECF Commission Secretary

III. Approval of Minutes:

Commissioner Brown moved and Commissioner Maxwell seconded to accept the minutes of Monday, November 20, 2000 as mailed. Motion passed.

Commissioner Brown moved and Commissioner Maxwell seconded to accept the minutes of Monday, December 6, 2000 as distributed. Motion passed.

IV. Public Comment: None offered at this meeting.

V. Communications:

a) Letter to New Directions Director Anthony Mohammad responding to a request to use Room 11 and/or 12;
b) Letter to New Directions staff Harriett Larkin re: computer damage;
c) Notice from Ethics Commission that Southeast Community Facility Commission is not required to submit a Statement of Economic Interest.
d) Annual request from San Francisco Housing Development Corp. for contributions.

VI. Director's Report:

a) HVAC project update: work on boiler has been completed so heat is available to most areas in the facility; however while sheet-metal and steamfitters crafts

shops are still working on some of the vents, there is no heat to those affected areas. Tenants are aware and will be kept updated;

b) ADA upgrade project finally began this week with heavy equipment taking up some of the parking spaces and staking and excavation already underway. This project should be completed by the middle of January;

c) We have not received an update on a letter from PUC (Comm. Land Mgmt. Director Gary Dowd) re: sub-lease (to DHS) of Room 123 at Southeast. We should be able to report more at next meeting.

Action: Commissioner Maxwell moved and Commissioner Nguyen seconded to accept the Director's Report. Motion passed.

VII. Old & On-going Business:

a) McCoy's Security Patrol Services request for increase security service fee for social events scheduled in the Alex Pitcher Community Room and the Earl P. Mills Community Auditorium: As this considered an administrative item and McCoy's is not under contract to/with the City for this service, the Executive Director has decided to grant a $1/hr. increase to $13/hr. from $12/hr. (instead of the requested $14.88).

b) Election of Commission Officers: To moderate the nominations and elections, the chair was turned over to Kathy Basconcillo, the Commission Secretary. For the position of President Commissioner Nguyen nominates Commissioner Larkin. The nomination is seconded by Commissioner Brown. Vote: 4 ayes, 0 nays.

Commissioner Larkin nominates Commissioner Brown for Vice President; Commissioner Nguyen seconds the nomination. Vote: 4 ayes, 0 nays.

Following the elections Commissioner Brown wishes everyone happy holidays, prosperous New Year and thanked staff and those assigned to this Commission for their assistance/guidance throughout the year. Pres. Larkin also thanked the Commissioners for this vote of confidence and the professionalism in handling all items this past year. Commissioners Nguyen and Maxwell expressed similar sentiments.

Dr. Moses said that staff would continue to support the Commissioners every way it can and reminded them to order new business cards.

VIII. Introduction of New Business by Commissioners: None was presented at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Maxwell seconded to adjourn the meeting at 6:30 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

2